



QUARTZ HILL WATER DISTRICT

5034 W Avenue L • Quartz Hill, CA 93536
661-943-3170 • www.qhwd.org

In accordance with the Americans with Disabilities Act of 1990, if requested, this agenda will be made available in an appropriate alternative format to persons with a disability. If you need disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Debi Pizzo at (661) 943-3170, or inquire at Quartz Hill Water District's office, at least 48 hours prior to the meeting.

AGENDA

BOARD OF DIRECTORS

REGULAR MEETING

March 15, 2018

5034 W Avenue L, Quartz Hill, CA 93536

ITEM 1 ROLL CALL

ITEM 2 PLEDGE OF ALLEGIANCE

ITEM 3 ADOPTION OF AGENDA

Members of the public shall have an opportunity to comment on each agenda item as the Board, prior to action being taken, is considering it.

ITEM 4 PUBLIC COMMENT

At this time, members of the public shall have an opportunity to comment on any matter within the jurisdiction of the District, which is not on the agenda. (Guidelines available at meeting.)

ITEM 5 DISCUSSION ITEMS

None Requested

ITEM 6 ACTION ITEMS

All matters listed under the Consent Calendar are considered to be routine and non-controversial. The Board will act upon them by one motion in the order listed below. There will be no separate discussion on these items prior to the President of the Board reading the Action Item unless a Board member, staff, or member of the public, requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. CONSENT CALENDAR

1. Consideration and possible approval of the February 22, 2018 minutes of the Board Meeting.

and

2. Consideration and possible action to approve the check record.

B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

1. Consideration and possible action to approve the attendance of two field staff at each of the CLA-VAL University Training Center Two Day Training for both April 11 & 12 and May 9 & 10, in Costa Mesa.
2. Consideration and possible action to approve the attendance of Denise Burks at the abila training course at their offices April 23-25 in Austin, Texas.

C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

None requested.

D. ACTION CALENDAR

1. Consideration and possible action to nominate a Candidate for the 2018 California Special District Association, Board of Directors.

ITEM 7 INFORMATION ITEMS (Written reports included)

A. Staff Reports

i. Report by Assistant General Manger

Brent Byrne

ii. Report by General Manager

Chad Reed

B. Reports by Directors

None

C. Reports by Attorney

ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS



ITEM 9 CLOSED SESSION

A. Conference with Legal Counsel

1. ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one potential case. The existing facts and circumstances which might result in litigation are the provision of technology consulting services by The Tech Info Group, LLC and the consequences of the provision of those services upon the operation of Quartz Hill Water District.

2. EXISTING LITIGATION: (Paragraph (1) of subdivision (d) of Section 54956.9)

i. Diamond Farming/Bolthouse Farms Case/LA County

3. Anticipated Litigation:

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9

i. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959.

B. Public Employee Performance/Discipline/Dismissal/Release.

C. Potential Well Sites 18 and 19.

ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

ITEM 11 ADJOURNMENT



**QUARTZ HILL WATER DISTRICT
MINUTES OF THE BOARD OF DIRECTORS OF REGULAR MEETING**

A meeting of the Board of the Directors was held at 7:00p.m., on February 22, 2018, at 5034 West Avenue L, Quartz Hill, California pursuant to notice duly given.

ITEM 1 ROLL CALL

President Allen G. Flick, Sr., Vice President James Powell, D.D.S., Director Peggy Powell, Director K. Michael Scott, Board Secretary Debi Pizzo. Assistant General Manager Brent Byrne, General Manager Chad Reed and Brad Weeks, of Charlton Weeks LLP.

Absent: Director Sheldon Carter

Employees: None

Public in Attendance: Jim Krieger, Allison Gatlin

ITEM 2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Director P. Powell

ITEM 3 ADOPTION OF AGENDA

With no request for amendment, the agenda is adopted by assent.

ITEM 4 PUBLIC COMMENT

None

ITEM 5 DISCUSSION ITEM

None

ITEM 6 ACTION ITEMS

A. CONSENT CALENDAR

1. Consideration and possible approval of the January 18, 2017 minutes of the Board of Directors Regular Meeting.

and

2. Consideration and possible action to approve the check record.

On motion by Vice President Powell, and second by Director P. Powell, the Consent Calendar is unanimously approved.

B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

and.

C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

None requested.

D. ACTION CALENDAR

1. Consideration and possible action to approve phased Will Serve for Tract 74422, 4 lots at 37th and L-4.

On motion by Vice President Powell, and second by Director Scott, Will Serve renewed for Tract 74422, unanimously.

DRAFT

ITEM 7 INFORMATION ITEMS (Written reports included)

A. Staff Reports

Report by Assistant General Manager

Brent Byrne

Report by General Manager

Chad Reed

Reports by Directors

None

Reports by Attorney

Closed session

ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

Training for field staff

CSDA Board of Directors Nominations

ITEM 9 CLOSED SESSION

A. Conference with Legal Counsel

1. ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one potential case. The existing facts and circumstances which might result in litigation are the provision of technology consulting services by The Tech Info Group, LLC and the consequences of the provision of those services upon the operation of Quartz Hill Water District.

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i. Diamond Farming/Bolthouse Farms Case/LA County

3. Anticipated Litigation:

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9

i. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959

B. Conference with labor negotiator (Gov't Code § 54957)

C. Public Employee Performance/Discipline/Dismissal/Release.

D. Potential Sites 18 and 19.

ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

No reportable action was taken.

ITEM 11 ADJOURNMENT

President Flick called for any other business. When none was presented, meeting was adjourned at 8:02pm.

Allen Flick, President

Attested: _____

Debi Pizzo, Board Secretary

DRAFT

Quartz Hill Water District
 Check/Voucher Register - CHECK REGISTER
 From 2/1/2018 Through 2/28/2018

<u>Document Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Check Amount</u>
2/5/2018	12407	ACWA JOINT POWERS INSURANCE AUTHORITY	24,817.28
2/5/2018	12408	Antelope Valley Window Cleaning	30.00
2/5/2018	12409	Brent Byrne	885.23
2/5/2018	12410	Continental Utility Solutions, Inc.	1,200.00
2/5/2018	12411	Ryan Epps	90.00
2/5/2018	12412	INX Building Maintenance Solutions	590.65
2/5/2018	12413	SHARP ELECTRONICS CORPORATION	3,186.45
2/5/2018	12414	Underground Service Alert/SC	97.45
2/6/2018	12415	Denise Burks	1,801.43
2/6/2018	12416	CUEMA(CALIF UTILITY EXECUTIVE MANAGEMENT ASSOC)	1,000.00
2/6/2018	12417	Computer Condiments	16.80
2/6/2018	12418	Lagerlof, Senecal, Gosney & Kruse, LLP	2,361.36
2/6/2018	12419	RBC Incorporated	2,496.00
2/6/2018	12420	Chad Reed	170.00
2/15/2018	12421	American Water Works Association	420.00
2/15/2018	12422	Anthem Blue Cross	637.65
2/15/2018	12423	DataProse, Inc.	3,053.91
2/15/2018	12424	Olivarez Madruga Lemieux O'neil	4,838.00
2/15/2018	12425	Utility Cost Management	616.41
2/27/2018	12426	4Imprint, Inc.	(24,817.28)
Report Total			23,491.34

Quartz Hill Water District
Check/Voucher Register
From 2/1/2018 Through 2/28/2018

<u>Document Date</u>	<u>Document Number</u>	<u>Payee</u>	<u>Document Amount</u>
2/13/2018	2288	ALDO ARGANA	126.44
2/13/2018	2289	ANTHONY CRAWFORD	142.05
2/13/2018	2290	DHINTEC INC	189.63
2/13/2018	2291	FRANK CABACUNGAN	36.18
2/13/2018	2292	THOMAS CHERNEY	32.71
2/13/2018	2293	DEBORAH J DINKINS	29.88
2/13/2018	2294	JAVER A GONZALEZ	21.26
2/13/2018	2295	LISA GRAY	28.94
2/13/2018	2296	SERLINDA HADDEN	18.13
2/13/2018	2297	DAVID HANNON	15.66
2/13/2018	2298	WILLIAM HARRIGAN	18.71
2/13/2018	2299	PRICILLA MADRID	41.51
2/13/2018	2300	MCELRATH MARY	3.63
2/13/2018	2301	LYDIA MENDOZA	14.15
2/13/2018	2302	MIKE NEIS	50.61
2/13/2018	2303	QUARTZ HILL INVESTMENT	40.03
2/13/2018	2304	PATTI THOMAS	153.58
2/13/2018	2305	AVETIS TIFLISYAN	258.73
2/13/2018	2306	MARCY WOOLLEY	28.53
Report Total			1,250.36



CVU-101

CVU-101 Single Function Control Valves

Developed specifically for Waterworks System Operations and Maintenance personnel, CVU-101 is an excellent choice for individuals who are new to the industry or as a refresher course for experienced operators and maintenance workers.

**Hands-on
service training
for the waterworks
professional**

CVU-101 Training Topics

Maintenance, Repair, and Troubleshooting

- 90 Series Pressure Reducing Valves
- 50 Series Pressure Sustaining/Relief Valves
- 210 Series Altitude Valves
- 136 Series Solenoid Control Valves
- 124 Series Float Control Valves

Training Location

Cla-Val Training Center
1741 Placentia Avenue
Costa Mesa CA 92627

Class Schedule 2018

Offered the 2nd Wednesday
and Thursday each month

January 10 & 11

February 7 & 8

March 7 & 8

*April 11 & 12

*May 9 & 10

July 11 & 12

August 8 & 9

September 12 & 13

October 10 & 11

November 7 & 8

Students who have
already completed CVU-101
are not eligible for
future CVU-101 Classes

Day 1 - 7:30am - 3:30pm • Day 2 - 7:00am - 3:00pm

CLA-VAL
UNIVERSITY

Please complete the CVU-101 registration form
online at www.cla-val.com.

Email training@cla-val.com or call
800.942.6326 with questions.

CVU -- where knowledge flows



CVU-101

Cost: \$200.00

Event Start Date: April 11, 2018

Max 5 registrants per company.

If the number of seats requested is not available, please add your request to the [waitlist \(waitlist? pID=539\)](#), or [select another date \(training-seminars-product-education.php\)](#).

If you are registering multiple students, please fill in **ALL** required fields in the registration form for each attendee.

Notice to all registrants

Please be aware that if you have already completed CVU-101, you are not eligible to repeat this class. Instead, please consider registering for an upcoming session of the next class in our series: **CVU-201**.

Thank you!

© 2018 Cla-Val | 1701 Placentia Avenue, Costa Mesa, CA 92627-4416

Phone: 949.722.4800 | Toll-free: 800.942.6326



Course Level: Basic
Instructional Method: Group Live
Recommended CPE Credits: 20
Two and One-Half Day Class

This intensive 2.5 day course focuses on primary financial activities, providing a strong foundation for new customers and a broad understanding for more experienced customers. This course is ideal for accounts payable professionals, staff accountants, and the hands-on Chief Financial Officer.

You will learn core features of the general ledger, accounts payable, bank reconciliation, budget, and reporting modules. Study topics include creating and maintaining chart of account codes, processing and correcting accounts payable and general ledger transactions, creating and monitoring budgets, and reconciling bank accounts. You will also learn how to use the powerful built-in reporting tools to create reports and perform analysis.

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Class is held Monday from 1:00 - 5:00 p.m. plus Tuesday and Wednesday, 8:30 a.m. - 5:00 p.m.

Course Type: Attend In-Person

4/23/18 - 4/25/18

1:00PM - 5:00PM Central Time (US & Canada)

● Price: \$1,595.00
USD (US)

Registration End Date 4/12/18

Seats Left 13

[Austin, TX \(Abila\)](#) [Directions](#) [Details](#)



**California Special
Districts Association**

Districts Stronger Together

DATE: February 16, 2018
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2019 - 2021 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
(CSDA does not reimburse for expenses for the two conferences or the Academy classes even if a Board or committee meeting is held in conjunction with the events).

(over)

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors.

- **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination.**
- **Deadline for receiving nominations is April 18, 2018. Nominations and supporting documentation may be mailed or emailed to Beth Hummel.**
No faxes please.

Mail: CSDA Attention: Beth Hummel
1112 I Street, Suite 200, Sacramento, CA 95814
E-mail: bethh@csga.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat A-Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A-Noelle Mattock, Director, El Dorado Hills CSD*
Bay Area Network Seat A-Robert Silano, Director, Menlo Park Fire Protection District*
Central Network Seat A-Joel Bauer, GM, West Side Cemetery District*
Coastal Network Seat A-Elaine Magner, Director, Pleasant Valley Recreation & Park District*
Southern Network Seat A-Jo MacKenzie, Director, Vista Irrigation District*
(* = Incumbent is running for re-election)

If you have any questions, please contact Beth Hummel at 877-924-CSDA or bethh@csga.net.

NEW THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 18, 2018. All votes must be received through the system no later than 5:00 p.m. August 10, 2018.*

Districts can opt to cast a paper ballot instead; but you must contact Beth by e-mail Bethh@csga.net by April 18, 2018 in order to ensure that you will receive a paper ballot on time.

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 10, 2018.

The successful candidates will be notified no later than August 14, 2018. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2018.



**California Special
Districts Association**
Districts Stronger Together

2018 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map on back)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:

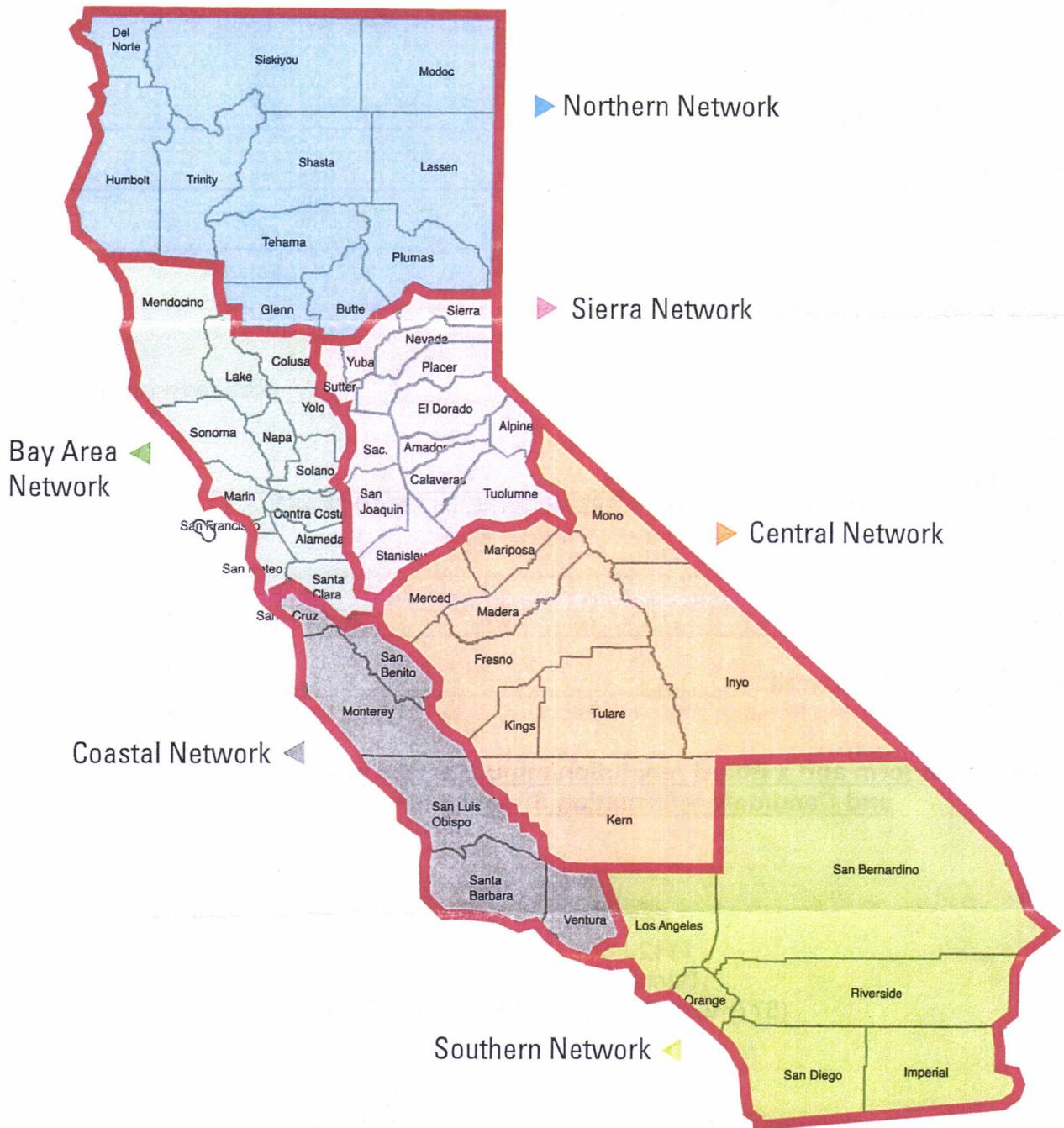
CSDA
Attn: Beth Hummel
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

bethh@cda.net

DEADLINE FOR RECEIVING NOMINATIONS – April 18, 2018



California Special Districts Association
DISTRICT NETWORKS





2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot.**

Assistant General Manager Report

March 15, 2018 Board Meeting

1. QHWD Field crews are replacing mainline valves ranging in size from 6"-12", which have failed to operate due to age. Failed valves create water quality issues along with the inability to isolate certain sections of mainline. The inability to isolate specific sections of mainline results in the field crews having to involve further streets and mainline, resulting in unnecessary interruptions for customers and extra loss water for flushing.



2. Fire protection is a critical service the District provides to the community. Each year we identify hydrants which have exceeded the expected service life and/or have mechanical issues, for replacements.



3. Field staff continues to replace leaking service lines promptly, minimizing loss water. After business hours leaks have been frequent and responded to swiftly by field staff to minimize loss water. These savings keep operating cost to a minimum which help stabilize/reduce water rates.
4. The Annual Valve Turning and Flushing program has resumed. Exercising the District's mainline valves annually prevents corrosion build up and minimizes the chance of a valve to lock up. This program also ensures that water quality standards are maintained.
5. Monthly monitoring of the District owned ground water levels continues. These levels are currently stable and on par with historical averages. Proactive ground water management is a priority of the Districts commitment to preserving long term reliable sources.
6. Online safety training provided by the Districts insurance provider at no additional cost continues to be a success amongst staff, resulting in cost savings for the District by not having to hire safety consultants.
7. Monitoring of State water supply, ground water supply, conservation cut backs, and other available water resources continue to be a priority of management.

Thank you,

Brent Byrne

Assistant General Manager

General Managers Report (03/15/2018):

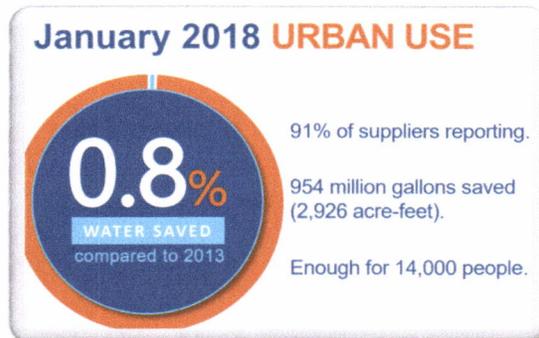
Business is starting to return to normal. The following actions have taken place since the report in February: VTD and QHWD staff are still re-entering data and filling in the voids that have been left by the loss at this point all data to January has been restored. The District's staff has been trying to reestablish all of the auto payment customers. During the December autopayment process 1283 payments were processed however during March 1171 autopayments were processed. As you can see, we have regained most of the ground that we lost during the catastrophic server failure.

During the month of February, the District's observed three measurable rainfall event and started off the month with abnormally high ambient temperatures however, we finished the month with much lower temperatures. Due the second month in a row of unique weather our conservation for the month of February was non-existent and was 11% higher than the same period in 2013. On a positive note from the events that happened late February and early March the snow impact has increased by 79.2% or has jumped from 5.3" to 9.5".

The Department of Water Resources notice 18-02 increased the Table "A" allocations to 20%.

Water Supply

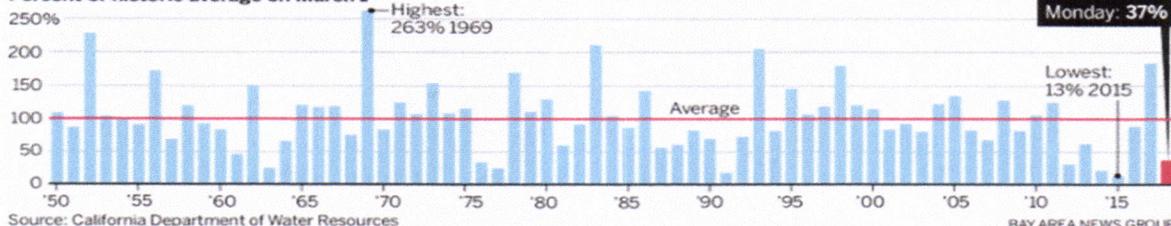
- R-GPCD for 2018 Feb 125.72 R-GPCD
- R-GPCD for 2017 Feb 119.68 R-GPCD
- R-GPCD for 2013 Mar 191.30 R-GPCD



SNOWPACK GETS A BOOST BUT STILL WELL BELOW AVERAGE

The recent storms raised the Sierra Nevada snowpack from 22 percent of the historical average a week ago to 37 percent today.

Percent of historic average on March 1



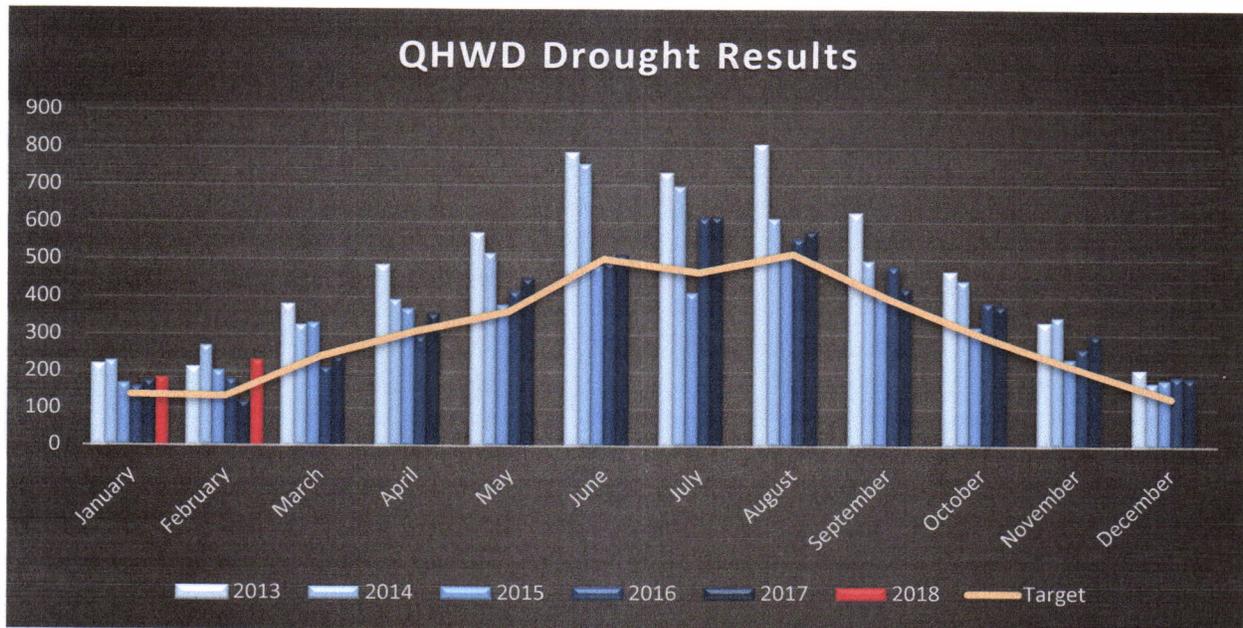
Source: California Department of Water Resources

BAY AREA NEWS GROUP

Drought Report

Residential

Month	Monthly usage 14/15	Usage '13	R-GCPD	R-GCPD '13	% Diff
January	176.05	217.01	89.11	109.8	19%
February	119.68	209.75	64.75	113.5	43%
March	240.88	377.9	121.92	191.3	36%
April	356.29	482.39	186.34	252.3	26%
May	449.59	598.62	227.56	303.0	25%
June	512.96	785.26	268.28	410.7	35%
July	615	730.52	311.28	369.7	16%
August	576.51	806.49	291.79	408.2	29%
September	424.5	622.96	222.02	325.8	32%
October	378.98	465.66	191.82	235.7	19%
November	299.6	330.87	156.69	173.0	9%
December	253.05	204.19	128.08	103.3	-24%
January	184.92	217.01	93.60	109.8	15%
February	232.37	209.75	125.72	113.5	-11%
Total	3307.92	4402.17	177.48	235.61	25%



California urban water production

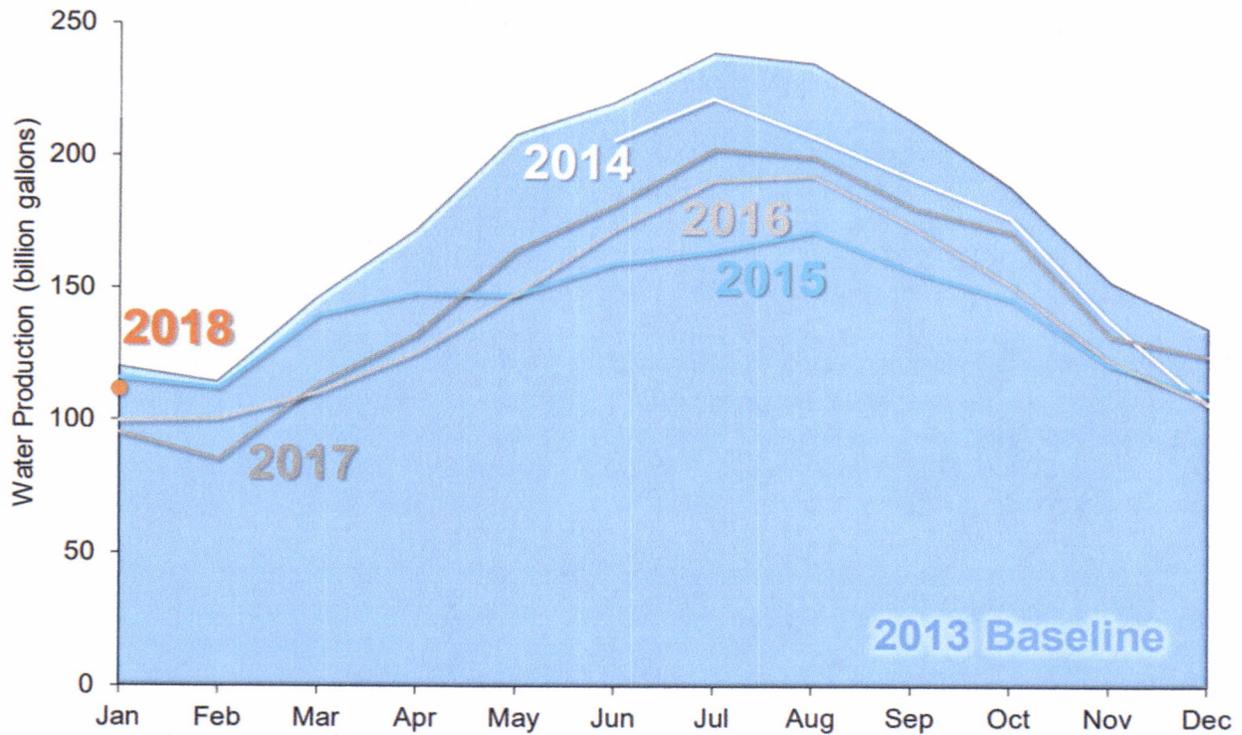


Chart through Jan 2018. The State reduction is 0.8% when compared 2013, However the Districts Conservation is even worse at 11% over 2013. (graphic taken from: https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018mar/uw_presentation_030618.pdf)

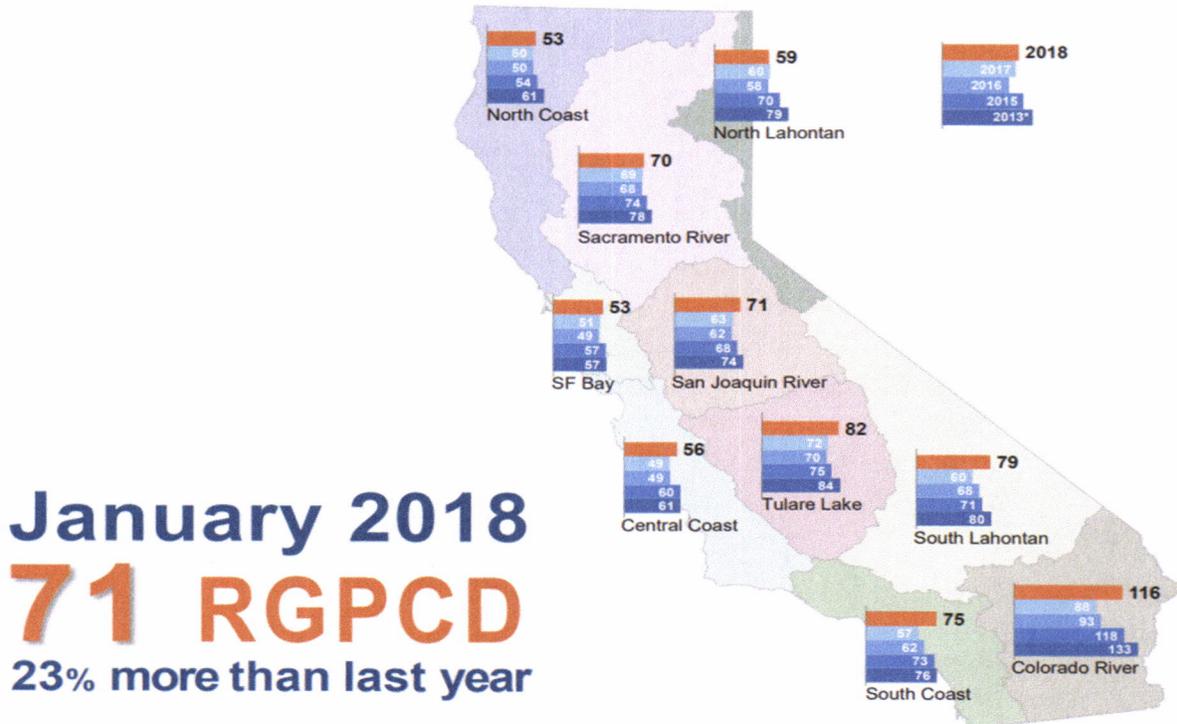
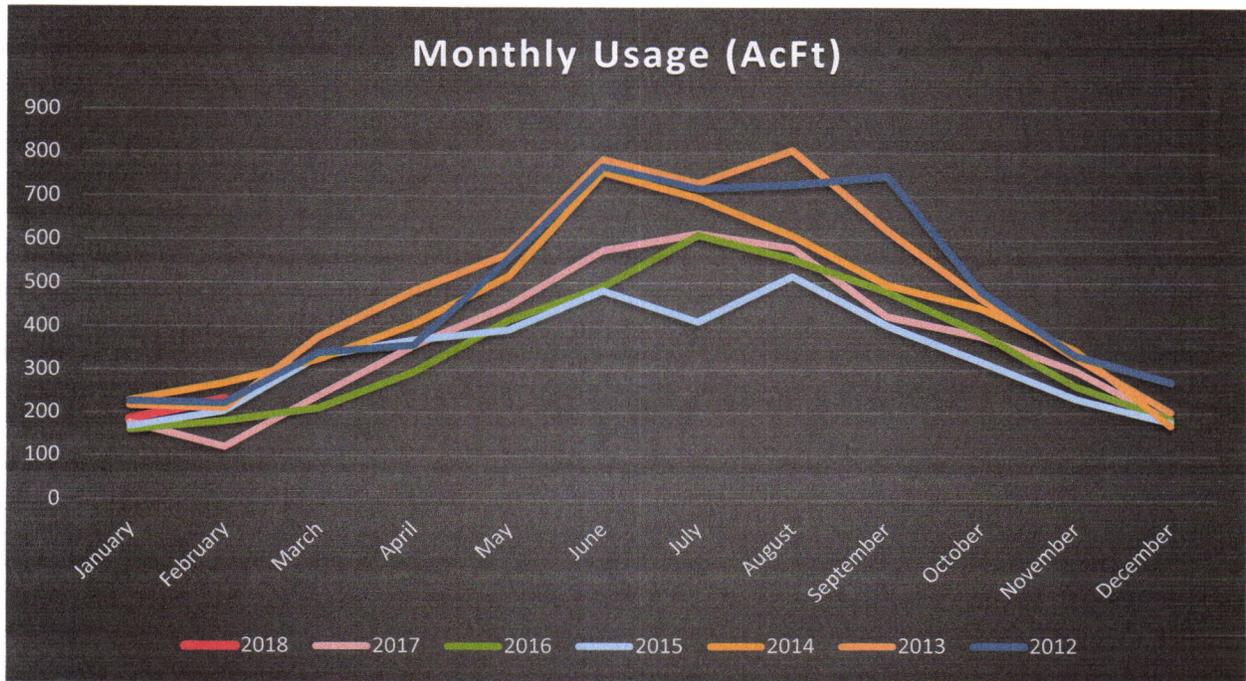


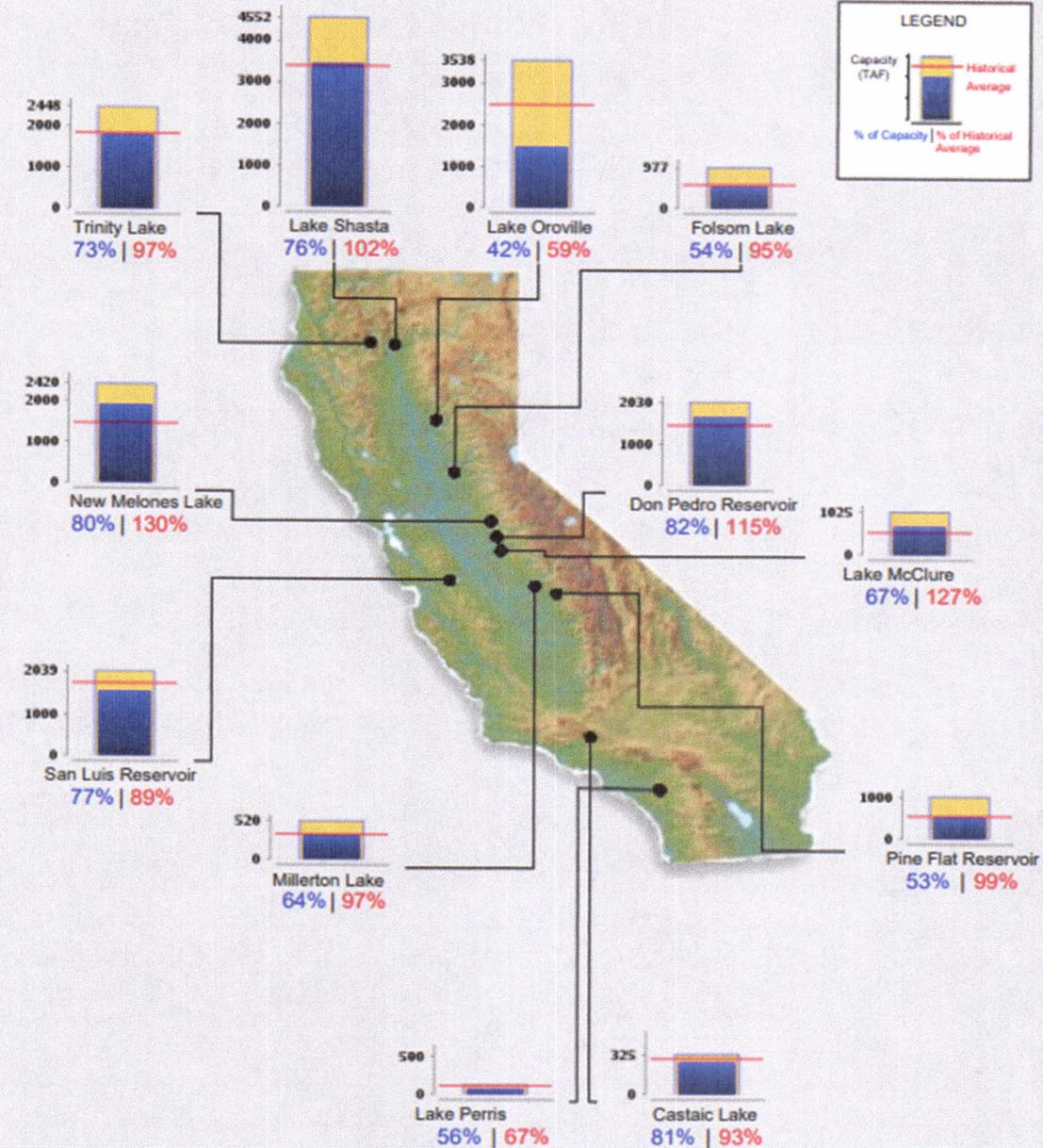
Figure 1 source:
https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018mar/ww_presentation_030618.pdf



Reservoir Conditions

Ending At Midnight - March 5, 2018

CURRENT RESERVOIR CONDITIONS



Graph Updated 03/06/2018 10:15 AM

Figure 2 <http://cdec.water.ca.gov/cgi-progs/products/rescond.pdf>

Strategic Planning

During the past month the management and staff have updated District goals to include the following:

2018 Quartz Hill Water District Goals

Good, Better, Best. Never let it rest. 'Til your good is better and your better is best. St. Jerome

- **Actively advocate Water Conservation**
- **All customer will be treated with respect and compassion**
- **Improve overall district operations:**
 - **All district equipment/data and property to be in a
tour/audit ready condition at all times**
 - **No Equipment down time**
 - **Synergistically work together to create a better working
environment**



The office and field departments have updated their annual goals to build upon the district goals.

Office Goals

- Continue to increase the level of customer service we offer
- Increase the number of customers using the autopayment features
- Increase communication in the front office

Field Goals

- Increase proficiency of preventive maintenance forecasting
- Commitment to higher education and Continuing education
- Increase effective communication practices

Income/Expense Report

Monthly Budget and Expenditures

We are now over six months through the year and we continue track closely to last year as denoted in the graphic below. With one exception, the expenses from last month were lower than normal. The Revenue last year same period was \$304K or 17% more, and the expenses were 35% more than the previous year. The larger variance during the month of December is the larger cost spent on data recovery and database reconstruction. Demand post-drought has leveled out this month when comparing February '17 is 1.3 vs February '18 at 2.7 MGD.

The District's income and expense have continued to track very well for the month of December, the current standing of revenues for the year (Additional Detail in Exhibit A.) is \$3,454,824 with a projected/budgeted amount for the year of \$5,862,903. This would result in the District collecting 58.6% of the anticipated revenues while being 50% of the way through the year.

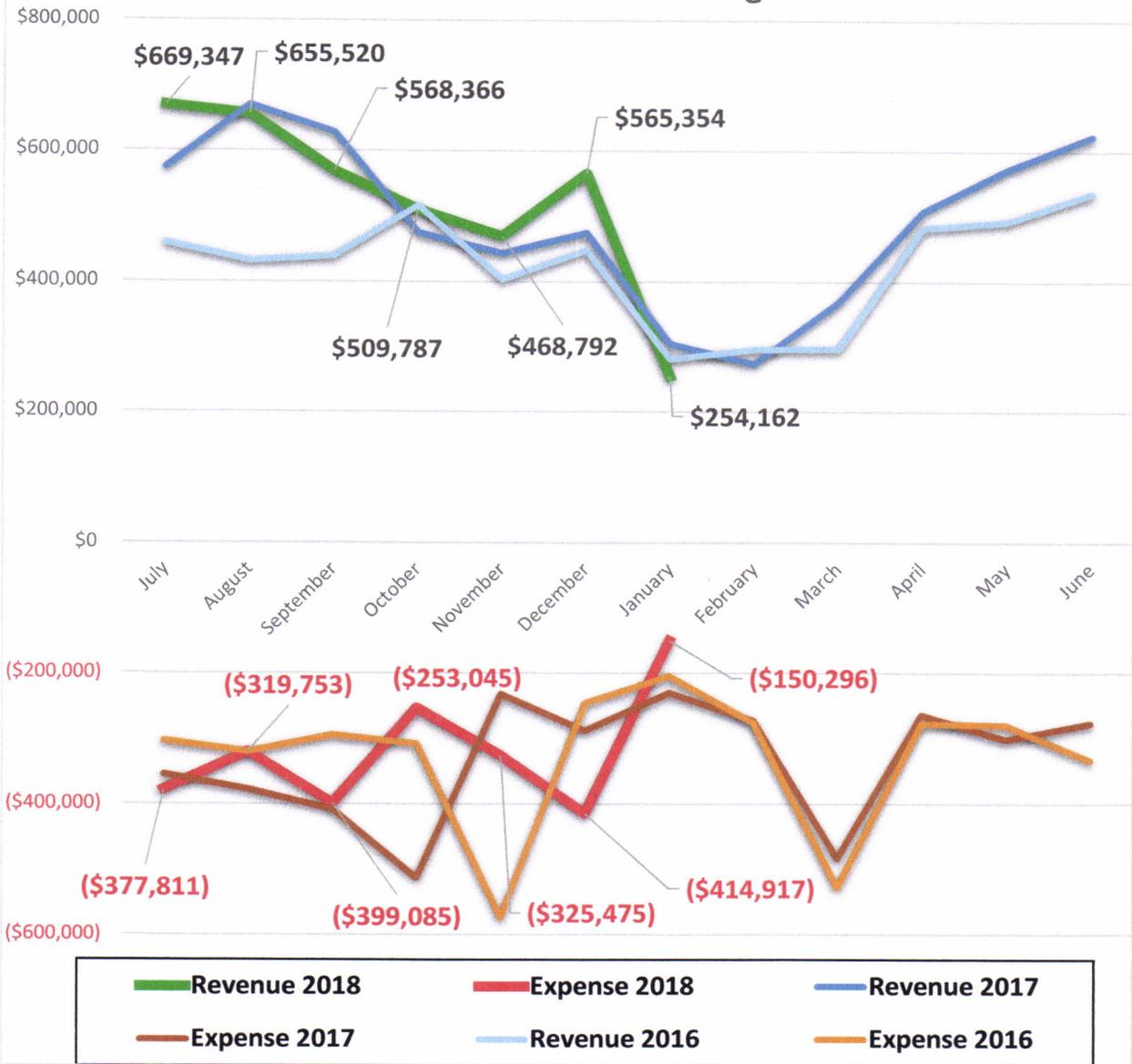
The budgeted expenses that were expensed during the month of December for the running of the District for FY '18 was \$414,916 with the YTD of \$2,271,971. The total budgeted amount for the running of the District is anticipated at \$4,484,731. This means the District has expensed 50% of the total budget while being 50% through the year. The material change from last month on expenses is due to the AVEK bill and the large meter reading discrepancy, and the large cost that has been exhausted trying to rebuild the databases that are critical to operations.

(During previous BOD meeting the BOD has authorized the GM to move monies among different categories within the budget if the bottom line does not change.)

Accounts	January	YTD	Budget	Remaining
Revenue	\$254,162	\$3,710,626	\$5,862,903	\$2,152,277
Expense	(\$150,296)	(\$2,524,801)	(\$4,484,731)	\$1,959,930
Net Income	\$103,867	\$1,185,825	\$1,378,172	

Rebate Conservation	\$0	\$0		
Pension Liability	\$0	\$0		
Professional Services	(\$69,840)	(\$107,700)		
Net Income	\$34,027	\$1,078,125		
Non-Cash				
Depreciation Expense	(\$77,964)	(\$311,856)	(\$850,000)	(\$538,144)
OPEB Liability	(\$8,277)	(\$33,109)	(\$180,395)	(\$147,286)
Net total	(\$52,214)	\$733,160	\$347,777	(\$685,430)

FY '18 Financial Tracking



Quartz Hill Water District
Statement of Income and Expenses
From 1/1/2018 Through 1/31/2018

		Current Month	Year to Date	Budget	Remaining
Revenues					
Revenue-Water Bank	4045	0.00	0.00	13,392.00	(13,392.00)
Gain/Loss on Investments	4080	0.00	4,358.20	500.00	3,858.20
Dividend Revenues	4090	0.00	1,371.18	6,000.00	(4,628.82)
Interest Revenues	4100	0.00	16,546.96	125,000.00	(108,453.04)
Rents & Leases	4110	0.00	37,958.60	55,000.00	(17,041.40)
Taxes & Assessments	4130	0.00	185,136.54	400,000.00	(214,863.46)
Revenue-Will Serve Letter	4135	0.00	500.00	5,000.00	(4,500.00)
Revenue-Returned Check Fee	4140	60.00	572.70	1,420.00	(847.30)
Revenue-Capacity Charge	4160	0.00	0.00	30,000.00	(30,000.00)
Revenue-Miscellaneous	4190	0.00	1,500.00	0.00	1,500.00
Revenue-Service Charge Residential	4500	166,313.16	1,171,688.95	1,809,000.00	(637,311.05)
Revenue-Service Charge Commercial	4510	1,799.39	33,769.41	38,458.00	(4,688.59)
Revenue-Service Charge Multi Dwelling	4520	1,548.90	29,819.80	29,409.00	410.80
Revenue-Service Charge Construction	4530	0.00	19.69	1,131.12	(1,111.43)
Revenue-Service Charge Irrigation	4540	(47,577.97)	49,444.65	44,114.00	5,330.65
Revenue - Water Use Residential	4600	116,626.79	1,821,159.54	2,537,159.84	(716,000.30)
Revenue-Water Usage Commercial	4610	4,148.35	61,289.48	92,912.00	(31,622.52)
Revenue-Water Usage-Multi Dwelling	4620	7,784.50	120,930.33	202,718.00	(81,787.67)
Revenue-Water Usage-Construction	4630	0.00	18.10	1,974.35	(1,956.25)
Revenue-Water Usage-Irrigation	4640	3,067.19	108,760.76	160,271.46	(51,510.70)
Revenue-Late Charges	4700	(153.01)	36,127.89	58,000.00	(21,872.11)
Revenue-Clean & Show	4705	0.00	0.00	100.00	(100.00)
Revenue-Fire Flow	4720	0.00	1,190.00	1,200.00	(10.00)
Revenue-Credit Report	4725	0.00	0.00	160.00	(160.00)
Revenue-Conservation	4735	0.00	0.00	171,843.00	(171,843.00)
Revenue-Door Tag Charge	4740	0.00	23.59	45,000.00	(44,976.41)
Revenue-Set/Pick Up Hydrant Meter	4750	0.00	0.00	150.00	(150.00)
Revenue-Fine	4755	0.00	0.00	100.00	(100.00)
Revenue-Lock Cut/Missing	4780	250.00	1,000.00	1,000.00	0.00
Revenue-Pull Meter	4790	250.00	250.00	0.00	250.00
Revenue-Reconnect Fee	4800	45.00	26,839.88	30,000.00	(3,160.12)
For UMS Import	4805	0.00	20.00	0.00	20.00
Repairs to Water System/Damage	4810	0.00	0.00	581.89	(581.89)
Revenue-New Meter	4820	0.00	330.00	1,265.00	(935.00)
Unannexed Services	4840	0.00	0.00	44.00	(44.00)
Total Revenues		<u>254,162.30</u>	<u>3,710,626.25</u>	<u>5,862,903.66</u>	<u>(2,152,277.41)</u>
Expenses					
Water Purchase AVEK	5000	0.00	819,955.80	1,500,000.00	680,044.20
Water Purchase-Los Angeles County	5010	0.00	3,432.69	4,281.92	849.23
Fuel Expense-Trucks	5100	1,458.00	11,375.96	20,000.00	8,624.04
Fuel Expense-Equipment	5105	712.76	2,268.32	5,000.00	2,731.68
Water Quality	5200	386.28	9,533.46	20,000.00	10,466.54
Water Quality Chemical Purchases	5210	0.00	6,054.14	8,000.00	1,945.86
Power	5305	0.00	133,262.36	225,000.00	91,737.64
Small Tool Purchases	5400	157.97	1,163.11	6,000.00	4,836.89
Small Equipment Purchase	5405	0.00	0.00	4,000.00	4,000.00
Repairs & Maintenance-System	5520	9,729.86	98,810.17	180,000.00	81,189.83
Repairs & Maintenance-Operations Center	5525	0.00	0.00	15,000.00	15,000.00
Repairs & Maintenance-Equipment	5535	0.00	1,793.32	25,000.00	23,206.68
Repairs & Maintenance-Trucks	5545	3,270.19	7,680.05	25,000.00	17,319.95
Repairs & Maintenance-Small Tools	5550	0.00	0.00	1,000.00	1,000.00

Quartz Hill Water District
Statement of Income and Expenses
From 1/1/2018 Through 1/31/2018

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Remaining</u>
Equipment Rental	5560	0.00	0.00	1,500.00	1,500.00
Safety Supplies	5600	122.50	2,989.72	15,000.00	12,010.28
Safety Training/Compliance	5605	0.00	1,046.00	2,000.00	954.00
Director Compensation	6011	300.00	2,700.00	8,000.00	5,300.00
Director Expenses	6015	345.49	1,530.71	3,000.00	1,469.29
Board Meeting Wages	6020	0.00	0.00	2,000.00	2,000.00
Wages	6030	72,340.42	537,506.48	975,000.00	437,493.52
Payroll Tax Expense	6040	6,792.35	50,685.74	100,000.00	49,314.26
Pension Expense	6070	10,172.63	77,174.16	130,000.00	52,825.84
Write Off Bad Debt	6170	0.00	0.00	1,500.00	1,500.00
Merchant Fees/Banking	6175	0.00	0.00	26,170.24	26,170.24
Bank Fees	6180	0.00	27,224.87	18,000.00	(9,224.87)
Interest Expense	6190	0.00	206,900.00	416,425.00	209,525.00
Dues & Subscriptions	6330	1,808.00	131,699.13	65,000.00	(66,699.13)
Education/Seminars/Training	6340	1,290.00	4,305.00	14,000.00	9,695.00
Insurance-General Liability & Autos	6405	0.00	0.00	35,000.00	35,000.00
Insurance-Property	6410	0.00	28,721.00	0.00	(28,721.00)
Insurance-Employees	6415	18,782.83	141,430.77	250,000.00	108,569.23
Insurance-Director	6416	376.30	3,386.84	5,000.00	1,613.16
Insurance-Retiree	6417	5,600.65	39,857.21	55,000.00	15,142.79
Insurance-Workers Compensation	6420	0.00	11,716.90	20,000.00	8,283.10
Computer Expense	6500	7,739.63	27,296.83	24,000.00	(3,296.83)
Office Expense	6550	3,072.18	30,463.24	55,000.00	24,536.76
Postage	6560	15.15	16,281.60	33,000.00	16,718.40
Utilities	6565	0.00	107.31	9,666.00	9,558.69
Pension Expense-Unfunded Liability	6570	0.00	0.00	25,344.00	25,344.00
Travel/Meals/Parking/Mileage	6575	109.43	6,097.97	8,000.00	1,902.03
Trash Removal	6585	105.88	741.16	1,200.00	458.84
Telephone	6595	2,995.94	13,638.96	15,000.00	1,361.04
Public Relations	6600	471.69	3,952.11	12,000.00	8,047.89
Accounting	6615	0.00	17,650.00	17,000.00	(650.00)
Legal Services	6630	2,139.45	16,994.83	25,000.00	8,005.17
Legal Fees-Adjudication	6635	0.00	23,496.03	30,000.00	6,503.97
Licenses & Permits	6645	0.00	2,062.15	2,148.00	85.85
Security Expense	6650	0.00	0.00	65.25	65.25
Medical Expense	6675	0.00	315.00	265.00	(50.00)
Rebates-/Purchases - Conservation	6700	0.00	0.00	15,000.00	15,000.00
Uniforms	6715	0.00	1,500.00	6,500.00	5,000.00
Total Expenses		<u>150,295.58</u>	<u>2,524,801.10</u>	<u>4,460,065.41</u>	<u>1,935,264.31</u>
Net Income (Loss) Subtotal		<u>103,866.72</u>	<u>1,185,825.15</u>	<u>1,402,838.25</u>	<u>(217,013.10)</u>
Professional Services-Other					
Professional Services	6625	1,817.50	107,699.98	40,000.00	(67,699.98)
Professional Fees-Other	6626	0.00	670.00	10,000.00	9,330.00
Total Professional Services-Other		<u>1,817.50</u>	<u>108,369.98</u>	<u>50,000.00</u>	<u>(58,369.98)</u>
Non-Cash Operating Expenses					
Depreciation	6290	0.00	73,321.28	850,000.00	776,678.72
OPEB Expense	6418	0.00	16,554.98	180,395.00	163,840.02
Total Non-Cash Operating Expenses		<u>0.00</u>	<u>89,876.26</u>	<u>1,030,395.00</u>	<u>940,518.74</u>
Net Income (Loss) Total		<u>102,049.22</u>	<u>987,578.91</u>	<u>322,443.25</u>	<u>665,135.66</u>