



QUARTZ HILL WATER DISTRICT

5034 W Avenue L • Quartz Hill, CA 93536
661-943-3170 • www.qhwd.org

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AGENDA

BOARD OF DIRECTORS

REGULAR MEETING

October 18, 2018 7:00p.m.

5034 W Avenue L
Quartz Hill, CA 93536

ITEM 1 ROLL CALL

ITEM 2 PLEDGE OF ALLEGIANCE

ITEM 3 ADOPTION OF AGENDA

Members of the public shall have an opportunity to comment on each agenda item as the Board, prior to action being taken, is considering it.

ITEM 4 PUBLIC COMMENT

At this time, members of the public shall have an opportunity to comment on any matter within the jurisdiction of the District, which is not on the agenda. (Guidelines available at meeting.)

ITEM 5 DISCUSSION ITEMS

None

ITEM 6 ACTION ITEMS

All matters listed under the Consent Calendar are considered to be routine and non-controversial. The Board will act upon them by one motion in the order listed below. There will be no separate discussion on these items prior to the President of the Board reading the Action Item unless a Board member, staff, or member of the public, requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. CONSENT CALENDAR

1. Consideration and possible approval of the September 20, 2018 minutes of the Board Meeting.
- and
2. Consideration and possible approval of check register.

B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

and

C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

None requested.

D. ACTION CALENDAR

1. Consideration and possible action to approve the MUTUAL RESPONSE AGREEMENT, LOS ANGELES COUNTY WATER AGENCY MUTUAL ASSISTANCE AGREEMENT.

ITEM 7 INFORMATION ITEMS (Written reports included)

A. Staff Reports

- i. **Report by Assistant General Manger**
Brent Byrne presented by Chad Reed
- ii. **Report by General Manager**
Chad Reed

B. Reports by Directors

None

C. Reports by Attorney

Closed Session

ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

ITEM 9 CLOSED SESSION

A. Conference with Legal Counsel

1. EXISTING LITIGATION: (Paragraph (1) of subdivision (d) of Section 54956.9)
 - i. Diamond Farming/Bolthouse Farms Case/LA County
 - ii. Quartz Hill Water District v. The Tech Info Group, LLC, et. al., Case Number MC027801
2. Anticipated Litigation:
 - i. QHWD v Master Meter
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9
 - ii. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959.

B. Public Employee Performance/Discipline/Dismissal/Release.

C. Potential Well Sites 18 and 19.

ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

ITEM 11 ADJOURNMENT



**QUARTZ HILL WATER DISTRICT
MINUTES OF THE BOARD OF DIRECTORS OF REGULAR MEETING**

A meeting of the Board of the Directors was held at 7:00p.m., on September 20, 2018, at 5034 West Avenue L, Quartz Hill, California pursuant to notice duly given.

ITEM 1 ROLL CALL

President Allen G. Flick, Sr., Director Sheldon Carter, Director K. Michael Scott, Board Secretary Debi Pizzo, Assistant General Manager Brent Byrne, General Manager Chad Reed and Brad Weeks of Charlton Weeks, LLC.

Absent: Vice President James Powell, D.D.S., Director Peggy Powell
Employees: None
Public in Attendance: None

ITEM 2 PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Director Scott

ITEM 3 ADOPTION OF AGENDA

With no request for amendment, the Agenda is adopted by assent.

ITEM 4 PUBLIC COMMENT

ITEM 5 DISCUSSION ITEM

None

ITEM 6 ACTION ITEMS

A. CONSENT CALENDAR

1. Consideration and possible approval of the August 16, 2018 minutes of the Board of Directors Regular Meeting.

and

2. Consideration and possible approval of check register.

With no request for amendment, the Consent Calendar is adopted by assent.

B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

and

C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:

None requested.

D. ACTION CALENDAR

1. Consideration and possible action to approve Will Serve Letter for commercial development at 60th St W south of Avenue L.

On motion by Director Carter, and second by Director Scott, Will Serve Letter, approved unanimously.

2. Consideration and possible action to renew Will Serve Letter for Tract 69578, 4 lots at the NW corner of 37th St W and Avenue L-6.

On motion by Director Carter, and second by Director Scott, Will Serve Letter, approved unanimously.

3. Consideration and possible action to renew Will Serve Letter for Tract 66627, 2 lots at Sierra Vista and W Avenue M-8.

On motion by Director Carter, and second by Director Scott, Will Serve Letter, approved unanimously.

4. Consideration and possible action to approve the purchase of a hydraulic valve turner, maintenance trailer (Wachs).

On motion by Director Scott, and second by Director Carter, purchase approved as presented, approved unanimously.

5. Consideration and possible action to approve purchase of a new vacuum excavation equipment (Ditch Witch).

and

7. Consideration and possible action to approve of the disposal of surplus items.

On motion by Director Carter, and second by Director Scott, motion to approve of purchase of new Ditch Witch and disposal of old Ditch Witch and backhoe approved unanimously.

6. Consideration and possible action to approve purchase a new 1-ton utility/flatbed truck.

On motion by Director Scott, and second by Director Carter, purchase approved as truck from Dodge, approved unanimously.

8. Consideration and possible action to approve the rehabilitation of Well #12 and Well #14.

On motion by Director Carter, and second by Director Scott, proposed well rehab as bid by Layne, approved unanimously.

9. Consideration and possible action to approve Distribution System materials purchase as specified.

On motion by Director Scott, and second by Director Carter, purchase as specified with Core&Main, approved unanimously.

10. Consideration and possible action to approve the RFP for an arsenic treatment facility.

On motion by Director Carter, and second by Director Scott, arsenic treatment facility by AdEdge is approved unanimously.

ITEM 7 INFORMATION ITEMS (Written reports included)

A.

i. Report by Assistant General Manager
Brent Byrne

ii. Report by General Manager
Chad Reed

B. Reports by Directors

Director Carter spoke about an encounter while at Costco with a General Manager from another local agency. He commented on his (and those of his wife who works at the bank) experiences with our staff and management, and how happy everyone here is and what a great reflection it is on our District.

C. Reports by Attorney

None other than closed session.

ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

None

ITEM 9 CLOSED SESSION

A. Conference with Legal Counsel

EXISTING LITIGATION: (Paragraph (1) of subdivision (d) of Section 54956.9)

- i. Diamond Farming/Bolthouse Farms Case/LA County
- ii. Quartz Hill Water District v. The Tech Info Group, LLC, et. al., Case Number MC027801

B. Conference with labor negotiator (Gov't Code§ 54957)

C. Public Employee Performance/Discipline/Dismissal/Release.

D. Potential Sites 18 and 19.

ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

No reportable action was taken.

ITEM 11 ADJOURNMENT

President Flick called for any other business. When none was presented, meeting was adjourned at 9:00pm.

Allen Flick, President

Attested: _____

Debi Pizzo, Board Secretary

Quartz Hill Water District
 Check/Voucher Register - CHECK REGISTER
 From 9/1/2018 Through 9/30/2018

<u>Document Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Spoiled</u>
9/11/2018	12633	ROWLAND WATER DISTRICT	150.00	No
9/20/2018	12634	ACWA JOINT POWERS INSURANCE AUTHORITY	26,456.69	No
9/20/2018	12635	Antelope Valley East Kern Water Agency	20.00	No
9/20/2018	12636	Antelope Valley East Kern Water Agency	238,280.00	No
9/20/2018	12637	Bakersfield Well & Pump Company	79,170.00	No
9/20/2018	12638	California Public Employees Retirement System	823.25	No
9/20/2018	12639	California Public Employees Retirement System	131.51	No
9/20/2018	12640	Charlton Weeks Attorneys at Law	1,263.00	No
9/20/2018	12641	Clinical Laboratory of San Bernardino, Inc.	2,532.00	No
9/20/2018	12642	DataProse, Inc.	3,221.41	No
9/20/2018	12643	INX Building Maintenance Solutions	365.80	No
9/20/2018	12644	Olivarez Madruga Lemieux O'neil	1,743.00	No
9/20/2018	12645	Quinn Company	106.76	No
9/20/2018	12646	RBC Incorporated	1,496.00	No
9/20/2018	12647	Chad Reed	178.50	No
9/20/2018	12648	Sam's Club	100.00	No
9/20/2018	12649	SHARP ELECTRONICS CORPORATION	1,552.00	No
9/20/2018	12650	WILLIAM STRAIT (AV LIVE BEE REMOVAL)	100.00	No
9/20/2018	12651	Trench Shoring Company	246.38	No
9/20/2018	12652	Underground Service Alert/SC	94.15	No
9/20/2018	12653	Vavrinek, Trine, Day & CO	6,772.50	No
9/20/2018	12654	Wells Fargo Bank, N.A.	363,800.00	No
Report Total			728,602.95	

1030 - Cash In
Bank (California
Bank & Trust)

Quartz Hill Water District
Cash Journal - Check Register
From 9/1/2018 Through 9/30/2018

Document Number	Effective Date	Transaction Description	Journal Vouchers	Type
01	9/4/2018	DELUXE BUS SYS-DEPOSIT SLIPS ORDER GENERAL 1101 ACC	65.51	JV
02	9/4/2018	AUTHORIZE.NET FOR SEPT 2018	293.60	JV
03	9/4/2018	BLUEFIN 08.01.18 TO 08.31.18	3,217.78	JV
04	9/10/2018	SCE Power Well 16 (PREP 08.29.18)	569.70	JV
05	9/10/2018	SCE Power Well 9 (PREP 08.30.18)	1,938.82	JV
06	9/10/2018	SCE Power Well 7 (PREP 08.30.18)	1,943.67	JV
07	9/11/2018	CALPERS-CLASSIC PAYROLL 05.19.18	0.01	JV
08	9/11/2018	CALPERS-CLASSIC PAYROLL 05.05.18	0.02	JV
09	9/11/2018	CALPERS-CLASSIC PAYROLL 02.24.18	0.03	JV
10	9/11/2018	CALPERS-PEPRA UNFUNDED ACCRUED 2018-2019	131.51	JV
11	9/11/2018	CALPERS-CLASSIC UNFUNDED ACCRUED 2018-2019	823.25	JV
12	9/13/2018	CALPERS-PEPRA PAYROLL 09.13.18	579.58	JV
13	9/13/2018	LINCOLN PAYROLL 09.13.18	1,545.00	JV
14	9/13/2018	CALPERS-CLASSIC PAYROLL 09.13.18	5,161.81	JV
15	9/13/2018	IRS 09.13.18 FIT PAYABLE-TAXES PAYROLL	3,653.13	JV
15	9/13/2018	IRS 09.13.18 SOCIAL SECURITY-TAXES PAYROLL	3,652.32	JV
15	9/13/2018	EDD 09.13.18 SIT PAYROLL TAXES	1,241.48	JV
15	9/13/2018	IRS 09.13.18 MEDICARE-TAXES PAYROLL	1,059.72	JV
15	9/13/2018	EDD 09.13.18 SDI PAYROLL TAXES	294.55	JV
15	9/13/2018	EDD 09.13.18 CA STATE UNEMPLOYMENT (EMPLOYER)	3.92	JV
15	9/13/2018	EDD 09.13.18 SUTA PAYROLL TAXES	0.20	JV
16	9/17/2018	SCE Power Multi Locations (well 5A)PREP 09.07.18	4,224.35	JV
16	9/17/2018	SCE Power Multi Locations (Well 12)PREP 09.07.18	2,892.65	JV
16	9/17/2018	SCE Power Multi Locations (Well 08)SCE TOU-PA-2-A	2,517.88	JV
16	9/17/2018	SCE Power Multi Locations(M PUMP STATION)SCE TOUPA2B	1,888.92	JV
16	9/17/2018	SCE Power Multi Locations (Well 17)PREP 09.07.18	1,523.99	JV
16	9/17/2018	SCE Power Multi Locations (Well 08)TOU-PA-2-A	1,251.87	JV
16	9/17/2018	SCE Power Multi Locations (Well 06)PREP 09.07.18	1,209.84	JV
16	9/17/2018	SCE Power Multi Locations (Well 15)PREP 09.07.18	738.34	JV
16	9/17/2018	SCE Power Multi Locations (Cal Prop)PREP 09.07.18	605.79	JV
16	9/17/2018	SCE Power Multi Locations (Forecast)PREP 09.07.18	269.82	JV
16	9/17/2018	SCE Power Multi Locations (M PUMP STATION)TOU-PA-2-B	120.44	JV
16	9/17/2018	SCE Power Multi Locations (turn out 70th)PREP 09.07.18	36.64	JV
16	9/17/2018	SCE Power Multi Locations (turn out 50th)PREP 09.07.18	35.84	JV
16	9/17/2018	SCE Power Multi Locations (M4 and 50th)SCE TOU-GS-1-B	25.98	JV
16	9/17/2018	SCE Power Multi Locations (M4 and 50th)TOU-GS-1-B	2.12	JV
17	9/19/2018	AFLAC AUG 2018	109.80	JV
18	9/19/2018	SO CAL GAS (OPERATIONS CENTER)	17.69	JV
19	9/21/2018	Cal Bank and Trust Analysis (Bank Fees) 08.01 TO 08.31.18	2,199.12	JV
20	9/25/2018	SCE Power Well 14 PREP 09.15.18	513.62	JV
21	9/25/2018	SCE Power (Opp Center) PREP 09.15.18	1,738.99	JV
22	9/26/2018	CALPERS-PEPRA PAYROLL 09.27.18	579.93	JV
23	9/26/2018	LINCOLN PAYROLL 09.27.18	1,645.00	JV
24	9/26/2018	CALPERS-CLASSIC PAYROLL 09.27.18	5,119.40	JV
25	9/27/2018	IRS 09.27.18 SOCIAL SECURITY-TAXES PAYROLL	3,823.88	JV
25	9/27/2018	IRS 09.27.18 FIT PAYABLE-TAXES PAYROLL	3,381.02	JV
25	9/27/2018	EDD 09.27.18 SIT PAYROLL TAXES	1,267.38	JV

Quartz Hill Water District
Cash Journal - Check Register
From 9/1/2018 Through 9/30/2018

<u>Document Number</u>	<u>Effective Date</u>	<u>Transaction Description</u>	<u>Journal Vouchers</u>	<u>Type</u>
25	9/27/2018	IRS 009.27.18 MEDICARE-TAXES PAYROLL	1,099.86	JV
25	9/27/2018	EDD 09.27.18 SDI PAYROLL TAXES	308.38	JV
<u>Report Total</u>			65,324.15	

Quartz Hill Water District
Check/Voucher Register
From 9/1/2018 Through 9/30/2018

<u>Document Date</u>	<u>Document Number</u>	<u>Payee</u>	<u>Document Amount</u>
9/20/2018	2400	FRANCES BLAKE	28.91
9/20/2018	2401	JOSEPH CHILDS	20.00
9/20/2018	2402	TUONG CHU	76.19
9/20/2018	2403	ELIZABETH DARNOLD	21.56
9/20/2018	2404	TED FARRELL	20.32
9/20/2018	2405	ALIA GHAREEB	36.84
9/20/2018	2406	RYAN HELMUTH	116.56
9/20/2018	2407	PATRICIA LONG	3.98
9/20/2018	2408	J. CHRISTOPHER MAYZELS	26.63
9/20/2018	2409	WILLIE PIPER JR	20.07
9/20/2018	2410	SAUNDRA SANDERS	15.52
9/20/2018	2411	AUGUSTIN SUMAYAH	18.51
9/20/2018	2412	LORRAINE ZAPATA	49.51
Report Total			454.60

Mutual Response Agreement
Los Angeles County Water Agency Mutual Assistance Agreement

This AGREEMENT is made and entered into by the signatories to this Agreement, as listed on Exhibit A hereto, which have adopted and signed this agreement to provide mutual assistance in times of emergency in accordance with the California Emergency Services Act and the California Disaster and Civil Defense Master Mutual Aid Agreement; and to provide reimbursement for equipment, supplies and personnel made available on an emergency basis as specified herein.

Said water utilities are individually referred to herein as a "Member Utility" and all of said water utilities are referred to herein collectively as "the parties."

In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree to provide mutual assistance to one another in times of emergency as follows:

ARTICLE I.
PURPOSE

Recognizing that emergencies may require assistance in the form of personnel, equipment, and supplies from outside the area of an emergency's impact, the parties hereby establish an Intrastate Program for Mutual Aid, Response and Assistance. Through this Mutual Aid, Response and Assistance Program (the "Program"), Members coordinate response activities and share resources during emergencies and assist during local emergencies or planned or unplanned outages, as defined herein. This Agreement sets forth the procedures and standards for the administration of the Program among the parties.

ARTICLE II.
DEFINITIONS

- A. **Authorized Official** – An employee or officer of a Member Utility who is authorized to:
1. Request assistance;
 2. Offer assistance;
 3. Refuse to offer assistance or
 4. Withdraw assistance under this agreement.
- B. **Emergency** – A natural or human caused event or circumstance causing, or imminently threatening to cause, impact to the operations of a Member Utility's system, loss of life, injury to person or property, human suffering, or financial loss, and includes, but is not limited to, fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic activity, spills or releases of oil or hazardous materials, contamination, utility or transportation emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or other conditions which is, or is likely to be, beyond the control of the services, personnel, equipment, and facilities of a Member Utility and requires mutual assistance.
- C. **Members or Member Utilities** – Any public or private water utility that manifests intent to participate in the Program by executing this Agreement.

1. **Associate Member** – Any non-utility participant, approved by the Committee defined in Article III below, that provides a support role for the Program.
 2. **Requesting Member** – A Member Utility who requests aid or assistance under the Program.
 3. **Responding Member** – A Member Utility that responds to a request for aid or assistance under the Program.
 4. **Non-Responding Member** - A Member Utility or Associate Member that does not provide aid or assistance during a Period of Assistance under the Program.
- D. **Confidential Information** - Any document shared with any signatory of this Agreement that is marked confidential, including but not limited to any map, report, notes, papers, opinion, or e-mail which relates to the system vulnerabilities of a Member Utility or Associate Member.
- E. **Period of Assistance** – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member's facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an Emergency, as previously defined, or during an Outage, as defined herein.
- F. **National Incident Management System (NIMS)** - A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.
- G. **Standardized Emergency Management System (SEMS)** - A standardized approach to field command and jurisdictional management and response set forth by State of California Code of Regulations for multi-agency or multi-jurisdictional response to an emergency.
- H. **Outage** – A period of time where a Member's water supply is interrupted to the extent that the interruption jeopardizes the health and safety of the Member's customers. An Outage is "planned" when the Member is given at least three (3) days prior notice of the interruption in supply. An Outage is "unplanned" when the Outage occurs without at least three (3) days prior notice of the interruption in supply, including when the Outage occurs unexpectedly.

ARTICLE III. ADMINISTRATION

The Program shall be administered through the Public Water Agencies Group Emergency Preparedness Coordinator (the "Coordinator") and the Emergency Preparedness Coordinator Administrative Committee (the "Committee").

The purpose of the Committee is to provide local coordination of the Program before, during, and after an Emergency or Outage. The Committee shall meet as frequently as necessary, but at least quarterly, to address Program issues and review emergency preparedness and response procedures. The Committee will be made up of at least five (5) representatives selected from among the Member Utilities. The Committee members shall work with the

Coordinator to plan and coordinate emergency planning and response activities for the Program, and shall ensure that all Member Utilities are informed of such activities and have the opportunity to participate in all related planning and training activities.

ARTICLE IV. PROCEDURES

- A. In coordination with the Committee, emergency management and public health systems of the state, the Committee and Coordinator shall develop operational and planning procedures for the Program. These procedures shall be consistent with the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and this Agreement. These procedures shall be reviewed at least annually and updated as needed by the Committee and Coordinator.
- B. Requests for emergency assistance or assistance with any Outage under this Agreement shall be directed to the appropriate Authorized Official(s) from the list of Members.

ARTICLE V. REQUESTS FOR ASSISTANCE

In general, assistance will be in the form of resources, such as equipment, supplemental water supplies, other supplies, and personnel. Assistance shall be given only when a Responding Member determines that its own needs can be met while rendering assistance. The execution of this Agreement shall not create any duty to respond on the part of any party hereto. A potential Responding Member shall not be held liable for failing to provide assistance. A potential Responding Member has the absolute discretion to decline to provide any requested assistance.

- A. **Responsibility-** Members shall identify an Authorized Official and alternates; provide contact information including 24-hour access and maintain resource information that may be available from the utility for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur, and be promptly provided to the Coordinator.
- B. **Member Request-** In the event of an Emergency or Outage (planned or unplanned), a Member's Authorized Official may request mutual aid and assistance from a participating Member. Requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment, supplemental water supplies and other supplies shall be prepared in writing as soon as practicable. Requests for assistance shall be directed to the Authorized Official of the participating Member. Specific protocols for requesting aid shall be provided in the required procedures to be established by the Committee pursuant to Article IV hereof.
- C. **Response to a Request for Assistance –** Members are not obligated to respond to a Requesting Member's request. After a Member receives a request for assistance, that Member's Authorized Official evaluates whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, that Member's Authorized Representative shall inform, as soon as possible, the Requesting Member whether that Member will respond. If the Member is willing and able to

provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance. If a Member determines it cannot respond to a request for assistance, that Member shall not be responsible for any consequences associated with its failure to respond.

- D. Discretion of Responding Member's Authorized Official** – Execution of this Agreement does not create any duty for a Member to respond to a request for assistance. When a Member receives a request for assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

ARTICLE VI. RESPONSE COORDINATION

When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the Standard Emergency Management System and National Incident Management System protocols and procedures.

- A. **Personnel**- Responding Member retains the right to identify the specific employees to be provided to a Requesting Member and the resources that are available.
- B. **Control** – While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor of the Responding Member(s). Whenever practical, Responding Member personnel must be self-sufficient for up to 72 hours. The Responding Member's designated supervisor(s) must keep accurate records of work performed by Responding Member's personnel during the specified Period of Assistance.
- C. **Food and Shelter** – When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the state per diem rates for that area. To the extent food and shelter costs exceed the state per diem rates for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not provided.
- D. **Communication** – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communications with local responders and utility personnel.
- E. **Status** - Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in

their respective jurisdictions; and shall remain officers and employees, as applicable, of the Responding Member.

- F. **Licenses and Permits** – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. **Right to Withdraw Resources** - The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

ARTICLE VII. COST- REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred while providing aid and assistance during the specified Period of Assistance.

- A. **Personnel** – Responding Member(s) will make such employees as are willing to participate available to Requesting Member at Requesting Member's expense equal to any Responding Member's full cost, i.e., equal to the employee's applicable salary or hourly wage, plus fringe benefits and overhead, and consistent with Responding Member's collective bargaining agreements, if applicable, or other conditions of employment. All costs incurred for work performed during the specified Period of Assistance will be included. The Requesting Member shall be responsible for all direct and indirect labor costs.
- B. **Equipment** – Use of equipment, such as construction equipment, vehicles, tools, pumps and generators, shall be at a Responding Member's current equipment rate and subject to the following conditions: The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member as soon as is practicable and reasonable under the circumstances.
 - (a) At the option of Responding Member, equipment may be provided with an operator.
 - (b) Equipment shall be returned to Responding Member within 24 hours after receipt of an oral or written request for return.
 - (c) During the Period of Assistance, Requesting Member shall, at its own expense, supply all fuel, lubrication and maintenance for furnished equipment; provided that Requesting Member shall obtain Responding Member's consent before performing any such maintenance.
 - (d) Responding Member's cost related to the transportation, handling and loading/unloading of equipment shall be chargeable to Requesting Member.

(e) In the event equipment is damaged while being dispatched to Requesting Member, or while in the custody and use of Requesting Member, Requesting Member shall reimburse Responding Member for the reasonable cost of repairing said damaged equipment. If the equipment cannot be repaired, then Requesting Member shall reimburse Responding Member for the cost of replacing such equipment with equipment that is of at least equal capability as determined by the Responding Member. If Responding Member must lease a piece of equipment while Requesting Member equipment is being repaired or replaced, Requesting Member shall reimburse Responding Member for such lease costs.

- C. *Materials and Supplies*** – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage must be treated as expendable supplies for purposes of cost reimbursement.
- D. *Supplemental Water Supplies*** – The Responding Member will provide the Requesting Member with a bill showing the amount of water delivered to the Requesting Member. Water will be billed at the highest rate incurred for imported water by the Responding Member, or as the Responding Member may otherwise agree.
- E. *Payment Period*** – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Responding Member must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill within 60 days following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.
- E. *Records*** - Each Requesting Member and its duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. To the extent it deems necessary, each Responding Member and its duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement. Such records shall be maintained for at least three (3) years or longer where required by law and as needed for federal reimbursement practices.

ARTICLE VIII. ARBITRATION

If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited to an alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in

accordance with the Rules of the American Arbitration Association. Judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction.

ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Pursuant to Government Code Section 895.4, and subject to Article X, Requesting Member shall assume the defense of, fully indemnify and hold harmless Responding Member, its Directors, officers, employees and agents, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from the Requesting Member's work hereunder, including, but not limited to, negligent or wrongful use of equipment, supplies or personnel provided to Requesting Member or faulty workmanship or other negligent acts, errors or omissions by a Responding Member, or by personnel provided to Requesting Member, from the time assistance is requested and rendered until the assistance is returned to Responding Member's control, portal to portal.

ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action or proceeding, of whatever kind or nature arising out of the rendering of assistance through this Agreement, the parties involved in rendering or receiving assistance agree to indemnify and hold harmless all Members whose only involvement is the execution and approval of this Agreement, in the transaction or occurrence which is the subject of such claim, action, demand or other proceeding. Such indemnification shall include indemnity for all claims, demands, liability, damages and costs, including reasonable attorneys' fees and other costs of defense, for injury, property damage and workers compensation.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

Each party hereto shall give to the others prompt and timely written notice of any claim made or any suit instituted coming to its knowledge, which in any way, directly or indirectly, contingently or otherwise, affects or might affect them, and each Member shall have the right to participate in the defense of the same, as it considers necessary to protect its own interests.

**ARTICLE XIII.
INSURANCE**

Members of this Agreement shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the Program, including, but not limited to, worker's compensation and commercial general liability insurance, and insurance on property, vehicles and equipment.

**ARTICLE XIV.
CONFIDENTIAL INFORMATION**

To the extent allowed by law, any Member or Associate Member shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information provided to it by another Member pursuant to this Agreement. If any Member, Associate Member, or third party requests or demands, by subpoena or otherwise, that a Member or Associate Member disclose any Confidential Information provided to it under this Agreement, the Member or Associate Member shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

**ARTICLE XV.
EFFECTIVE DATE**

This Agreement shall take effect for a new party immediately upon its execution by said party.

**ARTICLE XVI.
WITHDRAWAL**

Any party may terminate its participation in this Agreement by written notice to the Coordinator. Withdrawal takes effect 60 days after the appropriate official receives notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

**ARTICLE XVII.
MODIFICATION**

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement require a simple majority vote of Members then participating under this Agreement. The Committee will notify all parties of modifications to this Agreement in writing and those modifications shall be effective upon 60 days' written notice to the parties.

**ARTICLE XVIII.
SEVERABILITY**

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be

affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

ARTICLE XIX.
PRIOR AGREEMENTS

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and any such attempted assignment or delegation shall have no effect.

ARTICLE XXI.
TORT CLAIMS

This Agreement in no way abrogates or waives any immunity or defense available under California law.

ARTICLE XXII.
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS

To the extent practicable, Members retain the right to participate in mutual aid and assistance activities conducted under the State of California Intrastate WARN Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) and similar programs.

Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Water Utility listed here manifests its intent to be a Member Utility in the Program by executing this Agreement on this _____ day of _____ 2018.

Member: _____

By: _____

Title: _____

Please Print Name

By: _____

Title _____

Please Print Name

Approved as to form and legality

By: _____
Attorney for Public or Private Utility

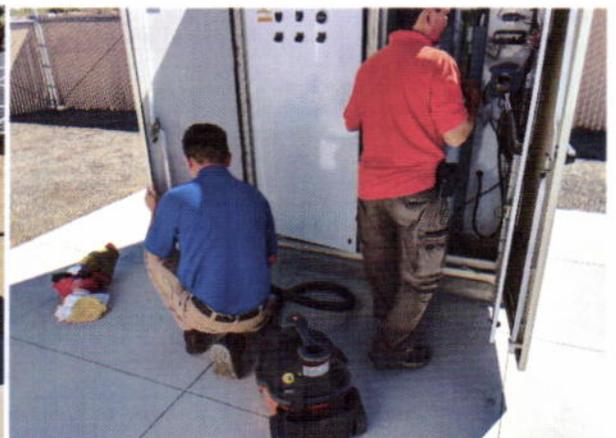
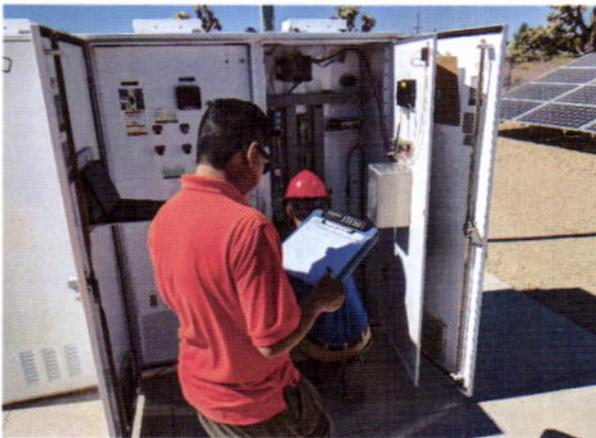
Please Print Name

**Assistant GM Report
October 18, 2018 Board Meeting**

1. Mature trees continue to be the root problem of most of our leaks. Field staff continues to replace leaking service lines promptly, minimizing loss water. After business hours leaks have been frequent and responded to swiftly by field staff to minimize loss water. These savings keep operating cost to a minimum which help stabilize/reduce water rates.



2. Annual SCADA (Supervisory Control and Data Acquisition) EMASS (maintenance) is being performed by TESCO Controls. The Districts SCADA system plays an essential role controlling the distribution systems pumps, reservoirs, and pressures. Preventative maintenance such as this program ensures little down time or interruptions in water service.



3. We have received the new 2018 Dodge Ram 3500 flatbed truck, which will primarily be used to tow the new Ditch Witch FX30.



4. The Annual Valve Turning and Flushing program has resumed. Exercising the District's mainline valves annually prevents corrosion build up and minimizes the chance of a valve to lock up. This program also ensures that water quality standards are maintained.
5. Monthly monitoring of the District owned ground water levels continues. These levels are currently stable and on par with historical averages. Proactive ground water management is a priority of the Districts commitment to preserving long term reliable sources.
6. Online safety training provided by the Districts insurance provider at no additional cost continues to be a success amongst staff, resulting in cost savings for the District by not having to hire safety consultants.
7. Monitoring of State water supply, ground water supply, conservation cut backs, and other available water resources continue to be a priority of management.

Thank you,

Brent Byrne

Assistant General Manager

General Managers Report (10/12/2018):

During the month of September, the days get shorter and cooler and this is showing in the average daily demand which is down from 6.5 million gallons per day to that of 5.7 mgd which is up from the previous year's demand of 4.8 mgd.

The Department of Water Resources maintained the water supply allocation to State Water Contractors at 35%. Most of the state's major reservoirs continue to track to either above or on their historical averages. San Luis Reservoir, the largest off-stream reservoir in the United States where water is stored for the SWP and Central Valley Project (CVP), is at 57% of capacity and 117% of historical average. Shasta Lake, the CVP's largest reservoir, is at 51% of capacity. Lake Oroville is at 37% of capacity.

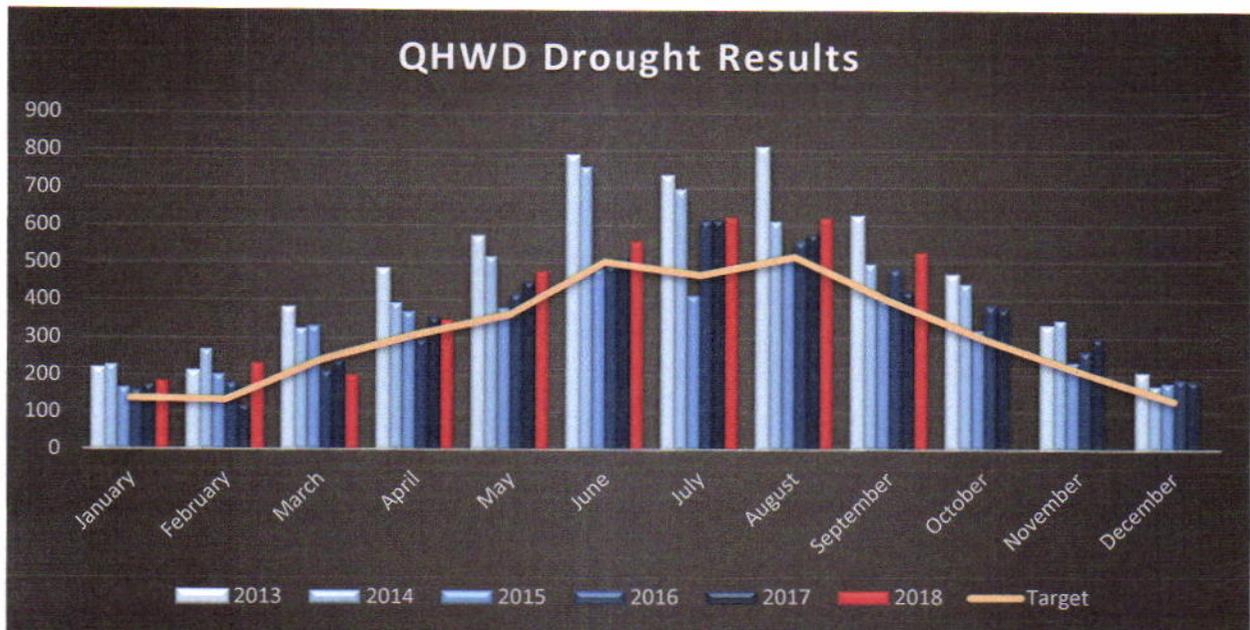
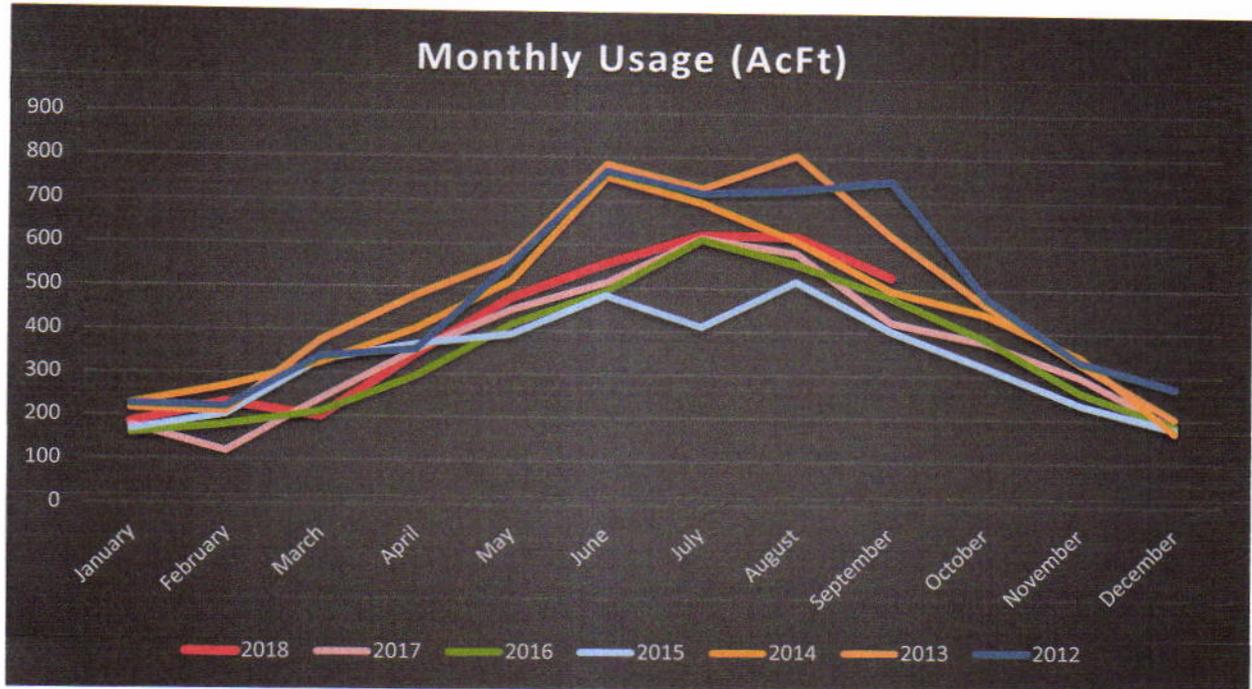
Water Supply

- R-GPCD for 2018 Sep 275.91 R-GPCD
- R-GPCD for 2017 Sep 222.02 R-GPCD
- R-GPCD for 2013 Sep 325.8 R-GPCD

Month	Monthly usage 14/15	Usage '13	R-GCPD	R-GCPD '13	% Diff
September	424.5	622.96	222.02	325.8	32%
October	378.98	465.66	191.82	235.7	19%
November	299.6	330.87	156.69	173.0	9%
December	253.05	204.19	128.08	103.3	-24%
January	184.92	217.01	93.60	109.8	15%
February	232.37	209.75	125.72	113.5	-11%
March	201.01	377.9	101.74	191.3	47%
April	348.51	482.39	182.27	252.3	28%
May	477.9	598.62	241.88	303.0	20%
June	556.97	785.26	291.30	410.7	29%
July	622.97	730.52	315.31	369.7	15%
August	620.75	806.49	314.19	408.2	23%
September	527.55	622.96	275.91	325.8	15%
Total	4704.58	5831.62	2418.52	2996.42	1.85

Drought Report

Residential



Statewide urban water production

Over 201 Billion Gallons Saved in 2018

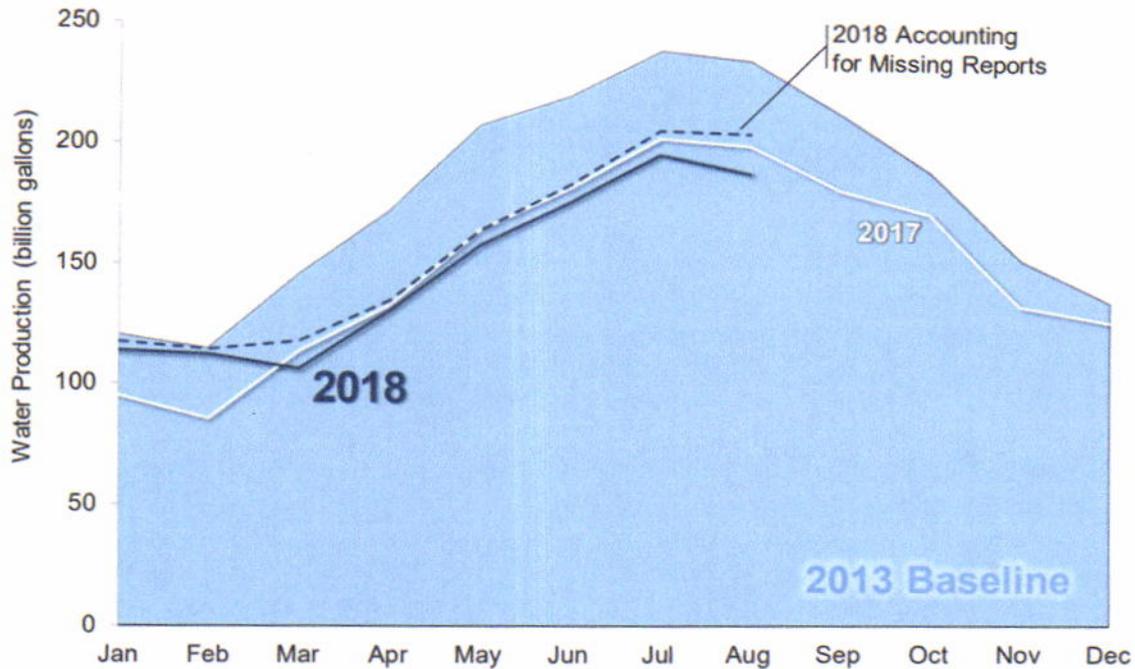


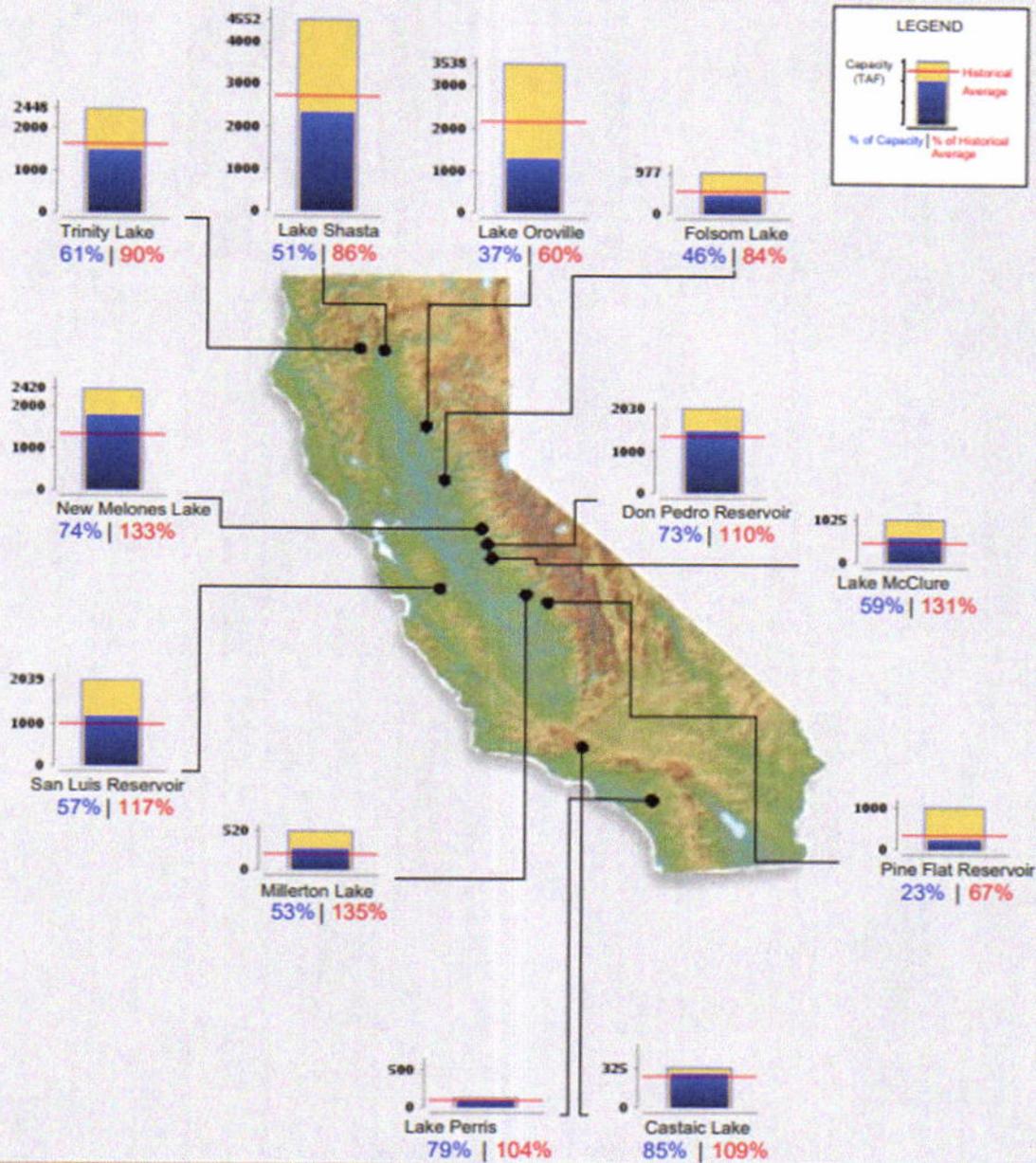
Chart through Aug 2018. The State reduction is 12.6% when compared 2013, with the District tracking slightly higher at 15% over 2013. (graphic taken from: https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018oct/uw_presentation_100218.pdf)



Reservoir Conditions

Ending At Midnight - October 11, 2018

CURRENT RESERVOIR CONDITIONS



Graph Updated 10/12/2018 10:18 AM

Figure 1 <http://cdec.water.ca.gov/cgi-progs/products/rescond.pdf>

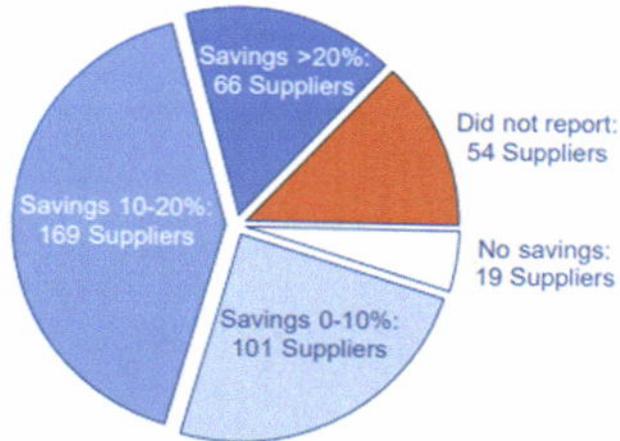


Figure 2 Show the number of suppliers achieving various levels of water savings in Aug 2018 compared to Aug 2013 Baseline. More than 1/3 of suppliers reported water saving between 10-20%. Info Taken from: https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018oct/fs090418.pdf

Hydrologic Region	Aug 14	Aug 15	Aug 16	Aug 17	Aug 18
Central Coast	15.2%	28.1%	25.2%	21.0%	18.2%
Colorado River	7.0%	24.7%	15.1%	16.3%	16.4%
North Coast	13.1%	19.7%	15.5%	11.3%	12.4%
North Lahontan	13.9%	25.0%	9.8%	13.4%	5.0%
Sacramento River	22.1%	34.5%	18.6%	12.4%	16.3%
San Francisco Bay	15.1%	30.5%	21.0%	14.6%	15.2%
San Joaquin River	13.1%	30.0%	19.7%	14.6%	16.0%
South Coast	8.4%	23.7%	15.4%	14.5%	9.9%
South Lahontan	11.1%	29.3%	23.5%	20.8%	13.9%
Tulare Lake	14.4%	28.0%	18.5%	13.2%	13.3%
Statewide Savings	12.0%	27.0%	17.5%	14.6%	12.6%

Figure 3 Water Saving by Hydrologic Region https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018oct/fs090418.pdf

Average monthly residential gallons per capita daily (R-GPCD)

Hydrologic Region	Aug 13*	Aug 14	Aug 15	Aug 16	Aug 17	Aug 18
Central Coast	107	91	76	80	84	85
Colorado River	236	222	172	197	197	217
North Coast	94	82	76	82	81	79
North Lahontan	161	131	118	144	138	153
Sacramento River	221	176	147	180	190	168
San Francisco Bay	104	91	72	82	88	85
San Joaquin River	187	171	132	150	154	153
South Coast	123	112	95	103	106	107
South Lahontan	194	179	148	147	151	162
Tulare Lake	224	189	164	188	194	191
Statewide R-GPCD	138	123	102	114	118	116

Figure 4 Water Savings by Hydrologic Region, (QHWD in South Lahontan) Graphic taken from: https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018oct/fs090418.pdf

Communities with R-GPCD below 55

August 2018

- San Francisco PUC
- Hayward
- Cal Water East Los Angeles
- Daly City
- Santa Cruz
- South Gate
- Milpitas
- Lynwood
- Huntington Park
- Cal Water South San Francisco
- East Palo Alto
- Port Hueneme
- Arcata
- Westborough Water District
- Cambria Community Services District



Figure 5 Communities with R-GPCD below 55 URL:

https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/2018oct/uw_presentation_090418.pdf

Income/Expense Report

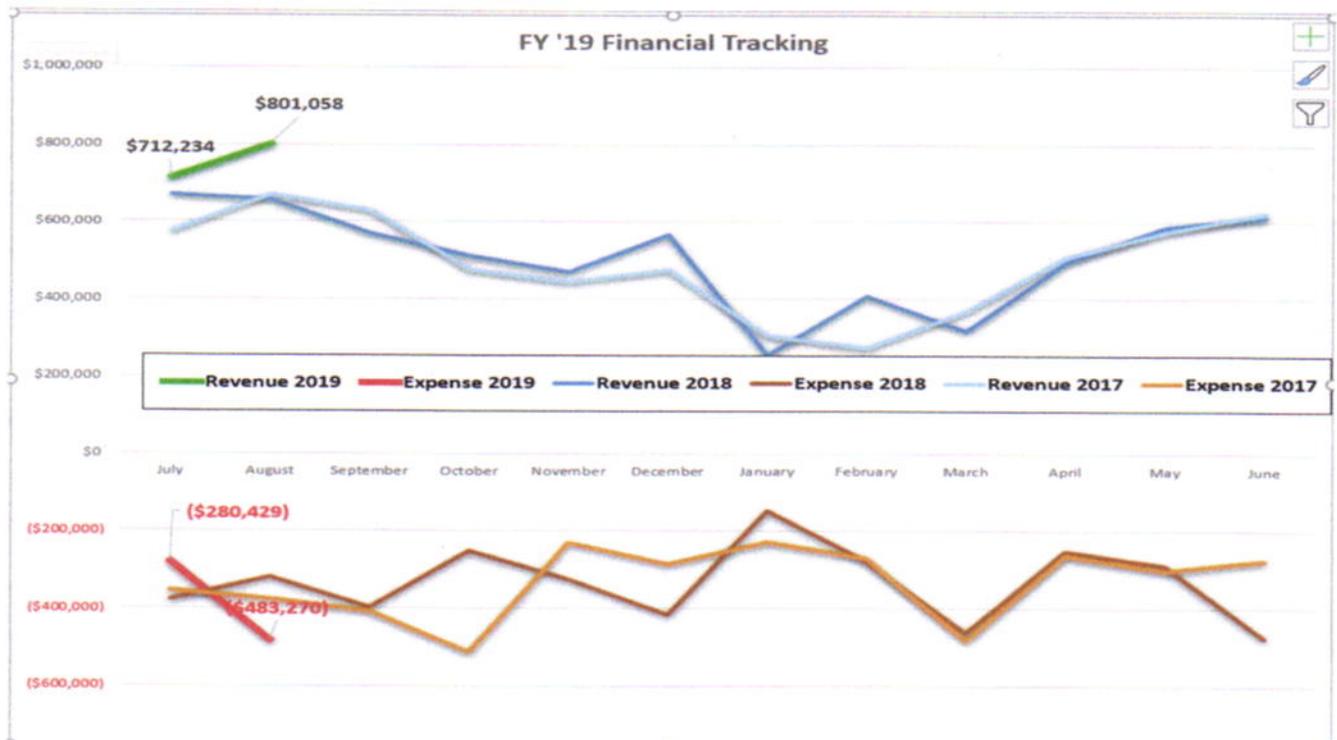
Monthly Budget and Expenditures

As we continue into the new fiscal year little action has taken place thus far however, it is anticipated that this year's budget will include several large ticket capital improvement items namely the Arsenic treatment for well 6, well rehab at two to three wells, valve turner, new vacuum excavation, and work trucks. The revenue for the month of Aug was much higher when compared to last year same period was (FY 2017 Aug=\$655K) or Aug of this year was 20% more. The total budgeted amount for FY 2019 is \$6,315,880 or 8% greater than the previous year budget.

The budgeted expenses that were expensed during the month of Aug for the running of the District during FY '19 was \$483,270. The total anticipated budgeted amount for the running of the District for FY '19 is expected to be \$4,745,485.

(During previous BOD meeting the BOD has authorized the GM to move monies among different categories within the budget if the bottom line does not change.)

Accounts	August	YTD	Budget	Remaining
Revenue	\$801,058	\$7,695,300	\$6,315,880	(\$1,379,420)
Expense	(\$483,270)	(\$5,009,128)	(\$4,745,485)	(\$263,643)
Net Income	\$317,788	\$2,686,172	\$1,570,395	
Rebate Conservation	\$0	\$0		
Pension Liability	\$0	\$0		
Professional Services	(\$83)	(\$191,360)		
Net Income	\$317,705	\$2,494,812		
Non-Cash				
Depreciation Expense	\$0	(\$890,735)	(\$850,000)	\$40,735
OPEB Liability	\$0	(\$118,505)	(\$180,395)	(\$61,890)
Net total	\$317,705	\$1,485,572	\$540,000	(\$21,155)



Quartz Hill Water District
Statement of Income and Expenses
From 8/1/2018 Through 8/31/2018

		Current Month	Year to Date	Budget	Remaining
Revenues					
Revenue-Construction	4000	0.00	20,088.00	0.00	20,088.00
Revenue-Plan Check	4015	0.00	750.00	0.00	750.00
Revenue-Water Bank	4045	0.00	0.00	13,392.00	(13,392.00)
Gain/Loss on Investments	4080	0.00	(188,471.63)	500.00	(188,971.63)
Dividend Revenues	4090	0.00	28,268.78	6,000.00	22,268.78
Interest Revenues	4100	321.24	160,439.29	125,000.00	35,439.29
Rents & Leases	4110	1,532.56	82,939.78	55,000.00	27,939.78
Taxes & Assessments	4130	19,340.80	462,686.14	400,000.00	62,686.14
Revenue-Will Serve Letter	4135	0.00	2,000.00	5,000.00	(3,000.00)
Revenue-Returned Check Fee	4140	140.00	1,222.70	1,420.00	(197.30)
Revenue-Capacity Charge	4160	0.00	21,167.00	30,000.00	(8,833.00)
Revenue-Miscellaneous	4190	757.16	21,141.96	0.00	21,141.96
Revenue-Service Charge Residential	4500	167,243.84	2,343,088.26	1,809,000.00	534,088.26
Revenue-Service Charge Commercial	4510	4,855.48	67,583.41	38,458.00	29,125.41
Revenue-Service Charge Multi Dwelling	4520	4,165.97	58,984.53	29,409.00	29,575.53
Revenue-Service Charge Construction	4530	3,232.43	9,708.32	1,131.12	8,577.20
Revenue-Service Charge Irrigation	4540	5,495.80	87,915.25	44,114.00	43,801.25
Revenue - Water Use Residential	4600	501,908.99	3,740,173.02	2,537,159.84	1,203,013.18
Revenue-Water Usage Commercial	4610	14,926.62	129,400.09	92,912.00	36,488.09
Revenue-Water Usage-Multi Dwelling	4620	32,573.91	262,038.35	202,718.00	59,320.35
Revenue-Water Usage-Construction	4630	941.20	2,581.06	1,974.35	606.71
Revenue-Water Usage-Irrigation	4640	33,236.78	239,021.51	160,271.46	78,750.05
Revenue-Late Charges	4700	5,300.05	72,791.10	58,000.00	14,791.10
Revenue-Clean & Show	4705	0.00	50.00	100.00	(50.00)
Revenue-Fire Flow	4720	400.00	2,735.00	1,200.00	1,535.00
Revenue-Credit Report	4725	0.00	0.00	160.00	(160.00)
Revenue-Conservation	4735	0.00	0.00	171,843.00	(171,843.00)
Revenue-Door Tag Charge	4740	0.00	73.59	45,000.00	(44,926.41)
Revenue-Set/Pick Up Hydrant Meter	4750	30.00	30.00	150.00	(120.00)
Revenue-Fine	4755	0.00	0.00	100.00	(100.00)
Revenue-Lock Cut/Missing	4780	250.00	1,750.00	1,000.00	750.00
Revenue-Pull Meter	4790	250.00	1,250.00	0.00	1,250.00
Revenue-Door Tag/Disconnect/Reconnect Fee	4800	4,155.00	61,694.67	30,000.00	31,694.67
Repairs to Water System/Damage	4810	0.00	0.00	581.89	(581.89)
Revenue-New Meter	4820	0.00	2,200.00	1,265.00	935.00
Unannexed Services	4840	0.00	0.00	44.00	(44.00)
Total Revenues		<u>801,057.83</u>	<u>7,695,300.18</u>	<u>5,862,903.66</u>	<u>1,832,396.52</u>
Expenses					
Water Purchase AVEK	5000	238,280.00	1,702,844.57	1,500,000.00	(202,844.57)
Water Purchase-Los Angeles County	5010	803.63	5,159.62	4,281.92	(877.70)
Fuel Expense-Trucks	5100	3,390.33	28,010.26	20,000.00	(8,010.26)
Fuel Expense-Equipment	5105	119.11	2,939.75	5,000.00	2,060.25
Water Quality	5200	2,226.00	20,714.11	20,000.00	(714.11)
Water Quality Chemical Purchases	5210	1,703.02	11,267.68	8,000.00	(3,267.68)
Power	5305	20,871.15	282,558.13	225,000.00	(57,558.13)
Small Tool Purchases	5400	368.74	5,213.83	6,000.00	786.17
Small Equipment Purchase	5405	0.00	427.02	4,000.00	3,572.98
Repairs & Maintenance-System	5520	18,660.06	201,299.71	180,000.00	(21,299.71)
Repairs & Maintenance-Operations Center	5525	13.79	6,899.77	15,000.00	8,100.23
Repairs & Maintenance-Equipment	5535	28.41	4,879.23	25,000.00	20,120.77
New Service Installation	5540	1,319.16	1,319.16	0.00	(1,319.16)

Quartz Hill Water District
Statement of Income and Expenses
From 8/1/2018 Through 8/31/2018

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Remaining</u>
Repairs & Maintenance-Trucks	5545	198.67	12,889.04	25,000.00	12,110.96
Repairs & Maintenance-Small Tools	5550	0.00	4,908.50	1,000.00	(3,908.50)
Equipment Rental	5560	0.00	3,020.72	1,500.00	(1,520.72)
Safety Supplies	5600	298.36	6,598.33	15,000.00	8,401.67
Safety Training/Compliance	5605	0.00	1,071.00	2,000.00	929.00
Wages-Management	6010	0.00	100.00	0.00	(100.00)
Director Compensation	6011	200.00	5,200.00	8,000.00	2,800.00
Director Expenses	6015	0.00	2,289.69	3,000.00	710.31
Board Meeting Wages	6020	0.00	0.00	2,000.00	2,000.00
Wages	6030	110,310.22	1,130,443.26	975,000.00	(155,443.26)
Payroll Tax Expense	6040	8,353.37	92,211.84	100,000.00	7,788.16
Uniform Allowance	6045	0.00	1,500.00	0.00	(1,500.00)
Pension Expense	6070	16,218.80	160,364.82	130,000.00	(30,364.82)
Write Off Bad Debt	6170	0.00	0.00	1,500.00	1,500.00
Merchant Fees/Banking	6175	0.00	0.00	26,170.24	26,170.24
Bank Fees	6180	5,495.17	69,206.58	18,000.00	(51,206.58)
Interest Expense	6190	0.00	408,123.00	416,425.00	8,302.00
Dues & Subscriptions	6330	10,397.63	160,593.18	65,000.00	(95,593.18)
Education/Seminars/Training	6340	2,526.87	11,069.40	14,000.00	2,930.60
Insurance-General Liability & Autos	6405	0.00	7,229.50	35,000.00	27,770.50
Insurance-Property	6410	0.00	34,771.00	0.00	(34,771.00)
Insurance-Employees	6415	17,885.27	233,077.77	250,000.00	16,922.23
Insurance-Director	6416	376.30	5,097.86	5,000.00	(97.86)
Insurance-Retiree	6417	5,600.65	79,439.30	55,000.00	(24,439.30)
Insurance-Workers Compensation	6420	0.00	(1,044.48)	20,000.00	21,044.48
Computer Expense	6500	1,552.00	39,170.55	24,000.00	(15,170.55)
Office Expense	6550	4,576.26	69,732.42	55,000.00	(14,732.42)
Postage	6560	3,174.43	35,178.99	33,000.00	(2,178.99)
Utilities	6565	1,993.82	9,860.83	9,666.00	(194.83)
Pension Expense-Unfunded Liability	6570	0.00	0.00	25,344.00	25,344.00
Travel/Meals/Parking/Mileage	6575	405.62	11,811.40	8,000.00	(3,811.40)
Trash Removal	6585	211.76	1,376.44	1,200.00	(176.44)
Telephone	6595	504.23	21,384.78	15,000.00	(6,384.78)
Public Relations	6600	90.73	4,724.00	12,000.00	7,276.00
Rental Expense	6610	0.00	(38.22)	0.00	38.22
Accounting	6615	0.00	18,425.00	17,000.00	(1,425.00)
Legal Services	6630	3,209.00	50,576.65	25,000.00	(25,576.65)
Legal Fees-Adjudication	6635	1,743.00	41,924.03	30,000.00	(11,924.03)
Licenses & Permits	6645	0.00	2,062.15	2,148.00	85.85
Security Expense	6650	0.00	646.80	65.25	(581.55)
Medical Expense	6675	0.00	435.00	265.00	(170.00)
Rebates-/Purchases - Conservation	6700	164.00	164.00	15,000.00	14,836.00
Uniforms	6715	0.00	0.00	6,500.00	6,500.00
Total Expenses		<u>483,269.56</u>	<u>5,009,127.97</u>	<u>4,460,065.41</u>	<u>(549,062.56)</u>
Net Income (Loss) Subtotal		<u>317,788.27</u>	<u>2,686,172.21</u>	<u>1,402,838.25</u>	<u>1,283,333.96</u>
Professional Services-Other					
Professional Services	6625	83.33	191,359.93	40,000.00	(151,359.93)
Professional Fees-Other	6626	0.00	670.00	10,000.00	9,330.00
Total Professional Services-Other		<u>83.33</u>	<u>192,029.93</u>	<u>50,000.00</u>	<u>(142,029.93)</u>

Non-Cash Operating Expenses

Quartz Hill Water District
Statement of Income and Expenses
From 8/1/2018 Through 8/31/2018

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Remaining</u>
Depreciation	6290	0.00	890,735.31	850,000.00	(40,735.31)
OPEB Expense	6418	0.00	118,505.25	180,395.00	61,889.75
Total Non-Cash Operating Expenses		<u>0.00</u>	<u>1,009,240.56</u>	<u>1,030,395.00</u>	<u>21,154.44</u>
Net Income (Loss) Total		<u>317,704.94</u>	<u>1,484,901.72</u>	<u>322,443.25</u>	<u>1,162,458.47</u>