QUARTZ HILL WATER DISTRICT

Board of Directors

AGENDA
NOTICE OF REGULAR MEETING

TIME: 5:30pm
DATE: August 17, 2023
Location: Quartz Hill Water District
5034 W Avenue L, Quartz Hill or Join Zoom Meeting
https://zoom.us/j/91291549960?pwd=SWJsbWN6SjQ2YTd5RkptOTBJdWR2dz09
Meeting ID: 912 9154 9960 Passcode: water
Call in: +16694449171,,91291549960#,,,,*862623

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF AGENDA
Members of the public shall have an opportunity to comment on each agenda item as the Board is considering it, prior to action being taken.

5. PUBLIC COMMENT

6. DISCUSSION ITEM
None requested.

7. ACTION ITEMS
A. CONSENT CALENDAR
Matters listed under the consent calendar are considered routine and non-controversial and will be acted upon in one motion in the order listed below. There will be no separate discussion on these items unless requested by a Member of the Board or the public prior to the time the Board approves the items.

1. Consideration and possible approval of the July 20, 2023, Minutes of the Regular Meeting of the Board of Directors.

and

2. Consideration and approval of the check register.

B. ACTION CALENDAR
1. Consideration and possible action to approve Final Acceptance of Tract 44439, D.R. Horton, 23 lots (70th St W and Avenue L-12).

2. Consideration and possible action to renew the Will Serve Letter for Rockinpoor Car Wash, to be located at W Avenue L-10 and 50th Street West.

3. Consideration and possible action to approve the purchase of a fleet truck not to exceed $72,149.44.

4. Consideration and possible action to approve the purchase of Budgeted Capital Improvement materials, including valves and hydrants.

5. Consideration and possible action to purchase service line brass and related materials for routine repairs and maintenance.

8. INFORMATION ITEMS (Written reports included)

A. STAFF REPORTS
   1. Report by Administrative Supervisor
      Debi Louie
   2. Report by Assistant General Manager
      Brach Smith
   3. Report by General Manager
      Brent Byrne

B. REPORT BY DIRECTORS

C. REPORT BY ATTORNEY

9. DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

10. CLOSED SESSION

A. Conference with Legal Counsel
   1. Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
      a. Diamond Farming/Bolthouse Farms Case/LA County

B. Public Employee Performance/Discipline/Dismissal/Release

C. Personnel Matters
   PUBLIC EMPLOYEE EMPLOYMENT

11. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

12. ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if requested, this agenda will be made available in an appropriate alternative format to persons with a disability. If you need disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Debi Louie at (661) 943-3170, or inquire at Quartz Hill Water District's office, at least 48 hours prior to the meeting.

QUARTZ HILL
WATER DISTRICT

QUARTZ HILL WATER DISTRICT

Board of Directors

MINUTES of the REGULAR MEETING

TIME: 5:30pm **DATE:** Thursday, July 20, 2023

Location: Quartz Hill Water District
5034 W Avenue L, Quartz Hill or Join Zoom Meeting
https://zoom.us/j/93779001384?pwd=bUVCUEh2aS9mV2l2Mk9ZYWlWUkdwdz09
Meeting ID: 937 7900 1384
Passcode: 689878
Call in: + +16694449171,,93779001384#,,,,*689878#

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF DIRECTORS
President Carter calls the meeting to order at 5:31 p.m.

2. ROLL CALL
President Sheldon Carter, Director Allen G. Flick, Sr., Director Rod Holtz, Director Lance Pierson, Board Secretary Debi Louie, Assistant General Manager Brach Smith, General Manager Brent Byrne, and Brad Weeks of Charlton Weeks LLP. *5:38 New Director Dan Massari.

Absent: None Staff in Attendance: None
Members of the Public in Attendance or online: Dr. Dan Massari, Jack Danielson of Senator Wilks Office and their office intern Jowaill Mobaraka.

3. PLEDGE OF ALLEGIANCE
Led by President Carter

4. ADOPTION OF AGENDA
With no request for amendment, the agenda is adopted by assent.

5. PUBLIC COMMENT (MEETING OPEN TO THE PUBLIC)
Representative from the office of Senator Wilk wanted to make attendance a regular check in to keep the Board informed of the new legislative matters. The Senators office presents information on SB868 putting a trauma kit in all classrooms, and SB829 relating to ticket sellers for events and exclusivity contracts. They are also accepting candidates for internships.

6. ACTION ITEMS
A. CONSENT CALENDAR
Matters listed under the consent calendar are considered routine and non-controversial and will be acted upon in one motion in the order listed below. There will be no separate discussion on these items unless requested by a Member of the Board or the public prior to the time the Board approves the items.

1. Consideration and possible approval of the June 15, 2023, Minutes of the Regular Meeting of the Board of Directors.

and

2. Consideration and approval of the check register.

DRAFT

B. ACTION CALENDAR

1. Consideration possible action to approve Resolution 23-0720A, RESOLUTION TO APPOINT DIRECTOR TO FILL VACANT SEAT ON THE BOARD OF DIRECTORS.

   On motion by Director Holtz, and seconded by Director Pierson, Dan Massari is appointed to the Board of Directors unanimously.

***Oath of Office administered at this time.**

2. Consideration and possible action to approve Will Serve renewal for Tract 60431, located at 70th St West and Avenue M-8.

   On motion by Director Flick, and seconded by Director Massari, Will Serve renewal is approved unanimously.

3. Consideration and possible action to approve Consulting Service Contract Agreement with Eide Bailly, LLP through June 30, 2024.

   On motion by Director Flick, and seconded by President Carter, this action item is moved until after closed session. The vote is unanimous.

4. Consideration and possible action to elect a new Vice-President of the Board.
   Nominations included Director Holtz and Director Pierson.
   Vote Director Holtz- 3 by Director Holtz, Director Flick and Director Massari
   Director Pierson – 2 by Director Pierson and President Carter.
   On motion by Director Massari, and second by Director Pierson, Rod Holtz is elected to the position of Board Vice President.

7. DISCUSSION ITEM
   Strategic Plan Schedule

8. INFORMATION ITEMS (Written reports included)
   A. STAFF REPORTS
   1. Report by Administrative Supervisor
      Debi Louie
   2. Report by Assistant General Manager
      Brach Smith
   3. Report by General Manager
      Brent Byrne
   B. REPORT BY DIRECTORS
   C. REPORT BY ATTORNEY
      None

DRAFT

9. DIRECTOR REQUESTS FUTURE AGENDA ITEMS
   Acceptance of Tract 44439 DR Horton
   Materials Bids
   Truck Bids and authorization

10. CLOSED SESSION
    A. Conference with Legal Counsel0
       1. Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
          a. Diamond Farming/Bolthouse Farms Case/LA County
       2. Anticipated Litigation
          Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9
    B. Public Employee Performance/Discipline/Dismissal/Release
    C. Personnel Matters
       PUBLIC EMPLOYEE EMPLOYMENT

11. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION
    No reportable action.

*3. Consideration and possible action to approve Consulting Service Contract Agreement with Eide Bailly, LLP through June 30, 2024.

On motion by Director Pierson, and seconded by Director Massari, General Manager Brent Byrne is authorized to enter into the contract specified after addressing two concerns of legal counsel. Motion is unanimously approved.

12. ADJOURNMENT
    President Carter called for any other business. When none presented, the meeting adjourned at 7:08pm.

_____ Attested: _____
Sheldon Carter, President Debi Louie, Board Secretary

DRAFT

Quartz Hill Water District
Check/Voucher Register
From 7/1/2023 Through 7/31/2023

Document Date	Document Number	Payee	Document Amount
7/20/2023	3360	KATELYN BALAGAT	184.76
7/20/2023	3361	NIDHI BATRA	99.26
7/20/2023	3362	DR HORTON VEN, INC	33.04
7/20/2023	3363	DR HORTON VEN INC	193.73
7/20/2023	3364	DR HORTON VEN, INC	201.63
7/20/2023	3365	DR HORTON VEN INC	197.76
7/20/2023	3366	DR HORTON VEN INC	193.88
7/20/2023	3367	DR HORTON VEN INC	243.12
7/20/2023	3368	BRENDA DYER	53.56
7/20/2023	3369	IVETTE GACIA-OCHOA	115.77
7/20/2023	3370	Frances Griffin	144.77
7/20/2023	3371	Jens Ipsen	19.15
7/20/2023	3372	JOSEPH M JACKSON	106.20
7/20/2023	3373	PATRICIA KLOHOKER	15.12
7/20/2023	3374	JUSTIN KOO	9.31
7/20/2023	3375	ULRICA PERKINS	64.23
7/20/2023	3376	GILMA RAMOS	26.41
7/20/2023	3377	Ramco Property Management	45.44
7/20/2023	3378	DANIEL SCHMELZEL	15.85
7/20/2023	3379	DANIEL SCHMELZEL	79.34
7/20/2023	3380	The Jean E Williams Revocable Trust	32.50
7/20/2023	3381	DUANE WRIGLESWORTH	37.91
Report Total			2,112.74

Quartz Hill Water District

Check/Voucher Register - CHECK REGISTER

From 7/1/2023 Through 7/31/2023

Document Date	Check Number	Payee	Check Amount	Spoiled
7/18/2023	13938	ACWA JOINT POWERS INSURANCE AUTHORITY	12,845.88	No
7/18/2023	13939	ACWA JOINT POWERS INSURANCE AUTHORITY	25,191.49	No
7/18/2023	13940	ACWA JOINT POWERS INSURANCE AUTHORITY	7,332.36	No
7/18/2023	13941	AFSCME LOCAL 1902	586.42	No
7/18/2023	13942	AGRO-TECH LANDSCAPE CONSTRUCTION, INC	945.00	No
7/18/2023	13942	AGRO-TECH LANDSCAPE CONSTRUCTION, INC	945.00	No
7/18/2023	13943	ALESHIRE & WYNDER LLP (A&W)	1,967.00	No
7/18/2023	13944	Antelope Valley Window Cleaning	30.00	No
7/18/2023	13945	ATS COMMUNICATIONS	375.00	No
7/18/2023	13946	Antelope Valley East Kern Water Agency	91,813.65	No
7/18/2023	13947	Antelope Valley East Kern Water Agency	70,787.73	No
7/18/2023	13948	DataProse, Inc.	4,669.45	No
7/18/2023	13949	Master Meter Systems	9,686.10	No
7/18/2023	13950	JOHN MURPHY	3,276.00	No
7/18/2023	13951	PUBLIC WATER AGENCIES GROUP	963.75	No
7/18/2023	13951	PUBLIC WATER AGENCIES GROUP	875.00	No
7/18/2023	13952	RBC Inc	3,627.00	No
7/18/2023	13953	BRACH SMITH	401.53	No
7/18/2023	13953	BRACH SMITH	258.73	No
7/18/2023	13953	BRACH SMITH	185.00	No
7/18/2023	13954	United Rentals Northwest, Inc.	1,949.33	No
7/31/2023	13955	Antelope Valley Window Cleaning	30.00	No
7/31/2023	13956	BHI MANAGEMENT CONSULTING	1,400.00	No
7/31/2023	13957	Luis Campos	500.00	No
7/31/2023	13958	C.J. BROWN & COMPANY CPA's	6,250.00	No
7/31/2023	13959	FRANCISCO CRESPO	500.00	No
7/31/2023	13960	DataProse, Inc.	238.86	No
7/31/2023	13961	ROGER HERNANDEZ	500.00	No
7/31/2023	13962	ANDREW JONES	500.00	No
7/31/2023	13963	Matt Manning	500.00	No
7/31/2023	13964	P & J Electric	6,527.01	No
7/31/2023	13965	RBC Inc	7,405.13	No
7/31/2023	13966	VALENTIN RICO	500.00	No
7/31/2023	13967	JOE VELASQUEZ	500.00	No
Report Total			264,062.42	

Quartz Hill Water District
Cash Journal - Check Register
From 7/1/2023 Through 7/31/2023

1030 - Cash In Bank (California Bank & Trust)

Document Number	Effective Date	Transaction Description	Journal Vouchers	Type
01	7/3/2023	BANKCARD USA-1015 JUNE 2023	159.27	JV
02	7/3/2023	LINCOLN 06.29.23 PAYROLL	1,948.88	JV
03	7/3/2023	EDD 06.29.23 SIT PAYROLL TAXES	1,927.81	JV
03	7/3/2023	EDD 06.29.23 SDI PAYROLL TAXES	429.55	JV
04	7/3/2023	BANKCARD USA-GENERAL JUNE 2023	4,568.48	JV
05	7/5/2023	AUTHORIZE.NET-1015 JUNE 2023 TRANS-BATCHES	15.80	JV
06	7/5/2023	AUTHORIZE.NET-GENERAL JUNE 2023 TRANS-BATCHES	361.60	JV
07	7/6/2023	IRS 06.29.23 SOCIAL SECURITY-TAXES PAYROLL	5,918.46	JV
07	7/6/2023	IRS 06.29.23 FIT PAYABLE-TAXES PAYROLL	4,076.99	JV
07	7/6/2023	IRS 06.29.23 MEDICARE-TAXES PAYROLL	1,384.14	JV
08	7/6/2023	CALPERS-PEPRA 06.29.23 PAYROLL	2,397.02	JV
09	7/6/2023	CALPERS-CLASSIC 06.29.23 PAYROLL	5,289.17	JV
10	7/7/2023	CALPERS-CLASSIC UNFUNDED-ANNUAL PAYMENT	52,735.00	JV
11	7/10/2023	SCE Power Well 16 (05.26 TO 06.26.23)	1,893.34	JV
12	7/11/2023	SCE Power Well 9 (05.26 to 06.26.23) SCE	1,873.68	JV
12	7/11/2023	SCE Power Well 9 (05.26 to 06.26.23)	712.99	JV
13	7/11/2023	SCE Power Multi (Well 08) 05.26 TO 06.26.23	4,772.19	JV
13	7/11/2023	SCE Power Multi (Well 06) 05.26 TO 06.26.23	3,980.03	JV
13	7/11/2023	SCE Power Multi (well 5A) 05.02 TO 05.31.23 SCE	3,934.55	JV
13	7/11/2023	SCE Power Multi (well 5A) 05.02 TO 05.31.23	3,154.23	JV
13	7/11/2023	SCE Power Multi (Well 12) 05.26 TO 06.26.23	3,136.79	JV
13	7/11/2023	SCE Power Multi (Well 17) 05.12 TO 06.12.23 SCE	1,251.23	JV
13	7/11/2023	SCE Power Multi (Well 17) 05.12 TO 06.12.23	1,100.13	JV
13	7/11/2023	SCE Power Multi (Ave M Pump) 05.01 TO 05.30.23 SCE	793.56	JV
13	7/11/2023	SCE Power Multi (Well 15) 05.30 TO 06.27.23	670.15	JV
13	7/11/2023	SCE Power Multi (Cal Prop) 05.02.23 TO 05.31.23 SCE	574.23	JV
13	7/11/2023	SCE Power Multi (Forecast Pump) 05.23 TO 06.21.23 SCE	566.50	JV
13	7/11/2023	SCE Power Multi (Cal Prop) 05.02.23 TO 05.31.23	421.75	JV
13	7/11/2023	SCE Power Multi (Tanks on Hill) 05.02 TO 05.31.23	145.40	JV
13	7/11/2023	SCE Power Multi (Forecast Pump) 05.23 TO 06.21.23	57.40	JV
13	7/11/2023	SCE Power Multi (Ave M Pump) 05.01 TO 05.30.23	36.00	JV
13	7/11/2023	SCE Power Multi (turn out 70th) 05.02 TO 05.31.23	33.00	JV
13	7/11/2023	SCE Power Multi (Ave N turnout) 05.02 TO 05.31.23 SCE	24.13	JV
13	7/11/2023	SCE Power Multi (M4 and 50th) 05.02 TO 05.31.23 SCE	17.32	JV
13	7/11/2023	SCE Power Multi (Ave N turnout) 05.02 TO 05.31.23	9.08	JV
13	7/11/2023	SCE Power Multi (M4 and 50th) 05.02 TO 05.31.23	5.61	JV
14	7/12/2023	IRS 07.07.23 FIT PAYABLE-VACATION CASHOUT	2,343.57	JV
14	7/12/2023	IRS 07.07.23 SOCIAL SECURITY-VACATION CASHOUT	1,886.92	JV
14	7/12/2023	IRS 07.07.23 MEDICARE-TAXES VACATION CASHOUT	441.28	JV
15	7/17/2023	LINCOLN 07.13.23 PAYROLL	1,969.64	JV
16	7/18/2023	EDD 07.13.23 SIT PAYROLL TAXES	2,111.54	JV
16	7/18/2023	EDD 07.13.23 SDI PAYROLL TAXES	442.45	JV
17	7/18/2023	CALPERS-PEPRA 07.13.23 PAYROLL	2,781.00	JV

Quartz Hill Water District
Cash Journal - Check Register
From 7/1/2023 Through 7/31/2023

Document Number	Effective Date	Transaction Description	Journal Vouchers	Type
18	7/18/2023	CALPERS-CLASSIC 07.13.23 PAYROLL	5,894.02	JV
19	7/18/2023	So Cal Gas (Ave M pump)05.26 TO 06.27.23	20.14	JV
20	7/19/2023	IRS 07.13.23 SOCIAL SECURITY-TAXES PAYROLL	6,095.88	JV
20	7/19/2023	IRS 07.13.23 FIT PAYABLE-TAXES PAYROLL	4,282.35	JV
20	7/19/2023	IRS 07.13.23 MEDICARE-TAXES PAYROLL	1,425.64	JV
21	7/20/2023	SO CAL GAS (OPERATIONS CENTER) 05.26 TO 06.27.23	18.17	JV
22	7/21/2023	Cal Bank and Trust Analysis (June 2023 services)	2,085.87	JV
23	7/27/2023	CINTAS (UNIFORM SERVICE) 06.28 to 07.19.23 Invices	288.10	JV
24	7/27/2023	EideBailly (June 2023 services)	7,210.00	JV
25	7/31/2023	EDD 04.01 to 06.29.23 CA STATE UNEMPLOY (EMPLOYER)	33.00	JV
25	7/31/2023	EDD 04.01 to 06.29.23 SUTA PAYROLL TAXES	2.20	JV
26	7/31/2023	SCE Power Well 14 (06.13 to 07.13.23) SCE	450.88	JV
27	7/31/2023	SCE Power (Opp Center) 06.13 to 07.13.23	1,686.28	JV
27	7/31/2023	SCE Power (Opp Center) 06.13 to 07.13.23 SCE	1,550.63	JV
		Report Total	153,395.02	

QUARTZ HILL
WATER DISTRICT
5034 W Avenue L • Quartz Hill, CA 93536
661-943-3170 • www.qhwd.org

August 17, 2023
Tract Number: 44439

D.R. Horton
25152 Springfield Ct
Suite 180
Valencia, CA 91355

NOTICE OF FINAL ACCEPTANCE

This Notice of Final Acceptance of the Domestic Water System Improvement described in the contract referenced above was issued as authorized by the District's Board of Directors at a Regular Board Meeting held on Thursday, August 17, 2023.

THAT D.R.Horton developed a parcel of real property, commonly identified as TRACT 44439 (West of 70th and South of Ave L-12).

THAT the Developer has constructed the Water Facility in accordance with the approved Plans, in which Facilities have been connected to the District's Domestic Water System situated in Los Angeles County, State of California, described as follows:

Lots 1 through 23 of Tract No. 44439, in the City of Lancaster, County of Los Angeles, State of California; as per Map recorded in Book 1156, Pages 53-55 inclusive of Maps, in the Office of the County Recorder of said county.

That construction was completed as of July 26, 2023.

Quartz Hill Water District

_____
Brent Byrne
General Manager

DRAFT

Service truck proposals

Dealer	Price	Model	bed mfg
Thorson GMC	$ 66,729.44	2023 sierra 2500 double cab work truck	royal
Sierra Chevy	$ 67,715.85	2023 silverado 2500 double cab work truck	royal
3-way chevy	$ 69,039.89	2024 silverado 2500 double cab work truck	royal
puente hills chevy	$ 69,123.88	2024 silverado 2500 double cab work truck	harbor
puente hills chevy	$ 69,740.78	2023 silverado 2500 double cab work truck	royal
paradise chevy	$ 71,301.29	2024 silverado 2500 double cab work truck	royal
paradise chevy	$ 72,149.44	2024 silverado 2500 regular cab work truck	royal

BUYER	CO-BUYER		
QUARTZ HILL WATER DISTRICT QUARTZ HILL, CA 93536 **Work #:** (661) 943-3170 **Email:** bsmith@qhwd.org		**Deal #:** 296530 **Deal Type:** Retail **Deal Date:** 08/08/2023 **Print Time:** 05:20pm	

Salesperson: JEFFREY C PURCELL

VEHICLE

New ☑				
Used ☐	**Stock #:**	**Description:**	**VIN:**	**Mileage:**
Demo ☐	T53056	2023 GMC SIERRA 2500	1GD29LE75PF138609	0

TRADE

AFTERMARKETS

Total Aftermarkets:	**$**	**0.00**

Rate:		
Amount Financed:	$	66,729.44

MSRP:	$	49,978.00
Sale Price:	**$**	**60,817.00**
Total Financed Aftermarkets:	$	0.00
Total Trade Allowance:	$	0.00
Trade Difference:	**$**	**60,817.00**
Doc Fee:	$	85.00
State & Local Taxes:	$	5,785.69
Total License and Fees:	$	41.75
Total Cash Price:	**$**	**66,729.44**
Total Trade Payoff:	$	0.00
Delivered Price:	**$**	**66,729.44**
Cash Down Payment + Deposit:	$	0.00
Sub Total:	**$**	**66,729.44**
Service Agreement:	$	0.00
Maintenance Agreement:	$	0.00
GAP Insurance:	$	0.00
Credit Life, Accident & Health:	$	0.00
Other:	$	0.00
Amount Financed:	**$**	**66,729.44**

All Vehicles Subject to Prior Sale
Offer Expires at close of business on day printed
Based On Above Average Approved Credit

Quotation

Famcon Pipe & Supply, Inc
200 Lambert St
OXNARD, CA 93036
Phone 805-485-4350
Fax 805-485-3070

EXPIRATION DATE	QUOTE NUMBER
09/12/2023	S100107611

Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036 Phone 805-485-4350 Fax 805-485-3070	PAGE NO.
	1 of 2

QUOTE TO:

QUARTZ HILL WATER DISTRICT
5034 WEST AVENUE L
LANCASTER, CA 93536

SHIP TO:

QUARTZ HILL WATER DISTRICT
5034 WEST AVENUE L
LANCASTER, CA 93536

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
4489			Shane McBride

WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Shane McBride			09/04/2023	No

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
3ea	40406H HYD.,JONES J4040 D.I.,6-HOLE,4"X 2-1/2",1-1/2"PENT,C.I.CAPS, Z2 SAFETY YELLOW	2325.000/ea	6975.00
3ea	8508H CLOW #850 HYD 8-HOLE 4"X 2-1/2" C.I. CAPS,1-1/2" PENT,YELLOW	2168.000/ea	6504.00
2ea	WH400250 J344HP HYD., WHARF HEAD J344HP 4 X 2 1/2" WITH CAP & CHAIN	813.000/ea	1626.00
2ea	CF040 4" 125# CI COMPANION FLANGE	45.130/ea	90.26
2ea	40024 NIPPLE, GALV 4" X 24"	56.250/ea	112.50
4ea	VGMF06 VALVE, M.J. X FLG L/ACC MUELLER 6",W/OP. NUT,O.L.,A-2362-19 E381 EPDM	674.000/ea	2696.00
4ea	VGMF08 VALVE, M.J. X FLG L/ACC MUELLER 8",W/OP. NUT,O.L.,A-2362-19 E381 EPDM	1055.000/ea	4220.00
1ea	VGMF10 VALVE, M.J. X FLG L/ACC MUELLER 10",W/OP.NUT,O.L.,A-2362-19 E381 EPDM	1972.000/ea	1972.00
8ea	NSXR50106 6" ROMAC XR501-7.60 SHOP COAT, SBR, STD B&N	210.500/ea	1684.00
4ea	NSXR50108 8" ROMAC XR501-9.75 SHOP COAT, SBR, STD B&N	247.000/ea	988.00
4ea	2006PVP 6" PACKAGED MEGA-LUG FOR PVC #1500 (PVCPK4006)	60.500/ea	242.00
4ea	2008PVP 8" PACKAGED MEGA-LUG FOR PVC #1500 (PVCPK4008)	81.170/ea	324.68

** Continued on Next Page **

Quotation

EXPIRATION DATE	QUOTE NUMBER	PAGE NO.
09/12/2023	S100107611	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	2010PVP 10" PACKAGED MEGA-LUG FOR PVC #1500 (PVCPK4010)	142.120/ea	142.12
12ea	6800 SET, 6"/8" BOLT & NUT PLATED	9.750/ea	117.00
10ea	NARG060 GASKET, NON-ASB. RING, 150# 6"X 1/16"	2.500/ea	25.00

Subtotal	27718.56
S&H Charges	0.00
Amount Due	27718.56

QUARTZ HILL WATER DISTRICT

Board of Directors

AGENDA
NOTICE OF REGULAR MEETING

TIME: 5:30pm
DATE: August 17, 2023
Location: Quartz Hill Water District
5034 W Avenue L, Quartz Hill or Join Zoom Meeting
https://zoom.us/j/91291549960?pwd=SWJsbWN6SjQ2YTd5RkptOTBJdWR2dz09
Meeting ID: 912 9154 9960 Passcode: water
Call in: +16694449171,,91291549960#,,,,*862623

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF AGENDA
Members of the public shall have an opportunity to comment on each agenda item as the Board is considering it, prior to action being taken.

5. PUBLIC COMMENT

6. DISCUSSION ITEM
None requested.

7. ACTION ITEMS
A. CONSENT CALENDAR
Matters listed under the consent calendar are considered routine and non-controversial and will be acted upon in one motion in the order listed below. There will be no separate discussion on these items unless requested by a Member of the Board or the public prior to the time the Board approves the items.

1. Consideration and possible approval of the July 20, 2023, Minutes of the Regular Meeting of the Board of Directors.

and

2. Consideration and approval of the check register.

B. ACTION CALENDAR
1. Consideration and possible action to approve Final Acceptance of Tract 44439, D.R. Horton, 23 lots (70th St W and Avenue L-12).

2. Consideration and possible action to renew the Will Serve Letter for Rockinpoor Car Wash, to be located at W Avenue L-10 and 50th Street West.

3. Consideration and possible action to approve the purchase of a fleet truck not to exceed $72,149.44.

4. Consideration and possible action to approve the purchase of Budgeted Capital Improvement materials, including valves and hydrants.

5. Consideration and possible action to purchase service line brass and related materials for routine repairs and maintenance.

8. INFORMATION ITEMS (Written reports included)

A. STAFF REPORTS
   1. Report by Administrative Supervisor
      Debi Louie
   2. Report by Assistant General Manager
      Brach Smith
   3. Report by General Manager
      Brent Byrne

B. REPORT BY DIRECTORS

C. REPORT BY ATTORNEY

9. DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS

10. CLOSED SESSION

A. Conference with Legal Counsel
   1. Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)
      a. Diamond Farming/Bolthouse Farms Case/LA County

B. Public Employee Performance/Discipline/Dismissal/Release

C. Personnel Matters
   PUBLIC EMPLOYEE EMPLOYMENT

11. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

12. ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if requested, this agenda will be made available in an appropriate alternative format to persons with a disability. If you need disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Debi Louie at (661) 943-3170, or inquire at Quartz Hill Water District's office, at least 48 hours prior to the meeting.

QUARTZ HILL
WATER DISTRICT

WESTERN WATER WORKS
SUPPLY COMPANY

PROPOSAL SUBMITTED BY:

SANTA FE SPRINGS
12247 LAKELAND RD
SANTA FE SPRINGS, CA - 90670
PHONE: (909)597-7000
FAX: (626)579-1389

www.wwwsco.com

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
07/31/23	08/30/23	1243820-00

PLEASE REVIEW THIS PROPOSAL VERY CAREFULLY. THANK YOU FOR YOUR CONSIDERATION.

MATERIALS PRICING & AVAILABILITY:
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DUE TO SUPPLY CHAIN ISSUES, THESE ARE THE ESTIMATED LEAD TIMES FOR MATERIALS:

- **Valves - 4 to 8 weeks**
- **Hydrants - 12 to 18 weeks**
- **PVC Pipe - 2 to 4 weeks**
- **DI Pipe - 20 to 24 weeks**
- **Service Brass - 40 to 48 weeks**
- **DI Fittings - 2 to 4 weeks**
- **Sewer Fittings - 2 to 4 weeks**
- **Meter Boxes - 12 to 24 weeks**

We can only hold prices in this proposal on a 15/30 basis, which means prices are firm for 15 days, and material must ship within 30 days.

WARNING:
Cancer and Reproductive Harm-
www.P65Warnings.ca.gov

WESTERN WATER WORKS
SUPPLY COMPANY
12247 LAKELAND RD SANTA FE SPRINGS, CA - 90670
PHONE: (909)597-7000 | FAX: (626)579-1389

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
07/31/23	08/30/23	1243820-00
	JOB ID	PAGE NO.
	QUOTE# 1	1

CUST #: **17001**

BILL TO
QUARTZ HILL WATER DIST
5034 W AVE L
QUARTZ HILL, CA 93536

SHIP TO
QUARTZ HILL WATER DIST
5034 W AVE L
QUARTZ HILL, CA 93536

INSTRUCTIONS	SHIP POINT	VIA	SHIPPED	TERMS
	SANTA FE SPRINGS	OUR TRUCK		NET 30 DAYS

CONTACT	BRACH SMITH
PHONE	(661)943-3170
EMAIL	bsmith@qhwd.org

LN	PRODUCT AND DESCRIPTION	ORDERED	BO	SHIPPED	UM	PRICE	NET AMOUNT
1	J4040-6H 6X4X2-1/2 DI HYD 6H DI CAPS 1-1/8 PENT	3		3	EA	2129.90	6389.70
2	J4040-8H 6X4X2-1/2 DI HYD 8H DI CAPS 1-1/8 PENT	3		3	EA	2129.90	6389.70
3	J344HP 4X2-1/2 BRZ ANGLE FIRE VLV PL CAP 1-1/8 PENT	2		2	EA	781.80	1563.60
4	CF-04 4 DI COMP FLG FOR STL	2		2	EA	38.90	77.80
5	GLN-0424 4X24 GALV NIPPLE	2		2	EA	77.30	154.60
6	GVFM-06 6 FLGXMJ RW GATE VLV OL STEM 316 B/N	4		4	EA	948.30	3793.20
7	GVFM-08 8 FLGXMJ RW GATE VLV OL STEM 316 B/N	4		4	EA	1481.80	5927.20
8	GVFM-10 10 FLGXMJ RW GATE VLV OL STEM 316 B/N	1		1	EA	2354.80	2354.80
9	XR501-06 6 EXT RANGE CPLG 660-760 304SS B/N EPOXY	8		8	EA	291.60	2332.80
10	XR501-08 8 EXT RANGE CPLG 860-975 304SS B/N EPOXY	4		4	EA	346.90	1387.60
11	SGPA-06 6 MJ RESTRAINT W/ACC C900 PIPE - STAR	4		4	EA	57.20	228.80
12	SGPA-08 8 MJ RESTRAINT W/ACC C900 PIPE - STAR	4		4	EA	77.10	308.40
13	SGPA-10 10 MJ RESTRAINT W/ACC C900 PIPE - STAR	1		1	EA	134.30	134.30
14	BN6-8 6-8 B/N SET 150# PLATED A307 3/4X3-1/4	12		12	SET	9.70	116.40
15	JM60-06 6X1/16 150# RING NA GSKT	10		10	EA	2.90	29.00

15 Lines Total — Qty Shipped Total 64

Total	31187.90
Taxes	2962.85
Invoice Total	34150.75

WARNING:
Cancer and Reproductive Harm-
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Smooth Running Jobs

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
07/31/23	08/30/23	1243820-00

Terms and Conditions of Sale:

All products and materials offered for sale are subject to these "Terms and Conditions of Sale." Quoted prices may be subject to a price adjustment after the expiration date noted due to a price adjustment from our vendor. The list of materials described in this agreement, and the quantity shown herein, represents our interpretation of the plans and specifications, if any, and is for estimating purposes only. It is not guaranteed for accuracy or completeness, but is furnished only as a guide. The obligation and the responsibility for ordering correct types and verifying quantities of materials rest solely with the Purchaser.

It is the Purchaser's responsibility to inspect materials for damage or shortage at the time of delivery. Claims for damage or shortage must be acknowledged at the time of delivery. Purchaser shall furnish people and equipment to unload material.

Material may not be returned without our consent and a copy of the invoice or delivery ticket.

a) Standard items normally carried in our inventory and returned in a new condition, may be subject to a restocking charge.
b) Non-standard items (non-stocking) will be subject to a restocking charge and no credit will be given until such credit is received by us from our vendor, less freight.

We shall not be responsible for shipment delays caused by strikes, embargos, fires, accidents, or any other causes beyond our control.

Purchaser agrees to pay in full and according to the terms of the sale as indicated on our invoices which is NET 30 DAYS unless stated otherwise. If Purchaser fails to pay according to terms, Purchaser agrees to pay a late charge at the highest legal rate per month on past due invoices. Should an attorney or a collection agency be employed by us to collect on any debts of the Purchaser, the Purchaser agrees to pay all actual cost of collection, attorney's fees, costs and interest on the past due amount.

Materials are warranted only under the conditions and to the extent that they are warranted by the manufacturer(s). We assume no liability of any kind for any direct or indirect damages including, but not limited to, labor cost, expenses, project delays or any type of consequential damages resulting from the use of the material claimed to be defective.

The terms and conditions of this agreement are the entire integrated agreement between the parties hereto and shall supersede all previous communications, representations or agreements either oral or written between the parties. Any order placed, orally or in writing, pursuant to the terms of this proposal shall be deemed acceptable of its terms, conditions, and pricing.

WARNING:
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Bid Proposal for QUARTZ HILL - PARTS ORDER QUOTE 1

CUSTOMER

QUARTZ HILL WATER
5034 WEST AVENUE L
Quartz Hill, CA 93536
Contact: BRACH SMITH
(T) 661-917-1677

Job
QUARTZ HILL - PARTS ORDER QUOTE 1
QUARTZ HILL, CA
Los Angeles County
Bid Date: 07/26/2023
Bid #: 3042009

CONTACT

Sales Representative
Rod Valencia
(T) 661-257-2996
(F) 661-257-2991
Rod.Valencia@coreandmain.com

Core & Main
42839 North Sierra Hwy
Lancaster, CA 93534
(T) 661-945-2881

NOTES

Bid Proposal for QUARTZ HILL - PARTS ORDER QUOTE 1

QUARTZ HILL WATER
Job Location: QUARTZ HILL, CA
Bid Date: 07/26/2023
Core & Main 3042009

Core & Main
42839 North Sierra Hwy
Lancaster, CA 93534
Phone: 661-945-2881
Fax: 661-945-5076

Seq#	Qty	Description	Units	Price	Ext Price
10		**LEAD TIMES ARE ONLY**			
20		**ESTIMATES. THEY ARE**			
30		**SUBJECT TO CHANGE**			
40		**WITHOUT NOTICE**			
50	3	850 CL HYD 8HOLE 4X2-1/2 PLAST -IC CAP 1-1/2 OP NUT SAFTEY	EA	2,559.79	7,679.37
		YELLOW			
60	3	CLOW 850 HYD 2-1/2X4-1/2 6H-P CI SAFETY YELLOW NO LEAD	EA	2,559.79	7,679.37
		1085037001041Y9			
70	2	J-344HP 4X2-1/2 ANG FIRE PLUG VLV FIPTXMIPT HIGH PRESSURE	EA	941.97	1,883.94
		W/TAPERED SEAT CAP & CHAIN F/ WHARF HYD			
80	2	4 COMP FLG DI F/STL IMP	EA	44.21	88.42
90	2	4X24 GALV STL NIPPLE IMP	EA	69.65	139.30
100	4	6 A2362-19 MJXFL RW GV OL ON	EA	855.69	3,422.76
110	4	8 A2362-19 MJXFLG RW GV OL ON	EA	1,337.13	5,348.52
120	1	10 A2362-19 MJXFLG RW GV OL ON	EA	2,124.93	2,124.93
		LEAD TIME			
140	8	461-06540765-000 6X6 CPLG EPXY 6.54-7.65 OD	EA	195.76	1,566.08
150	4	461-08540985-000 8X6 CPLG EPXY 8.54-9.85 OD	EA	228.42	913.68
160	4	6 STARGRIP PVCPK4006G2 W/ACC GEN 2 RESTRAINT IMPORT	EA	68.85	275.40
170	4	8 STARGRIP PVCPK4008G2 W/ACC GEN 2 RESTRAINT IMPORT	EA	92.87	371.48
180	1	10 STARGRIP PVCPK4010G2 W/ACC GEN 2 RESTRAINT IMPORT	EA	161.72	161.72
190	12	6-8 CAD HEX BOLT & NUT KIT	EA	14.43	173.16
200	10	6X1/16 FLG RING NON-ASB GSKT	EA	3.12	31.20
				SUBTOTAL	**31,859.33**
				Sub Total	**31,859.33**
				Tax	3,026.64
				Total	**34,885.97**

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/TandC/

Famcon Pipe & Supply, Inc
200 Lambert St
OXNARD, CA 93036
Phone 805-485-4350
Fax 805-485-3070

Acknowledgement

ORDER DATE	ORDER NUMBER
07/28/2023	S100107637

Famcon Pipe & Supply, Inc
200 Lambert St
OXNARD, CA 93036
Phone 805-485-4350
Fax 805-485-3070

SOLD TO:

QUARTZ HILL WATER DISTRICT
5034 WEST AVENUE L
LANCASTER, CA 93536

SHIP TO:

QUARTZ HILL WATER DISTRICT
5034 WEST AVENUE L
LANCASTER, CA 93536

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
4489			Shane McBride

WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Shane McBride			11/06/2023	No

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
50ea	NG-F4 1" FORD CTS PACK JOINT NUT ASSEMBLY FOR AMS OR CPL. (NOT FOR CORP) Pn: 9548	10.000/ea	500.00
40ea	BA43342WNL BALL AMS, CTS P.J. X MTR. NUT 1"X 3/4" BA43-342W-NL (J1963) Pn: 722	98.500/ea	3940.00
10ea	BA43444WNL 1" BALL AMS, CTS P.J. X MTR. NUT BA43-444W-NL (1963100) (5) Pn: 724	120.500/ea	1205.00
120ft	99075 PIPE, 3/4" X 60' TYPE K SOFT COPPER Pn: 589	6.060/ft	727.20
600ft	99100 PIPE, 1" X 60' TYPE K SOFT CU Pn: 590	8.340/ft	5004.00
12ea	1" X 3" CTS FSC-113-3R FULL WRAP CLAMP FORD Pn: 19001	29.300/ea	351.60
12ea	FSC-113-6R 1" X 6" FC REPAIR CLAMP Pn: 18447	59.750/ea	717.00
10ea	FB11004NL BALL CORP, IP X CTS P.J. 1" FB1100-4-NL (1935100) (8) Pn: 1069	70.150/ea	701.50
10ea	T444-334-NL 3/4 X 3/4 X 1" CTS PJ COMP. TEE FORD NL BRASS Pn: 22522	65.000/ea	650.00

** Continued on Next Page **

Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
07/28/2023	S100107637	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
10ea	NSY44243NL 1"X 3/4" X 3/4" FORD Y44-243-NL CTS PACK JT. WYE Pn: 12160	51.500/ea	515.00

Subtotal	14311.30
S&H Charges	0.00
Tax	1466.91
Amount Due	15778.21

WESTERN WATER WORKS SUPPLY COMPANY

PROPOSAL SUBMITTED BY:

SANTA FE SPRINGS
12247 LAKELAND RD
SANTA FE SPRINGS, CA - 90670
PHONE: (909)597-7000
FAX: (626)579-1389

www.wwwsco.com

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
08/02/23	09/01/23	1243995-00

PLEASE REVIEW THIS PROPOSAL VERY CAREFULLY. THANK YOU FOR YOUR CONSIDERATION.

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WESTERN WATER WORKS
SUPPLY COMPANY
12247 LAKELAND RD SANTA FE SPRINGS, CA - 90670
PHONE: (909)597-7000 | FAX: (626)579-1389

PROPOSAL

QUOTE DATE	EXPIRATION DATE	QUOTE NO.
08/02/23	09/01/23	1243995-00
	JOB ID	PAGE NO.
	QUOTE# 2	1

CUST #: **17001**

BILL TO
QUARTZ HILL WATER DIST
5034 W AVE L
QUARTZ HILL, CA 93536

SHIP TO
QUARTZ HILL WATER DIST
5034 W AVE L
QUARTZ HILL, CA 93536

INSTRUCTIONS	SHIP POINT	VIA	SHIPPED	TERMS
	SANTA FE SPRINGS	OUR TRUCK		NET 30 DAYS

CONTACT	BRACH SMITH
PHONE	(661)943-3170
EMAIL	bsmith@qhwd.org

LN	PRODUCT AND DESCRIPTION	ORDERED	BO	SHIPPED	UM	PRICE	NET AMOUNT
	-						
	PLEASE REVIEW ALL INFORMATION CAREFULLY FOR ACCURACY AS						
	MATERIAL IS NON-STOCK SPECIAL ORDER AND IS NON-CANCELLABLE						
	AND NON-RETURNABLE						
	-						
	FREIGHT CHARGES TO APPLY FOB FACTORY						
	-						
1	681922#	50		50	EA	14.90	745.00
	1 PJ NUT & GASKET ASSY CTS						
2	BA43-342W	40		40	EA	108.40	4336.00
	1X3/4 ANGLE BALL MTR VLV PJ CTS						
3	BA43-444W	10		10	EA	143.40	1434.00
	1 ANGLE BALL MTR VLV PJ CTS						
4	KS60-075	120		120	FT	6.30	756.00
	3/4 K SOFT COPPER TUBING 60FT COIL						
5	KS60-100	600		600	FT	8.30	4980.00
	1 K SOFT COPPER TUBING 60FT COIL						
6	FSC-113-3R	12		12	EA	49.40	592.80
	1X3 WRAP CLAMP 1.13 CTS						
7	FSC-113-6R	12		12	EA	100.80	1209.60
	1X6 WRAP CLAMP 1.13 CTS						
8	FB1100-4	10		10	EA	77.50	775.00
	1 BALLCORP MIP X PJ CTS						
9	5140-123#	10		10	EA	70.50	705.00
	74760-22 1X3/4 TEE CTS X CTS X CTS-NL						
10	5140-121#	10		10	EA	54.90	549.00
	708YS22 1X3/4 Y-BRANCH CTS X (TWO) CTS - NL						
10	Lines Total	Qty Shipped Total		874		Total	16082.40
						Taxes	1527.82
						Invoice Total	17610.22

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Smooth Running Jobs

PROPOSAL

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QUARTZ HILL WATER DISTRICT

Administrative Supervisor Report
July 20, 2023

1. **Customer Outreach**

Our customers have shown great interest in the app launch. At time of preparation of this report, we have helped 25-30 customers register on the app or website. Over 100 customers are newly registered. The Administrative staff handled these calls with courtesy, efficiency and patience. Well done.

Our next bill will carry another message.

2. **Shut off for non-payment.**

	SHUT OFF for NON-PAYMENT				
	2022				
	How many accounts received Shut Off Notices/Door Tags	How many accounts were Shut Off for non-payment	Number of Accounts closed out next day.	Average Amount Past Due	Average Days Off
	2023				
January	**123**	11	0	79.45	1
February	**130**	24	2	65.45	1
March	**106**	17	0	96.86	1
April	**124**	16	1	61.30	1
May	**126**	32	4	65.55	1
June	**117**	24	4	60.18	1
July	**146**	25	5	60.92	1
Annual Total	**726**	**149**	**16**	**69.96**	**1**

As depicted in the table above, 25 of the 146 customers that received a Door Tag had their water turned off and five were closed out at the end of the next business day.

Debi Louie
Administrative Supervisor
Board Secretary

1. Cal Prop Pump Station Isolation Valve Installation

When the Cal Prop pump station was designed in 1989 no additional redundancy was planned to isolate the pump station for eventual valve replacements. The original design would have required shutting off water to over 160 homes in the Stonegate neighborhood to accomplish a replacement. By installing a new 12" valve on the pump suction manifold the District will now be able to maintain service to the Stonegate neighborhood during any future work on pumps and valves. To accomplish this installation staff had to "float" the entire South zone from pressure provided at the Avenue N and 50th AVEK turnout, and temporary piping was connected from Palm Ranch to provide water to Stonegate. Staff coordinated a complex valve shutdown that provided uninterrupted service to over 750 homes regularly served by the Cal Prop tanks. After weeks of planning and prep, the installation was completed in less than 8 hours. This project would not have been possible without the expertise and teamwork of our field staff.

2. Mainline Valve Replacement

The annual valve replacement program is underway and field staff have been working hard to replace multiple valves each month. A recent replacement near 47th and K-4 proved challenging with conflicting utilities nearby and a very small work area to remove the old valve. As always, field staff completed the replacement in a professional manner.

2. Leaks

Field staff continue to replace leaking service lines promptly, minimizing water loss and the interruption of an essential service to customers. After business hours leaks have been frequent and responded to swiftly by field staff. These savings keep operating costs to a minimum which helps stabilize/reduce rates.

3. Valve Turning and Flushing

Staff continue to work on the annual valve turning and flushing program. Exercising the District's valves annually prevents corrosion build up and minimizes the chance of a valve lock up. This program also ensures that water quality standards are maintained. 1608 valves have been exercised so far this year.

4. Well 12 Soft Start Replacement

At each of the District's well sites the pumps are equipped with electrical soft starters that limit the starting current supplied to the motors. This not only protects the motors but also minimizes the water hammer during pump start up. The soft start at Well 12 recently failed and was replaced. The old unit provided 30 years of service and more than 10,000 start cycles before failing. The new unit will continue to protect the District's infrastructure and provide additional alarms to help operators troubleshoot electrical issues.

5. Water Levels

Monthly monitoring of the district owned ground water levels continues. These levels are currently stable and on par with historical averages. Proactive ground water management is a priority of the district commitment to preserving long term reliable sources.

6. Water Availability

Monitoring of State water supply, ground water supply, conservation cutbacks, and other available water resources continue to be a priority of management. Operational changes are made daily to utilize all available water resources and minimize production costs.

Thank you,

Brach Smith

Assistant General Manager

QUARTZ HILL WATER DISTRICT

General Manager Report
August 17, 2023

Dear Directors,

The July 2023 board report highlights key activities, developments, and performance metrics of the water district over the past month. The district continued its commitment to efficient water management, infrastructure maintenance, and customer service. This report provides an overview of key areas, including water supply, infrastructure projects, financials, and community engagement.

Infrastructure Projects:

1. **Mainline Valve Replacement:** The ongoing mainline valve pipeline replacement project is progressing as planned. The field team has been completing 2-3 valves per month. This initiative aims to enhance water distribution efficiency and reduce potential leaks.

2. **Pump Station Upgrades:** Upgrades to Cal Prop Pump Station were successfully completed (see AGM report). A new 12" isolation gate valve was installed to allow the site to be shut down for future planned maintenance. Mr. Smith and the field team did a great job! This was a complex job involving two different pressure zones. We completed this job without a customer complaint of a disruption in service (700+ customers could have been affected). This upgrade aligns with our commitment to modernize infrastructure while minimizing operational costs. We appreciate Palm Ranch Irrigation District and AVEK for their cooperation during this job to help maintain pressures to our customers.

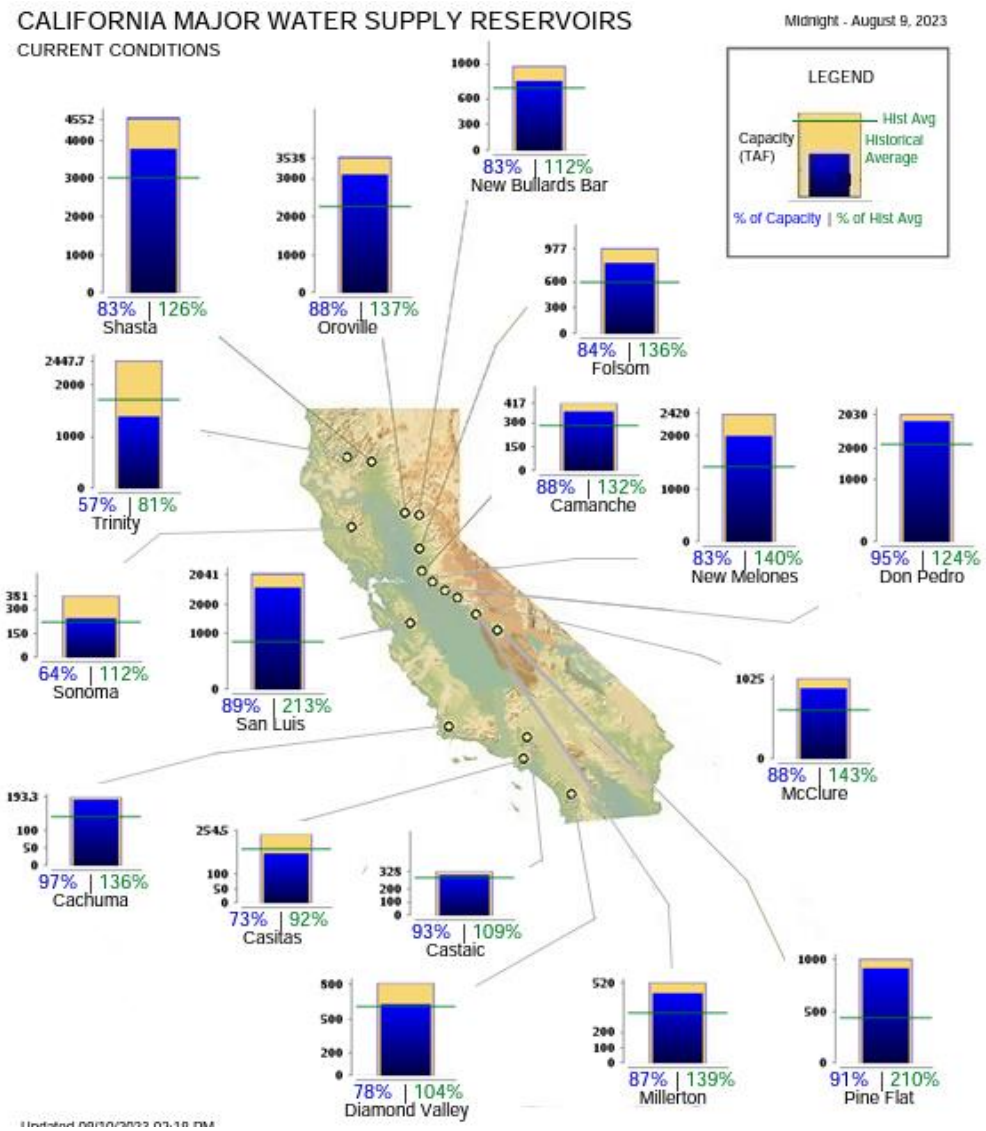
Community Engagement:

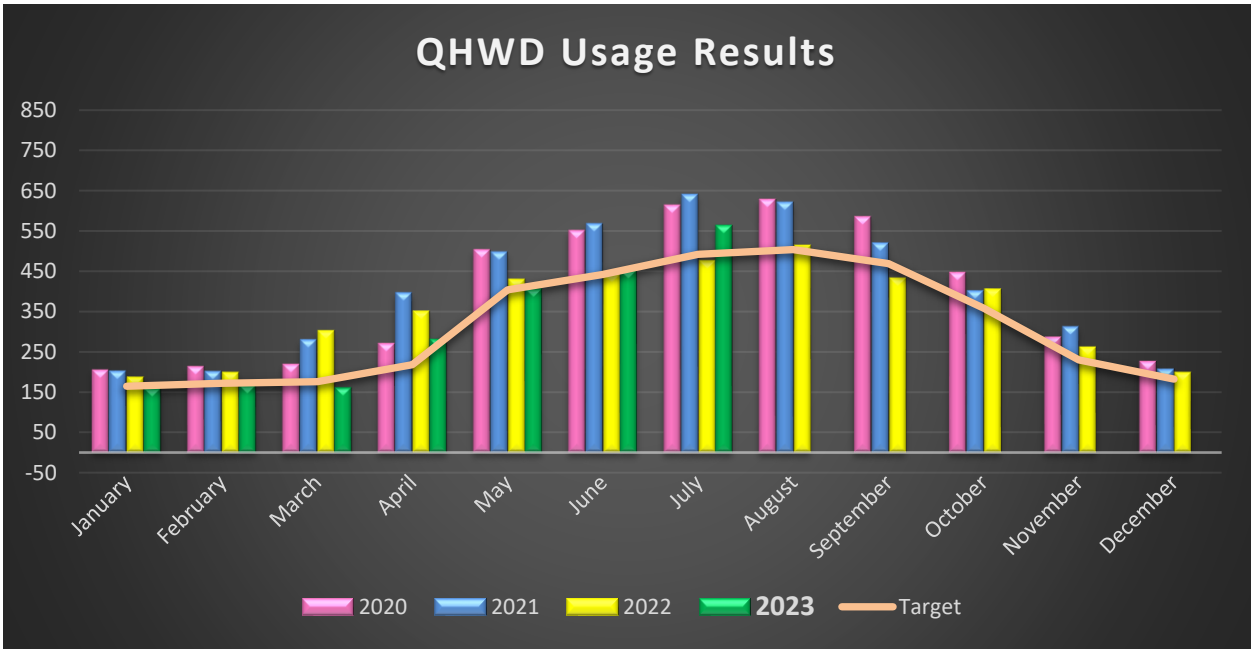
The "My Water Advisor 2.0" app has been rolled out to our customer base via mail, text, and automated voice calls. This app allows customers to monitor their usage and set alarms to not exceed certain thresholds designated by each customer. We have had over 100 new sign-ups. Our team anticipates this app to take time to attract more users, and we will continue to provide more outreach/support to our customers. (see Admin Supervisor report) Please contact our office if you would like more information on the app.

Water Supply Report

The July water supply continued to be stable. State reservoirs are at above average levels and several reservoirs are at full capacity. July usage was up 12% from 2022, however still down 8% from 2020.

- 2021 July 324 Residential Gallons Per Capita Daily (R-GPCD)
- 2022 July 254 R-GPCD
- **2023** July **286 R-GPCD**





Income/Expense Report

Fiscal year 2023 has come to an end. We still have a few outstanding transactions prior to releasing final revenues and expenses. However, we have do not anticipate any surprises from the financial statements. We did not receive the budgeted capacity fees this past year of nearly $450k, although the District's financial investments performed much better than anticipated, nearly offsetting the lack of capacity fees. We are still project at a loss this year, in which the District rate stabilization fund will help offset these funds. The graphic below is not fully completed for the year end, but is close to what should be anticipated.

FY 2023 Year End Projections	Current Month	Year to Date	YTD Budget - Original FY 23
Revenues	590,279.95	6,436,665.70	6,904,188.00
Expenses	484,250.03	5,340,085.30	5,724,825.00
Net Income (Loss) Subtotal	106,029.92	1,096,580.40	1,179,363.00
Professional Services-Other	7,650.00	101,896.67	100,000.00
OPEB Expence		0.00	150,000.00
Non-Cash Operating Expenses	87,022.79	1,008,944.61	928,328.00
Net Income (Loss) Total	11,357.13	(14,260.88)	1,035.00

Other News

1. KUDOS to Brach and the field team on a great job at Cal Prop pump station. I was very impressed with Brach's ability to understand the magnitude of the job and successfully managing the hydraulics of two sperate pressure zones. Over 700 homes were involved in the process, and no one experienced a disruption of service. Great job guys!
2. The Districts "Strategic Plan" document/process has begun. Directors have met with Jill Riztman (BHI Consulting) for individual calls with each directors to help formulate the basis for the written plan. Brach, Debi, and myself will be meeting on 8/16 to get key staff input. At this Board meeting we will discuss scheduling for the Board workshop.

This concludes my report, and as always please contact me with any questions or concerns at brentb@qhwd.org .

Thank you,

Brent Byrne

General Manager

Key Data Points and Resources

Daily Hydrological & Climate Information summary:
http://cdec.water.ca.gov/reportapp/javareports?name=DLYHYDRO

Statewide water conditions: http://cdec.water.ca.gov/water_cond.html

Daily Reservoir Storage Summary: https://cdec.water.ca.gov/reservoir.html

Monthly water supplier reports on water production and conservation:
https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/conservation_repo rting.html

Latest groundwater conditions and information: https://sgma.water.ca.gov/CalGWLive/

Information on state drought actions and assistance: https://drought.ca.gov/

Conservation tips and resources for consumers: https://saveourwater.com/