AGENDA
NOTICE OF REGULAR MEETING

TIME: 5:30pm
DATE: August 18, 2022
Location: Quartz Hill Water District
5034 W Avenue L, Quartz Hill or
Join Zoom Meeting
https://us02web.zoom.us/j/84182365870?pwd=MEtxSlJHSExoOW9VUllvNU1QNytWUT09
Meeting ID: 841 8236 5870 Passcode: Water
Phone: 16694449171,,84182365870#,,,,*440392# US

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
   Members of the public shall have an opportunity to comment on each agenda item as the Board is considering it, prior to action being taken.
5. PUBLIC COMMENT
6. DISCUSSION ITEMS
   None requested.
7. ACTION ITEMS
   A. CONSENT CALENDAR
   Matters listed under the consent calendar are considered routine and non-controversial and will be acted upon in one motion in the order listed below. There will be no separate discussion on these items unless requested by a Member of the Board or the public prior to the time the Board approves the items.

   1. Consideration and possible approval of the July 21, 2022, Minutes of the Regular Meeting of the Board of Directors.

   and

   2. Consideration and approval of the check register.

   B. ACTION CALENDAR
   1. Consideration and possible action to approve Will Serve Renewal for Tract 62664, 40th St W and Avenue M-8, 30 lots.

   2. Consideration and possible action to dissolve the Ad-Hoc Finance Committee of Director Holtz and Director Pierson and create a Finance Committee, composed of the same two Directors, as previously approved.

3. Consideration and possible action to approve the attached amendment to Appendix I, Travel and Subsistence of the Quartz Hill Water District, Policies, Procedures, Rules and Regulations.

8. INFORMATION ITEMS (Written reports included)

A. STAFF REPORTS

1. Report by Administrative Supervisor
   Debi Pizzo
2. Report by Assistant General Manager
   Brach Smith
3. Report by General Manager
   Brent Byrne

B. REPORT BY DIRECTORS

C. REPORT BY ATTORNEY

To be presented during closed session.

9. DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

10. CLOSED SESSION

A. Conference with Legal Counsel

1. Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
   a. Diamond Farming/Bolthouse Farms Case/LA County

B. Public Employee Performance/Discipline/Dismissal/Release

C. Personnel Matters

PUBLIC EMPLOYEE EMPLOYMENT

11. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

12. ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if requested, this agenda will be made available in an appropriate alternative format to persons with a disability. If you need disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Debi Louie at (661) 943-3170, or inquire at Quartz Hill Water District's office, at least 48 hours prior to the meeting.

QUARTZ HILL
WATER DISTRICT

MINUTES of the REGULAR MEETING

TIME: 5:30pm **DATE:** Thursday, July 21, 2022

Location: Quartz Hill Water District
5034 W Avenue L, Quartz Hill or
Join Zoom Meeting
https://us02web.zoom.us/j/84433314747?pwd=d0xyRzlFQll6WWpMU2RGK3gzM3B0dz09
Meeting ID: 844 3331 4747 Passcode: Water
Phone: 16699009128,,84433314747#,*576284#

Our Mission is to be a responsible overseer of the resources, assets and natural environments entrusted to us in order to provide a high-quality water supply that is resilient, reliable, and supplied at a fair and equitable rate.

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF DIRECTORS
President Carter calls the meeting to order at 5:30 p.m.

2. ROLL CALL
President Sheldon Carter, Vice President Drew Mercy, Director Allen G. Flick, Sr., Director Holtz, Director Lance Pierson, Board Secretary Debi Louie, Assistant General Manager Brach Smith, General Manager Brent Byrne, and Brad Weeks of Charlton Weeks LLP.

Absent: None
Staff in Attendance: Luis Campos (Zoom)
Members of the Public in Attendance or online: Jules Fickle

3. PLEDGE OF ALLEGIANCE
Led by Director Flick

4. ADOPTION OF AGENDA
Members of the public shall have an opportunity to comment on each agenda item as the Board is considering it, prior to action being taken.
President Carter asks that Action Item 3 be removed from the Agenda.
Additionally, we split training under Consent Calendar Items 1 and 2 to be heard together.
Consent calendar Training items will be heard individually.
On motion by Director Pierson, and second by Director Holtz, the Agenda is approved with changes unanimously.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)
Jules Ficke expressed dissatisfaction about new development by builders when there are drought restrictions. He also disagrees with the County planting trees.

6. DISCUSSION ITEM
District letter to the Governor regarding the Rules in regard to drought and how the District feels it's being handled.

DRAFT

7. ACTION ITEMS

A. CONSENT CALENDAR

1. Consideration and possible approval of the June 16, 2022, Minutes of the Regular Meeting of the Board of Directors.

and

2. Consideration and approval of the check register.

As Consent Calendar, Items 1 & 2, are considered routine and non-controversial with no request for amendment, I will indicate they are unanimously approved by assent.

3. Consideration and possible action to approve attendance of two employees at the CUSI National User Summit, October 12-14, 2022, in Las Vegas, Nevada $1195 each.

On motion by Director Holtz, and seconded by Director Pierson, the training was approved unanimously.

4. Consideration and possible action to approve attendance of two employees at the Tri-State Seminar, August 8-11, 2022, in Las Vegas, Nevada $125 each.

On motion by Vice President Mercy, and seconded by President Carter, the training was approved unanimously.

B. ACTION CALENDAR

1. Consideration and possible action to move to Drought Stage 3 in accordance with our State Water Shortage Contingency Plan. This would include a surcharge of 50% to usage at Tier 3, and 100% to usage at Tier 4.

On motion by Director Pierson, and second by Director Flick, after the discussion and staff report/recommendations, the vote was a unanimously NO, 0-5. We will not move to Drought Stage 3.

2. Consideration and possible action to create a Finance Committee.

On motion by Vice President Mercy, and seconded by Director Holtz, an Ad-Hoc Finance Committee is created to provide oversight by meeting with management, as deemed necessary. The Finance Committee of Director Holtz and Director Pierson, and management, will meet as needed with our accounting firm, Bond Banker, Investment Banker, and auditors as seen valuable by the committee and management. Motion is approved unanimously.

~~3. Consideration and possible action to adopt Resolution 22-0721A to oppose Initiative 21-0042A1.~~

4. Consideration and possible action to approve up to $15000 towards the purchase of a new dump trailer.

DRAFT

On motion by Director Pierson, and seconded by Director Flick, the purchase was unanimously approved as stated.

8. INFORMATION ITEMS (Written reports included)
   A. STAFF REPORTS
   1. Report by Administrative Supervisor
      Debi Louie
      In May, 91 door tags were hung for failure to pay, and 13 locations were shut off. Nine of those paid by the end of the next day and were turned back on.
      Only 35 active payment agreements at this time. 20 failed to pay as agreed. Four were included in the offs above.
   2. Report by Assistant General Manager
      Brach Smith
   3. Report by General Manager
      Brent Byrne
   B. REPORT BY DIRECTORS
      Director Mercy:
      Report on July 19, 2022, SDANLAC meeting.
      July 14, 2022, meeting with State Attorney General and illegal cannabis/water theft. Senator Wilk, Vice Mayor Christ of Lancaster, PWD General Manager, AVEK Manager and others attended.
   C. REPORT BY ATTORNEY
      None
9. DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS
   Policy assessment of already budgeted items requiring Board approval.
10. CLOSED SESSION
   A. Conference with Legal Counsel
      1. Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
         a. Diamond Farming/Bolthouse Farms Case/LA County
   B. Public Employee Performance/Discipline/Dismissal/Release
   C. Personnel Matters
      PUBLIC EMPLOYEE EMPLOYMENT

11. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION
   None
12. ADJOURNMENT
   President Carter called for any other business. When none was presented, the meeting adjourned at 7:10pm.

_____ Attested: _____

Sheldon A. Carter, President Debi Louie, Board Secretary

DRAFT

Quartz Hill Water District
Check/Voucher Register - CHECK REGISTER
From 7/1/2022 Through 7/31/2022

Document Date	Check Number	Payee	Check Amount	Spoiled
7/14/2022	13688	ACWA JOINT POWERS INSURANCE AUTHORITY	18,454.33	No
7/14/2022	13689	ACWA JOINT POWERS INSURANCE AUTHORITY	10,340.34	No
7/14/2022	13690	ACWA JOINT POWERS INSURANCE AUTHORITY	22,794.25	No
7/14/2022	13691	ACWA JOINT POWERS INSURANCE AUTHORITY	28,923.55	No
7/14/2022	13692	ACWA JOINT POWERS INSURANCE AUTHORITY	7,248.22	No
7/14/2022	13693	ALESHIRE & WYNDER LLP (A&W)	3,033.00	No
7/14/2022	13694	Antelope Valley Window Cleaning	30.00	No
7/14/2022	13695	Antelope Valley East Kern Water Agency	102,333.60	No
7/14/2022	13696	Antelope Valley East Kern Water Agency	31,343.16	No
7/14/2022	13697	Antelope Valley East Kern Water Agency	60,065.07	No
7/14/2022	13698	Antelope Valley East Kern Water Agency	100.00	No
7/14/2022	13699	COUNTY OF LOS ANGELES DEPARTMENT OF AUDITOR CONTROLLER	2,418.49	No
7/14/2022	13700	DataProse, Inc.	4,472.09	No
7/14/2022	13701	Travis Hagan	90.00	No
7/14/2022	13702	Michael K. Nunley & Associates, INC.	878.50	No
7/14/2022	13703	JOHN MURPHY	3,121.00	No
7/14/2022	13704	ROBERT D. NIEHAUS, INC	550.00	No
7/14/2022	13705	PUBLIC WATER AGENCIES GROUP	963.75	No
7/14/2022	13705	PUBLIC WATER AGENCIES GROUP	875.00	No
7/14/2022	13706	RBC Inc	7,522.50	No
7/14/2022	13707	Tesco Controls, Inc	8,500.00	No
7/15/2022	13708	AFSCME LOCAL 1902	533.80	No
7/28/2022	13709	Antelope Valley Window Cleaning	30.00	No
7/28/2022	13710	ATS COMMUNICATIONS	1,505.00	No
7/28/2022	13711	P & J Electric	350.00	No
7/28/2022	13712	RBC Inc	348.94	No
7/28/2022	13712	RBC Inc	7,646.25	No
7/28/2022	13713	WESTERN WATER WORKS SUPPLY COMPANY	158.67	No
7/28/2022	13713	WESTERN WATER WORKS SUPPLY COMPANY	1,586.65	No
Report Total			326,216.16	

Quartz Hill Water District
Check/Voucher Register
From 7/1/2022 Through 7/31/2022

Document Date	Document Number	Payee	Document Amount
7/14/2022	3190	KIERRA ADAMS	23.49
7/14/2022	3191	RANDY CONRAD	69.65
7/14/2022	3192	BRIAN VAN TREASE	14.43
7/14/2022	3193	LANDON HOEFT	6.40
7/14/2022	3194	DANIEL HURT	14.78
7/14/2022	3195	CHRISTOPHER LAWSON	25.62
7/14/2022	3196	STEVEN RADFORD	46.61
7/28/2022	3197	ECKO BERNARDI	39.25
7/28/2022	3198	CASAS BONITAS LP	122.76
7/28/2022	3199	ROBERT LEFTWICH	88.16
7/28/2022	3200	ANA LOPEZ	4.23
7/28/2022	3201	ONELY ZAMAGO ORNELAS	40.90
7/28/2022	3202	NORMA PERRITT	14.03
7/28/2022	3203	DAVID SANDOVAL	52.51
Report Total			562.82

Quartz Hill Water District
Cash Journal - Check Register
From 7/1/2022 Through 7/31/2022

1030 - California Bank & Trust

Document Number	Effective Date	Transaction Description	Journal Vouchers	Type
01	7/1/2022	LINCOLN 06.30.22 PAYROLL	1,767.95	JV
02	7/1/2022	CALPERS-PEPRA 06.30.22 PAYROLL	2,265.37	JV
03	7/1/2022	CALPERS-CLASSIC 06.30.22 PAYROLL	4,822.92	JV
04	7/5/2022	AUTHORIZE.NET 1015(JUNE TRANS AND BATCHES FEE)	13.60	JV
05	7/5/2022	BANKCARD USA-1015 (JUNE PROCESS MONTH)	108.15	JV
06	7/5/2022	AUTHORIZE.NET GENERAL (JUNE TRANS AND BATCHES FEE)	337.40	JV
07	7/5/2022	EDD 06.30.22 SIT PAYROLL TAXES	2,359.25	JV
07	7/5/2022	EDD 06.30.22 SDI PAYROLL TAXES	642.02	JV
08	7/5/2022	BANKCARD USA-GENERAL (JUNE PROCESS MONTH)	4,684.88	JV
09	7/7/2022	IRS 06.30.22 SOCIAL SECURITY-TAXES PAYROLL	7,237.44	JV
09	7/7/2022	IRS 06.30.22 FIT PAYABLE-TAXES PAYROLL	5,060.45	JV
09	7/7/2022	IRS 06.30.22 MEDICARE-TAXES PAYROLL	1,692.64	JV
10	7/13/2022	SCE Power Well 9 (05.31.22 to 06.28.22) SCE	78.72	JV
11	7/13/2022	SCE Power Multi (well 5A) 05.04 to 06.02.22 SCE	6,097.47	JV
11	7/13/2022	SCE Power Multi (Well 06) 05.31 to 06.28.22	4,671.33	JV
11	7/13/2022	SCE Power Multi (well 5A) 05.04 to 06.02.22	3,249.39	JV
11	7/13/2022	SCE Power Multi (Well 08) 05.31 to 06.28.22	3,063.25	JV
11	7/13/2022	SCE Power Multi (Well 12) 05.31 to 06.28.22	1,814.80	JV
11	7/13/2022	SCE Power Multi (Well 17) 05.16 to 06.14.22 SCE	962.30	JV
11	7/13/2022	SCE Power Multi (Ave M Pump) 05.03 to 06.01.22 SCE	945.37	JV
11	7/13/2022	SCE Power Multi (Forecast Pump) 05.25 to 06.23.22 SCE	873.21	JV
11	7/13/2022	SCE Power Multi (Well 15) 06.01 to 06.29.22	802.68	JV
11	7/13/2022	SCE Power Multi (Cal Prop) 05.04 to 06.02.22	799.07	JV
11	7/13/2022	SCE Power Multi (Well 17) 05.16 to 06.14.22	328.13	JV
11	7/13/2022	SCE Power Multi (Forecast Pump) 05.25 to 06.23.22	314.28	JV
11	7/13/2022	SCE Power Multi (Tanks on Hill) 05.04 to 06.02.22	158.65	JV
11	7/13/2022	SCE Power Multi (turn out 70th) 05.04 to 06.02.22	36.01	JV
11	7/13/2022	SCE Power Multi (Ave N turnout) 05.04 to 06.02.22	34.74	JV
11	7/13/2022	SCE Power Multi (M4 and 50th) 05.04 to 06.02.22 SCE	20.93	JV
11	7/13/2022	SCE Power Multi (Ave M Pump) 05.03 to 06.01.22	20.78	JV
11	7/13/2022	SCE Power Multi (M4 and 50th) 05.04 to 06.02.22	2.41	JV
12	7/15/2022	CALPERS-PEPRA 07.14.22 PAYROLL	2,481.12	JV
13	7/15/2022	CALPERS-CLASSIC 07.14.22 PAYROLL	5,246.89	JV
14	7/18/2022	LINCOLN 07.14.22 PAYROLL	1,906.62	JV
15	7/19/2022	EDD 07.14.22 SIT PAYROLL TAXES	2,150.27	JV
15	7/19/2022	EDD 07.14.22 SDI PAYROLL TAXES	524.48	JV
16	7/20/2022	IRS 07.14.22 SOCIAL SECURITY-TAXES PAYROLL	5,912.26	JV
16	7/20/2022	IRS 07.14.22 FIT PAYABLE-TAXES PAYROLL	4,550.47	JV
16	7/20/2022	IRS 07.14.22 MEDICARE-TAXES PAYROLL	1,382.68	JV
17	7/21/2022	Cal Bank and Trust Analysis (June 2022 Bank Fees)	2,312.80	JV
18	7/22/2022	SO CAL GAS (OPERATIONS CENTER) 05.31 to 06.29.22	14.94	JV
19	7/27/2022	LA COUNTY WATER WORKS (06.27.22 BILLING)	273.72	JV
20	7/28/2022	CALPERS-PEPRA UNFUNDED 2022-2023	1,418.00	JV
21	7/28/2022	EideBailly (June 2022 services)	7,000.00	JV
22	7/28/2022	CALPERS-CLASSIC UNFUNDED 2022-2023	60,854.00	JV
			Total 151,293.84	

Quartz Hill Water District
Cash Journal - Check Register
From 6/1/2022 Through 6/30/2022

1030 - California Bank & Trust

Document Number	Effective Date	Transaction Description	Journal Vouchers	Type
01	6/2/2022	AUTHORIZE.NET 1015 MAY BATCHES-JUNE FEE	14.70	JV
02	6/2/2022	BANKCARD USA 1015 MAY 2022 TRANSACTIONS	115.52	JV
03	6/2/2022	CALPERS-ADMIN LATE FEE-REMOVED T. ZOLLINGER	200.00	JV
04	6/2/2022	AUTHORIZE.NET GENRAL MAY BATCHES-JUNE FEE	323.20	JV
05	6/2/2022	CALPERS-CLASSIC BRACH SMITH WAS SHORTED SALARY MAKE UP	502.35	JV
06	6/2/2022	BANKCARD USA GENERAL MAY 2022 TRANSACTIONS	4,308.77	JV
07	6/3/2022	LINCOLN 06.02.22 PAYROLL	2,041.04	JV
08	6/6/2022	Quadient (Postage Machine Lease)	611.19	JV
09	6/6/2022	EideBailly (May services)	7,000.00	JV
10	6/7/2022	CALPERS-PEPRA 06.02.22 PAYROLL	2,223.24	JV
11	6/7/2022	EDD 06.02.22 SIT PAYROLL TAXES	1,792.12	JV
11	6/7/2022	EDD 06.02.22 SDI PAYROLL TAXES	482.79	JV
12	6/7/2022	CALPERS-CLASSIC 06.02.22 PAYROLL	4,862.05	JV
13	6/8/2022	IRS 06.02.22 SOCIAL SECURITY-TAXES PAYROLL	5,442.52	JV
13	6/8/2022	IRS 06.02.22 FIT PAYABLE-TAXES PAYROLL	4,223.26	JV
13	6/8/2022	IRS 06.02.22 MEDICARE-TAXES PAYROLL	1,272.86	JV
14	6/13/2022	SCE Power Well 7 (04.29 to 05.30.22)	1,125.65	JV
15	6/14/2022	SCE Power Multi (well 5A) 04.04 to 05.03.22 SCE	4,841.99	JV
15	6/14/2022	SCE Power Multi (Well 06) 04.29 to 05.30.22	4,546.97	JV
15	6/14/2022	SCE Power Multi (Well 08) 04.29 to 05.30.22	4,513.62	JV
15	6/14/2022	SCE Power Multi (Well 12) 04.29 to 05.30.22	2,619.13	JV
15	6/14/2022	SCE Power Multi (well 5A) 04.04 to 05.03.22	2,029.04	JV
15	6/14/2022	SCE Power Multi (Ave M Pump) 04.01 to 05.02.22 SCE	1,208.44	JV
15	6/14/2022	SCE Power Multi (Well 17) 04.14 to 05.15.22 SCE	1,069.86	JV
15	6/14/2022	SCE Power Multi (Well 15) 05.02 to 05.31.22	853.25	JV
15	6/14/2022	SCE Power Multi (Cal Prop) 04.04 to 05.03.22	659.08	JV
15	6/14/2022	SCE Power Multi (Forecast Pump) 04.26 to 05.24.22 SCE	578.05	JV
15	6/14/2022	SCE Power Multi (Well 17) 04.14 to 05.15.22	408.10	JV
15	6/14/2022	SCE Power Multi (Tanks on Hill) 04.04 to 05.03.22	180.88	JV
15	6/14/2022	SCE Power Multi (Forecast Pump) 04.26 to 05.24.22	40.95	JV
15	6/14/2022	SCE Power Multi (turn out 70th) 04.04 to 05.03.22	36.41	JV
15	6/14/2022	SCE Power Multi (turn out 50th) 04.04 to 05.03.22	34.37	JV
15	6/14/2022	SCE Power Multi (Ave M Pump) 04.01 to 05.02.22	26.25	JV
15	6/14/2022	SCE Power Multi (M4 and 50th) 04.04 to 05.03.22 SCE	21.35	JV
15	6/14/2022	SCE Power Multi (M4 and 50th) 04.04 to 05.03.22	2.92	JV
16	6/15/2022	SCE Power Well 9 (04.29 to 05.30.22) SCE	1,802.98	JV
17	6/17/2022	LINCOLN 06.16.22 PAYROLL	1,831.47	JV
18	6/17/2022	CALPERS-PEPRA 06.16.22 PAYROLL	2,282.94	JV
19	6/17/2022	CALPERS-CLASSIC 06.16.22 PAYROLL	4,853.12	JV
20	6/21/2022	Cal Bank and Trust Analysis (Bank Fees) May 2022	2,440.93	JV

Quartz Hill Water District
Cash Journal - Check Register
From 6/1/2022 Through 6/30/2022

Document Nu	Effective Da	Transaction Description	Journal Vouchers	Type
21	6/22/2022	EDD 06.16.22 SIT PAYROLL TAXES	1,728.14	JV
21	6/22/2022	EDD 06.16.22 SDI PAYROLL TAXES	467.55	JV
22	6/22/2022	IRS 06.16.22 SOCIAL SECURITY-TAXES PAYROLL	5,270.64	JV
22	6/22/2022	IRS 06.16.22 FIT PAYABLE-TAXES PAYROLL	4,015.76	JV
22	6/22/2022	IRS 06.16.22 MEDICARE-TAXES PAYROLL	1,232.64	JV
23	6/22/2022	SO CAL GAS (OPERATIONS CENTER) 04.29 TO 05.31.22	18.50	JV
24	6/24/2022	Quadient (service on M3000 envelope stuffer mchine	350.00	JV
25	6/29/2022	SCE Power Well 14 (05.16 to 06.14.22) SCE	468.36	JV
26	6/29/2022	SCE Power (Opp Center) 05.16 to 06.14.22 SCE	1,391.10	JV
26	6/29/2022	SCE Power (Opp Center) 05.16 to 06.14.22	732.25	JV
27	6/30/2022	CALPERS CERT CONTRIBUTIONS	84,000.00	JV
		Total	**173,098.30**	

Royal Investors Group, LLC
26415 Carl Boyer Dr., Suite 220
Santa Clarita, CA 91350
Office: (818) 981-3000 Fax: (818) 981-3606

August 9, 2022

Board of Directors of
Quartz Hill Water District
5034 W Avenue L
Quartz Hill CA 93536

RE: "Will Serve Letter" for Tract No. 62664
Proposed subdivision at 40th Street West and W Avenue M-8

Dear Quartz Hill Water District,

As agent for Shayan Capital, LLC, Hedayat Golcheh, Behzad Shirazi Adestani and Farnaz Tofigh, we are requesting you renew our expired Will Serve Letter for the above-mentioned property and attached is the previous Will Serve Letter for your reference.

We are requesting this item be added to the agenda for the next board meeting.

Enclosed please find a check for $500.00 and a reduced copy of the proposed Tentative Tract Map No. 62664 with 30 lots.

Thank you in advance for your assistance with this matter and please do not hesitate to contact me at (818) 981-3000 should you have any questions or concerns.

Sincerely,

ROYAL INVESTORS GROUP, LLC

Peiman Shayan
Managing Member

Enclosure

TENTATIVE TRACT MAP NO. 062664

APPROVED
CITY OF LANCASTER PLANNING
DATE 4/21/22 SIGNATURE

*Modification of TTM 62664
*Subject to the Conditions of Approval

GENERAL NOTES:

1. OWNER/DEVELOPER: ROYAL INVESTING GROUP, 17621 VENTURA BOULEVARD, SUITE 400, ENCINO, CA 91316
2. ENGINEER: D & D ENGINEERING, INC, 1901 S. LA CIENEGA BLVD, INGLEWOOD, CA 90301, ATTN: HOSHIR NARAYAN, P.E. (424) 703-4122
3. LEGAL DESCRIPTION: PARCEL A:

THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 6 NORTH, RANGE 12 WEST, SAN BERNARDINO BASE MERIDIAN, IN THE CITY OF LANCASTER, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND FILED IN THE DISTRICT LAND OFFICE.

PARCEL 2:

THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 6 NORTH, RANGE 12 WEST, SAN BERNARDINO BASE MERIDIAN, IN THE CITY OF LANCASTER, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT OF SAID LAND FILED IN THE DISTRICT LAND OFFICE.

EXCEPT THEREFROM THE NORTHWEST QUARTER.

4. DATE SURVEY: DECEMBER 2004 BY ARROWHEAD MAPPING, INC. JANUARY 2005 BY PENFIELD & SMITH
5. EXISTING LAND USE (ONSITE): VACANT
6. EXISTING LAND USE: NORTH – VACANT; SOUTH – VACANT; EAST – VACANT; WEST – VACANT
7. EXISTING ZONING: SP8; PROPOSED ZONING: SP8
8. GROSS AREA: 17.97 ACRE; NET AREA: 17.47 ACRE; TOTAL RESIDENTIAL LOTS: 30; GROSS DENSITY: 1.66 DU/ACRE; NET DENSITY: 1.72 DU/ACRE
9. ASSESSOR'S PARCEL NO.: 3111-001-047 & 3111-001-052

LEGEND:

- PROPERTY LINE
- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- CENTER LINE
- PROPOSED VCP SEWER MAIN
- PROPOSED SEWER MANHOLE
- PROPOSED WATER MAIN
- PROPOSED STORM DRAIN
- EXISTING SEWER MAIN
- EXISTING WATER MAIN
- EASEMENT LINE
- RIGHT OF WAY
- BUILDING SETBACK
- BACK OF WALK
- GROSS GUTTER
- PROPOSED FINISH SURFACE ELEVATION
- PROPOSED SURFACE SLOPE
- PROPOSED A.C. PAVEMENT
- PROPOSED CONCRETE
- PROPOSED FIRE HYDRANT LOCATION
- PROPOSED 6' PERIMETER WALL

GRADES & ELEVATION NOTE: GRADES AND ELEVATIONS SHOWN ON MAP ARE NOT APPROVED UNTIL FINAL MAP

EXISTING EASEMENT INFORMATION:

PROPOSED ABANDONMENT–PURSUANT TO SECTION 66434(g) AND 66499.20 ½ OF SUBDIVISION MAP ACT, THE EASEMENT LISTED BELOW WILL BE NOTED FOR ABANDONMENT AT THE TIME OF FILING OF THE TRACT MAP.

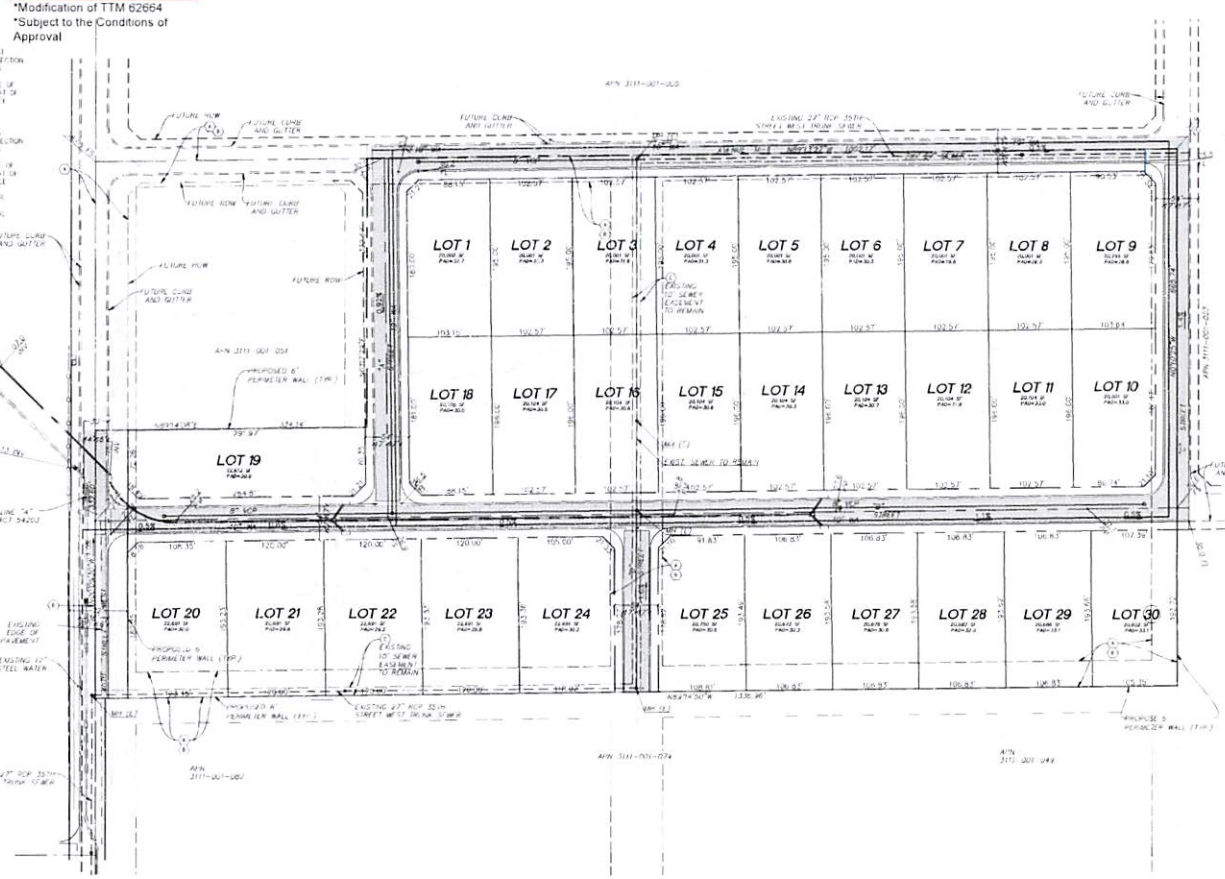
(A) EASEMENTS FOR INGRESS, EGRESS & UTILITY PURPOSES PER INSTRUMENT 768, RECORDED AUGUST 16, 1956

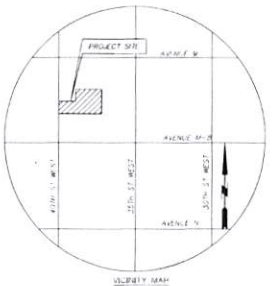
(B) EASEMENTS FOR INGRESS, EGRESS, & ROAD PURPOSES PER INSTRUMENT NO. 2306, RECORDED JULY 24, 1968

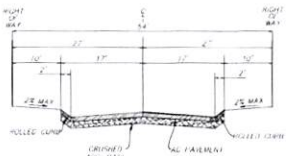
(C) SEWER EASEMENTS PER DOCUMENT NO. 80-163970 & 80-163971 RECORDED FEBRUARY 13, 1980

SURVEYOR'S NOTES:

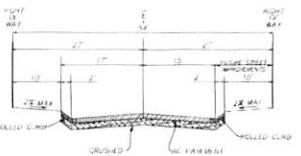
1. THE BOUNDARY INFORMATION SHOWN HEREON WAS COMPILED FROM A FIELD SURVEY UNDER MY/A DIRECTION IN DECEMBER 2004 AND JANUARY 2005.
2. THE EASEMENTS SHOWN HEREON WERE COMPILED FROM A PRELIMINARY TITLE REPORT NUMBER 1 – A, ISSUED BY FIDELITY NATIONAL TITLE COMPANY DATED FEBRUARY 9, 2005.
3. THE BEARINGS SHOWN HEREON ARE BASED ON A BEARING OF N00°03'50"W FOR THE CENTERLINE OF 40TH ST. WEST AS SHOWN ON TRACT 52538 RECORDED IN BOOK 1133, PAGE 36 OF MAPS.
4. THE BENCH MARK USED WAS LOS ANGELES COUNTY PUBLIC WORKS BENCH MARK NUMBER L 172, ELEVATION 2497.042 FEET (1988 ADJUSTMENT) NAVD 88 DATUM.



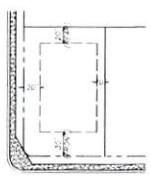


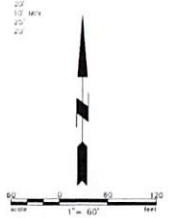


LOCAL STREET SECTION – "B" & "D" STREETS
54' R.O.W
NOT TO SCALE



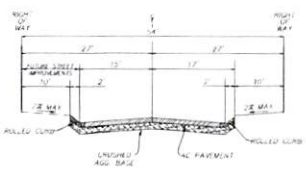
AVENUE M-4 & "C" STREETS
54' R.O.W (42' PARTIAL WIDTH)
NOT TO SCALE



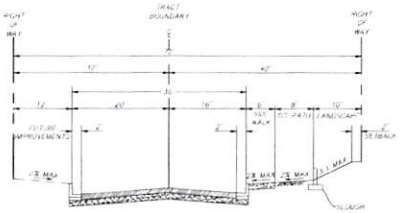


SETBACK REQUIREMENTS

FRONT YARD	20'
REAR YARD	20'
INTERIOR SIDE YARD	10' MIN
TOTAL INTERIOR SIDE YARD(SUM OF 2 YARDS)	25'
STREET SIDE YARD	20'



"A" STREET
54' R.O.W (42' PARTIAL WIDTH)
NOT TO SCALE



40TH STREET WEST
72' ROW
NOT TO SCALE

REV.	DATE	DESCRIPTION	APP.

mdk CONSULTING

MOHAMMAD KASHANI RCE No 49247 DATE 10/31/2021

TENTATIVE TRACT MAP NO. 062664
LANCASTER, CA

JOB No. 17005 SHEET 1 OF 1

Payment Received 3/17/22-RK

Drawing Name: K:\Projects\17-xx-xx Land Development\17-xxxx Land Development - Tract\17005\02 Land Development\Tentative Map\17005 - TTM.dwg
Last Modified: Nov 27, 2021 - 1:29pm by arsenalgian

STAFF REPORT

August 18,2022
To: Vice President and Board of Directors
From: Brach Smith, Assistant General Manager
Subject: Amended Travel and Subsistence Policy

Recommendation:
Approve the amended Travel and Subsistence policy giving the General Manager authority to approve budgeted travel expenses up to $5,000.

Background:
The current travel and subsistence policy requires approval by the Board of Directors for all travel expenses. Since these expenses are included in the budget they have already been approved by the board of directors. The proposed amendment would give the General Manager authority to approve budgeted travel expenses up to $5,000 and eliminate the need for the board to review each individual travel request. This will also help district staff to schedule training as some have limited registration windows that may not align with monthly board meetings.

Unbudgeted travel expenses, or those exceeding $5,000 will require approval by the Board of Directors.

Fiscal Impact:
None

Attachment:
Proposed amended travel and subsistence policy

1. POLICY STATEMENT

It is the policy of the District to provide reasonable standards for travel and subsistence that are consistent with the prudent use of public funds, best business practices, and in compliance with applicable laws and Board policies.

A. General Policies

Travel related expenses may be authorized for District regular employees.

All District employees traveling on District business will be held accountable and be fiscally responsible, in accordance with Board Governance Policies.

District staff may travel to out-of-county, in-state, or out-of-state professional or training conferences or workshops only if required by District business needs and if an overnight stay is required, only if authorized ~~by the Board of Directors.~~ Budgeted travel expenses which are $5,000 or less may be authorized by the General Manager. Unbudgeted travel expenses, or those exceeding $5,000 shall be authorized by the Board of Directors. Some examples of business needs are:

- Need to gain technical or related knowledge required for a current or planned District activity.
- Response to a request from an outside agency or organization for District staff to participate in a conference or workshop to share their expertise.
- Response to a request from an outside group for District staff to participate in a conference or workshop as part of group planning, negotiations, or decision making.

Employee travel will be via the lowest cost alternative and consistent with good business practices. Luxury modes of transportation and accommodations are not authorized for reimbursement. The Procurement Travel Coordinator will determine the least expensive mode of travel at the time of booking in keeping with Board Executive Limitations against spending extravagantly, inefficiently, or in ways costlier than necessary.

Travel reservations shall be made at the early enough to take advantage of discounted airtime and lodging rates. Emergency or urgent travel requests that are made in less than three (3) weeks prior to the actual start date of the event will be reviewed on a case-by-case basis with the approval of the appropriate authority.

B. Travel Time

Travel time occurring during an employee's scheduled time off, on a designated District holiday, or outside the employee's regularly scheduled work time will not be compensated for overtime. The only exception of this will be when travel is required by the District related to the performance of the employee's job duties and the overtime is authorized and approved prior to the travel by the appropriate Appointing Authority, in accordance with the provisions of the Memorandum of Understanding (MOUs).

Employees who extend the length of the business trip for personal reasons must charge those days to an available leave balance, such as vacation, personal leave, or compensatory time. Employees who attend conferences or seminars and leave early for personal reasons other

PROPOSED

than illness or family emergency, shall reimburse the District on a pro-rated basis.

Additionally, any additional travel cost or lodging expense incurred as a result of extending the length of any business trip for personal reasons shall be reimbursed or paid by the employee.

C. Travel Locations

In-State Travel

In-state travel should always be the first option over out-of-state travel. All in-state travel must have prior authorization by the ~~Board of Directors~~ General Manager.

Out-of-State Travel/Out-of-Country Travel

Out-of-state and out-of-country travel is limited to business purposes that cannot be met by any other means. Each Appointing Authority will determine at the beginning of each fiscal year, the total number of trips which will be allowed for their respective areas of responsibility.

All out-of-state travel must have prior authorization from the ~~Board of Directors~~ General Manager.

D. Registration Costs

District policy is to prepay all costs for seminars, conferences, workshops, and meetings when employee has been authorized to travel to events.

District will prepay social event costs associated with registering for event, and notify Accounts Receivable to invoice the employee for such costs. This also includes any guest registration costs. Invoices must be paid in a timely manner (within thirty [30] days). Social costs will be anything that is outside the normal hours of operation for the event, and are deemed social on the registration forms.

E. Airline and Ground Transportation

Air travel must be via the most direct and economical means, accommodating the traveler's needs.

The District standard is to purchase non-refundable coach/economy class tickets. If the District can realize $500 or more in savings by booking a Saturday night stay airfare, and the employee agrees to extend their travel time for the one day, then the District will reimburse the employee for the extra night's hotel stay, as well as an extra day of meal reimbursement.

The District will not purchase any family or guest travel. Employees who wish to have their families accompany them may do so but must make and pay for their own arrangements. Employees who wish to upgrade or use a different carrier than the lowest carrier at the time of booking, may do so, however, they will be invoiced for the difference. The invoice must be paid in a timely manner (within thirty [30] days).

Employees wishing to combine personal travel with business travel which results in a higher airfare than the business travel alone will be sent an invoice for the difference. The invoice

PROPOSED

must be paid in a timely manner (within thirty [30] days).

Employees wishing to change travel plans for personal reasons must have prior authorization by the appointing authority.

Employees whose plans change and who fail to notify the Appointing authority prior to the actual travel date will be invoiced for any additional charges incurred due to change in the travel plans or the total nonrefundable cost associated with the trip in the event of employee's cancellation of the trip.

F. Rental Cars

Rental cars may be used if shuttle services are not available and it is the most economical means of transportation.

When picking up a rental car, the traveler should check with the rental agent for any additional promotional rates, last minute specials, or free upgrades which will reduce the cost to the District. At the time of rental, the car should be inspected and any damage found should be noted on the contract before the vehicle is accepted.

The District standard will be midsize for rental cars, unless there is a group of employees traveling together.

When renting a vehicle for District business, employees should accept the Loss Damage Waiver Coverage for physical damage to the car and decline the Liability Insurance Supplement coverage offered by the rental agency. Employees desiring either Personal Accident or Personal Effects Coverage must pay for these on their own. The District will not reimburse for personal insurance.

Rental car receipts must include the dates, number of days, type of vehicle rented, and mileage.

Employees who have a rental car and are extending their business trip for personal reasons will not be reimbursed for the extra rental days.

Only one (1) rental car will be rented for a group of employees traveling together to the same location. Exceptions must be approved by the Manager.

G. Mileage Reimbursement

Use of a personal vehicle on District business will be reimbursed at the current Internal Revenue Service rate per mile.

Personal car mileage reimbursement covers the operating cost of the vehicles, such as cost of gas, oil, wear and tear, and any servicing needed during the trip.

Personal vehicle mileage must be approved by the Manager for emergency calls for work not anticipated or scheduled and which could not be performed during the normal working hours on the next regularly scheduled working day.

PROPOSED

Employees who travel for business meetings or conferences will be reimbursed mileage for travel from home to airport, round trip, and to/from the meeting site, including any incidental travel such as travel to the lodging place and restaurant.

H. Lodging and Accommodations

The District will pay for lodging for as many nights as necessary for the business purpose of the trip.

If possible, the hotel that will be reserved by the Management or directed staff will be the host hotel of the event, if there is one. In the event that hotel is sold out, then the Management or directed staff will seek accommodation on the next best hotel in the closest proximity to the host hotel location (safety, distance, and price are considered).

The Manager or directed staff will secure the best rate available at time of booking (i.e., conference rate, government rate, special booking rate).

Employees who wish to upgrade rooms, have additional guest charges, or use a hotel of their choosing, and the cost is more expensive than that of the host hotel, will not be reimbursed for the cost difference.

Employees will each have their own accommodations.

Employees who fail to show up at the hotel on the day the reservation is guaranteed for and have not notified Management of the change in the time allotted by the hotel will be invoiced for the no-show charge, if such charge is incurred.

Hotel stay will only be reimbursable if event location is more than fifty (50) miles from employee's home. Exceptions may be made by Management in cases involving evening meetings/events, etc.

I. Meal Reimbursement

Travel related meals and expenses will be paid on Per Diem Rates Schedule of the Approved GSA travel portal (http://www.gsa.gov/portal/content/104877). All rules and regulations associated with Per Diem Rates on the GSA travel portal will be observed.

No reimbursements will be made to the employee for their family/guest meal expenses.

J. Miscellaneous Reimbursable Expenses for Travel

The following travel expenses are reimbursable:

- Public transportation to and from airport roundtrip
- Parking expenses (both long and short term)
- Fuel for rental cars

PROPOSED

- Personal telephone calls –employees are expected to use discretion as to the number and duration of calls. Guidelines are up to two (2) calls per day and up to five (5) minutes per call. Unusual circumstances may warrant exceptions to these guidelines.

Exceptions may be approved by the responsible manager. The employee will be invoiced for charges that exceed these guidelines.

- Expenses such as faxing, postage, copy charges, business calls, internet access fees when related to District business.
- Laundry (six [6] nights stay or more.)
- Tipping.

K. Non-Reimbursable Expenses for Travel

The following travel expenses are not eligible for reimbursement:

- Traffic and parking violations
- Personal entertainment (e.g., in-room movies, saunas, fee for exercise room, etc.)
- Alcoholic beverages/wet bar
- Family/guest expenses
- Social events at conferences
- Laundry (if stay is five [5] nights or fewer)

L. Travel Advances

2. PURPOSE

The purposes of this policy are:

1. To provide guidelines for authorization of travel and payment of travel expenses for District employees.
2. To place fiduciary responsibility and cost-effective use of public funds first.
3. To ensure fair and equitable treatment of all employees by defining policies and procedures for authorized business travel and guidelines for expense reimbursement.
4. To facilitate the reimbursement of employees for allowable expenses incurred during travel on District business.

3. SCOPE, ASSUMPTIONS & EXCEPTIONS

This policy applies to all District employees, both exempt and non-exempt, and intermittent or temporary workers allowed and approved to travel on a case-by-case basis by the appropriate Appointing Authority.

4. ROLES & RESPONSIBILITIES

Managers

All Managers shall be knowledgeable on the current travel policies and procedures and inform their departmental staff of such policies and procedures. In order to maintain cost control over expenditures, any expenses submitted which do not comply with the

PROPOSED

guidelines in this policy will not be reimbursed, unless accompanied by a valid exception signed by the respective employee's Manager.

- Ensuring all employee travel request meet the objective of the employee's performance work plan and strategic plan.
- Ensuring reimbursement is made for actual reasonable business expenses in connection with authorized travel as defined in this policy.
- Regularly reviewing this policy with employees, especially new employees.

Employees

Employees are responsible for the following:

- Employees who need to travel on District business must obtain prior approval as noted on the forms to travel.
- To obtain approval for any travel, employees must complete Off Site Training/Travel
- Employees should choose the most efficient, direct, and economical travel options available to them.
- Employees who coordinate their own travel arrangements will only be reimbursed if proper policy was followed and the appropriate forms are submitted for reimbursement.
- Employees must submit to the Bookkeeper all travel-related expense reimbursements no later than thirty (30) days from the date of return from the trip.
- Exceptions to submitting travel expense reimbursement form later than thirty (30) days will be reviewed on a case-by-case basis.

5. DEFINITIONS

Luxury Transportation/Accommodations – Limousines, vehicles designated by rental agency as "luxury" or "large size", first class or business class air travel, any accommodations other than "standard" (i.e. one king, or two queen beds). Four-star accommodations would be considered "luxury", unless they are approved conference/event site or location.

Travel Time – The time an employee is on official District business, including the actual event dates and the time necessary to travel to and from the event, not to exceed one (1) day prior and one (1) day after the event. Exceptions such as illnesses, emergencies, and unforeseen events will be reviewed on a case-by-case basis.

6. CHANGE HISTORY

DATE REVISION COMMENTS

PROPOSED

QUARTZ HILL WATER DISTRICT

Administrative Supervisor Report
August 18, 2022

1. Conservation Outreach

Once again, I can only offer accolades to our entire team in their strong efforts in the community. From notification of leaks, door hangers, and phone calls to home visits for assistance and outreach with customers. We created 65 Conservation Service Orders. Of those, our field crew assisted 11 customers either set their sprinklers correctly or offered other assistance. Some of these locations required a return visit and seven accounts were assessed Water Waste Fines after three warning State Mandated Restriction Violations door tags, and at least one phone call. Last week we only 24 new and follow up notices to deliver. Overall, most customers are very appreciative of the help.

We will remain dedicated to the efforts. It's quite rewarding when our success in the reductions we see.

2. Shut off for nonpayment

Off day last month was very successful. Of the 23 accounts, 16 of those paid their entire balances in accordance with our Policies, Procedures, Rules and Regulations in order to get their water back on.

	SHUT OFF for NON-PAYMENT				
	2022				
	How many accounts received Shut Off Notices/Door Tags	How many accounts were Shut Off for non-payment	Number of Accounts closed out next day.	Average Amount Past Due	Average Days Off
January	-	-	-	-	-
February	153	46	11	575.51	1
March	117	22	3	45.26	1
April	92	21	12	228.47	1
May	91	13	4	244.32	1
June	89	22	4	361.77	1
July	120	23	7	303.30	1
Annual Total	662	147	41	293.11	1

3. Payment Agreements

The number of active payment agreements has dropped to 18, continuing our downward trend.

If you have any questions, please let me know.

Debi Louie
Administrative Supervisor
Board Secretary

1. Mainline Valve Replacement

Staff completed the replacement of a 10-inch mainline valve on Avenue L. The valve was identified as defective during routine valve exercising and scheduled for replacement. The location of the valve required additional traffic control and special planning to minimize the impact of the shutdown.

2. Training

Mr. Campos and I recently attended the Tri-State Seminar in Las Vegas. This event was a great opportunity to receive further training in water distribution, treatment, and leadership as well as see the latest tools and technology of the water industry. Staff is also scheduled to complete additional training for CPR, First Aid, AED, and respiratory protection on August 17th.

3. Leaks

Field staff continues to replace leaking service lines promptly, minimizing loss water and the interruption of an essential service to customers. After business hours leaks have been frequent and responded to swiftly by field staff. These savings keep operating cost to a minimum which help stabilize/reduce rates.

4. Conservation Outreach

Staff continues to promote conservation through phone calls, door hangers, and assistance adjusting sprinkler timers. This outreach has helped the district get closer to the state mandated conservation requirements.

5. Water Levels

Monthly monitoring of the district owned ground water levels continues. These levels are currently stable and on par with historical averages. Proactive ground water management is a priority of the district commitment to preserving long term reliable sources.

6. Water Availability

Monitoring of State water supply, ground water supply, conservation cutbacks, and other available water resources continue to be a priority of management. Operational changes are made daily to utilize all available water resources and minimize production costs.

Thank you,

Brach Smith

Assistant General Manager

QUARTZ HILL WATER DISTRICT

General Manager Report
August 18, 2022

Dear Directors,

The first month of the new fiscal year has been demanding. District staff has continued to push the Conservation Outreach program and has had great success. The SCADA radio and software upgrade has been challenging. The field crew has been very busy with 'leak season' upon us. Every year we see more leaks occur during July and August.

Staff has been working diligently with our outreach program to inform customers of Governor Newsom's state mandated Drought Restrictions. Several means of outreach have included blast text messages, automated phones calls, messages on bills, door hangers, and the use of the meter reading datalogs to spread the word of how dire the water shortage is within our state. The response from our customers has been encouraging as we have seen a **18%** (anticipated, awaiting AVEK bills/data) drop in usage from the June 2020 use. The State is reporting a 3.7% overall reduction statewide. This is not a good statewide percentage. If we can keep our customer efforts going in the same manner throughout the summer, hopefully, we can avoid drought surcharges.

Supervisory Control and Data Acquisition (SCADA) Upgrade

The past few weeks have been extremely stressful due to SCADA malfunctions. The software program that automates the District's water delivery had corrupt files from a previous version. After two weeks of trouble shooting by the Tesco Inc. software engineering team, they finally remedied the issue. Minor bugs will continue to be addressed over the next month.

I wanted to thank the field staff for being available for extended hours and helping manage the system manually. There was a two-day span where we were basically flying the plane with no auto pilot or dash gauges. Throughout this unexpected circumstance, the District continued to provide uninterrupted service and potable water to the customers. We are in a much better place currently with the upgrade.

Current Water Situation

The Table "A" allocation from the State Water Project remains at 5%, which has created a significant short fall for the District to meet customers desired needs. We have implemented the use of AVEK's ground water bank to help supplement this shortcoming. This water has an additional cost associated due to the need to pump the water once (sometimes twice) to elevated pressure zones. Thankfully, due to strategic planning, the District has cash reserves to help offset these cost for dry years.

The Department of Water Resources (DWR) and the U.S. Bureau of Reclamation (Reclamation) are gearing up for the hot and dry summer months as the state experiences a third consecutive year of severe drought.

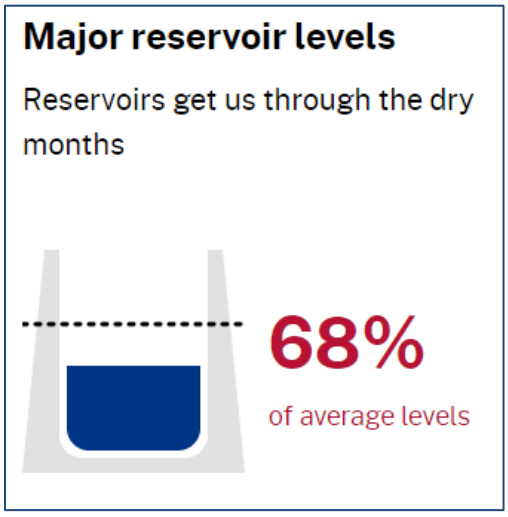
California will enter the dry summer months with below-average reservoir storage and with the state's largest reservoir, Shasta Lake, at critically low levels. The Sierra snowpack is essentially gone, and runoff into the state's streams and reservoirs has largely peaked for the year.

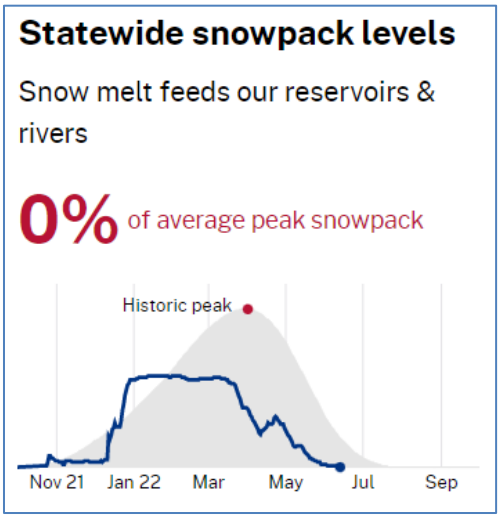
"The overall water supply for California is still critical going into the dry summer months," said DWR Director Karla Nemeth. "DWR and its federal partners at the U.S. Bureau of Reclamation will continue to take a conservative approach to water management decisions to maintain storage, water quality, and water deliveries for millions of Californians. We need to be prepared for a hotter, drier future brought on by our changing climate." https://water.ca.gov/News/News-Releases/2022/June-22/State-Federal-Water-Managers-Prepare-for-Dry-Summer-Conditions

Drought Report

- R-GPCD for 2020 July 311 R-GPCD
- R-GPCD for 2021 July 324 R-GPCD
- R-GPCD for 2022 July 254 R-GPCD

In drier seasons, we rely on other sources of water. These include reservoirs and melted snowpack. But we are now facing a historic level of dryness that has gone on for 3 years. And it's only getting worse: 2022 had the driest January, February, and March in over 100 years.





Hotter temperatures, longer heatwaves, and wildfires could impact water management decisions. DWR will continue to monitor conditions and adjust as needed to navigate the severe drought conditions and plan for another dry fall and winter to come.

With that in mind, California is continuing to respond with a series of drought actions:

- Governor Newsom has called on all Californians to voluntarily reduce their water use by 15 percent. He has also urged local water agencies to take more aggressive action to reduce water use through their locally developed Water Shortage Contingency Plans. Local agency decisions on water conservation are key to successful management of water resources.
- The State Water Resources Control Board has voted to require water agencies to move to Level 2 of their contingency plans, meant to address up to a 20 percent shortage of water supplies.
- The Water Board also voted to ban the watering of non-functional turf or decorative grass found around commercial buildings, industrial parks, and along roadways. DWR estimates that the ban will save hundreds of thousands of acre-feet a year, enough to supply water to more than half a million households for a year.

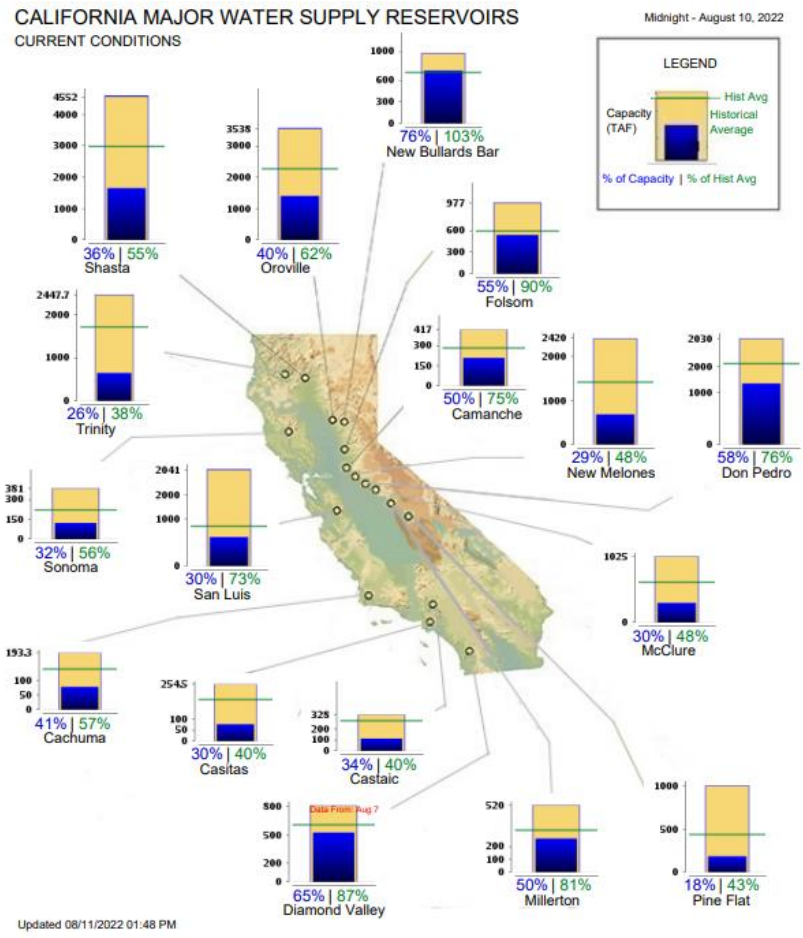
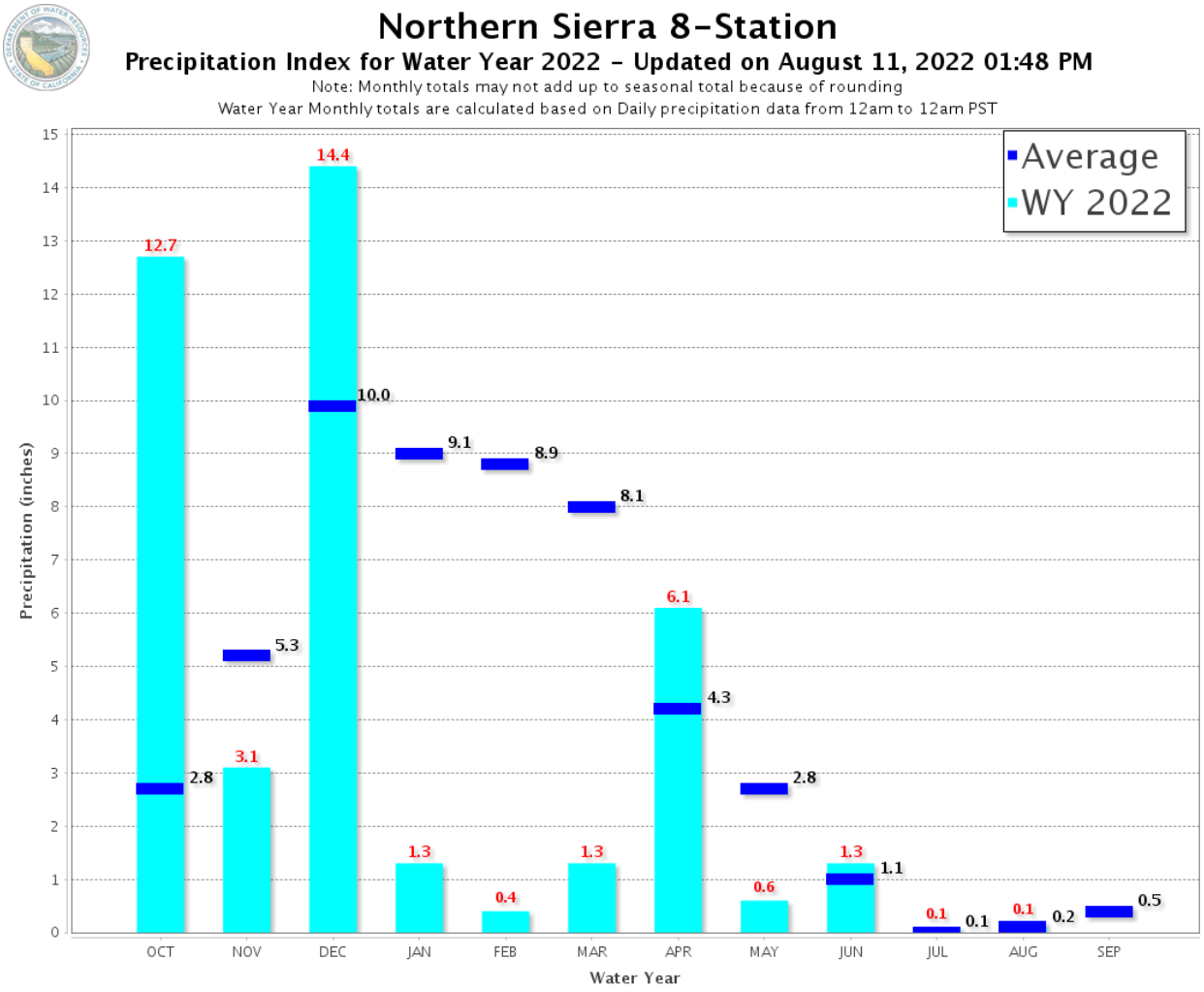


Figure 9 Reservoir conditions taken from http://cdec.water.ca.gov/cgi-progs/products/rescond.pdf


Northern Sierra 8-Station
Precipitation Index for Water Year 2022 - Updated on August 11, 2022 01:48 PM
Note: Monthly totals may not add up to seasonal total because of rounding
Water Year Monthly totals are calculated based on Daily precipitation data from 12am to 12am PST
Average
WY 2022
Precipitation (inches)
Water Year
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
12.7
2.8
3.1
5.3
14.4
10.0
1.3
9.1
0.4
8.9
1.3
8.1
6.1
4.3
0.6
2.8
1.3
1.1
0.1
0.1
0.1
0.2
0.5

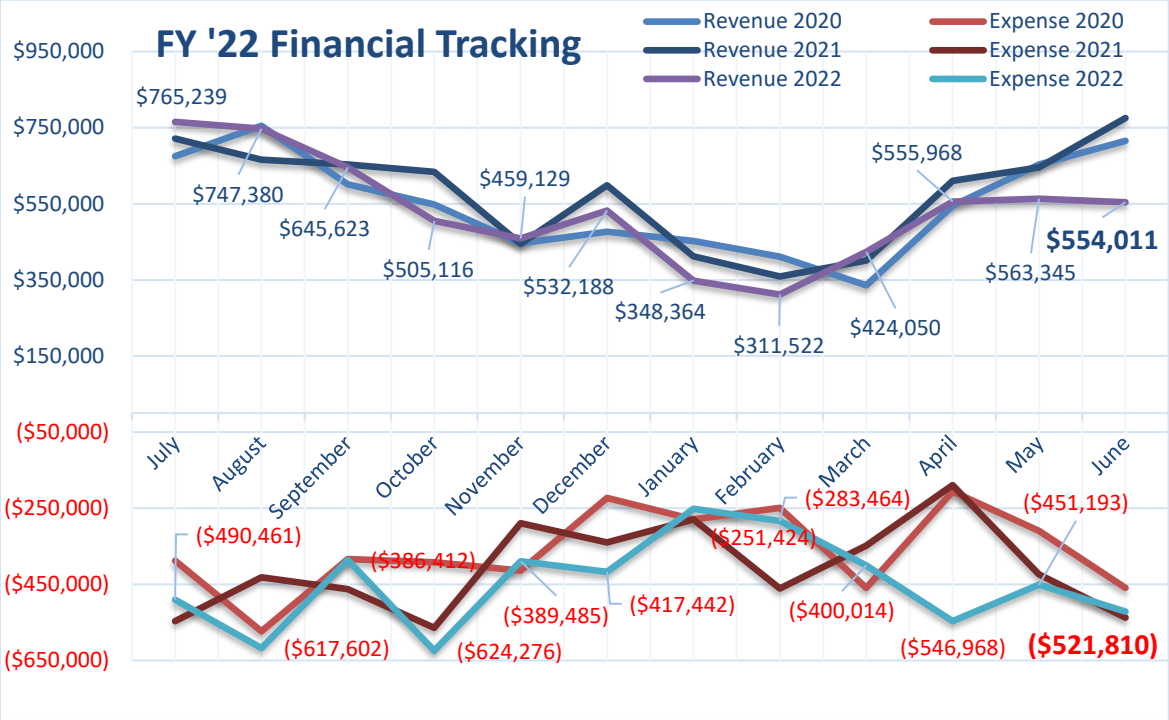
Income/Expense Report

June was a positive month with a net income of $32,201, however after fully funding non-cash operating expenses...a deficit of $59,593 was realized. Mostly due to the $84,000 payment to pre-fund the California Employers Retirement Benefit Trust (CERBT) program. This program is a trust account with CalPERS to reduce the liabilities associated with retirement pensions. The interest earnings will one day off set the annual liabilities payment. Revenues were lower than budgeted due to the State mandated drought restrictions. Again, reserve funds will need to be utilized to help offset any shortcomings in the near future.

Quartz Hill Water District
Statement of Revenues and Expenditures
From 6/1/2022 Through 6/30/2022

	Current Month	Year to Date	YTD Budget - Original FY_23	YTD Budget Variance - Original FY_23
Revenues	554,011.22	6,330,668.54	6,486,440.00	(155,771.46)
Expenses	521,810.04	5,514,072.14	5,361,619.96	(152,452.18)
Net Income (Loss) Subtotal	32,201.18	816,596.40	1,124,820.04	(308,223.64)
Professional Services-Other	7,795.00	91,433.03	75,000.00	(16,433.03)
Non-Cash Operating Expenses	84,000.00	910,565.33	1,100,395.00	189,829.67
Net Income (Loss) Total	(59,593.82)	(185,401.96)	(50,574.96)	(134,827.00)

*this graphic is subject to change due to budget adjustment in March 2022



Other Notable Operational News

- Several of the District facilities have been subject to vandalism/theft. It appears that copper wire has been the target at these sites. Live wires were cut and stolen from one of the facility sites. District field staff had the wires replaced and power restored to the critical site within 3 hours (very impressed with staff's effort).
- Ave L and 32nd Street W
-
- est, field crews replaced a 10" mainline valve. This was a large "shut down" job where water service was scheduled to be shut off, and field crews completed the job successfully.

This concludes my report, and as always please contact me with any questions or concerns at brentb@qhwd.org .

Thank you,

Brent Byrne

General Manager